

October 2007 Quarterly Report

City of Eureka



OFFICE OF THE CITY MANAGER
SPECIAL PROJECTS DIVISION

2007 3rd Quarter Report

October 2007

Overview

Under direction of the City Manager, the Special Projects Division administers or participates in a variety of projects and programs involving environmental, economic, recreational, social and emergency management activities. The office provides oversight of the city's recycling/waste reduction and brown field cleanup programs, administers the City's solid waste disposal contracts, facilitates trail development and art and culture programs, provides grant management assistance, and contributes staff support to city commissions and committees. It further provides direct assistance to the City Manager with various special projects and programs as needed. The following is a brief description of the projects and programs administered by the Special Projects Division during the third quarter of 2007:

1. BROWNFIELDS CLEANUP PROGRAM

In July 2007, the City of Eureka received notice of a Brownfields Cleanup grant award. The grant is for \$200,000 and will require a 25% city match. In December 2006, the City applied to the U.S. Environmental Protection Agency (EPA) for these grant funds to assist with cleanup of the Halvorsen property (also known as the Old Carson Mill Site). The City completed a partial cleanup of the Halvorsen site in September 2005, at an area known as the Former Foundry of the Old Carson Mill Site (adjacent to Halvorsen Park). Under the guidance of EPA and the North Coast Regional Water Quality Control Board, our primary environmental concerns are to prevent potential human exposure to contaminated soil, and to prevent the migration of contaminants into Humboldt Bay.

The City is annually encouraged by EPA to apply for these grants which will assist the city with removing contaminants from other Eureka properties with previous and historical industrial uses. The City has submitted an application for the next round of EPA Grants (FY 07-08) for cleanup of additional properties. In an effort to cleanup and revitalize blighted waterfront properties in Eureka, the City of Eureka Redevelopment Agency has purchased several former industrial sites along Humboldt Bay in an effort to cleanup and remove contaminated soils (brownfields) at these sites. Through the Brownfields cleanup program, we also promote economic development, and the program is a significant component in our continuing efforts to revitalize the Eureka waterfront.

2. MULTIPLE ASSISTANCE CENTER PROJECT (MAC)

It has been roughly 2½ years since construction was completed on the Multiple Assistance Center in Eureka. The MAC is operated by the Redwood Community Action Agency, and RCAA is currently experiencing critical deficits at the MAC due to failing grant and funding opportunities. In October 2007, the Eureka Redevelopment Agency allocated reserve funds to assist RCAA with projected operational funding deficits through December 2007. The County also provided emergency funds. Further, the City Council directed staff to contact other agencies which may be capable of operating lower income housing and services out of the MAC building, should RCAA be unable to secure a program which will sustain the MAC.

During this period through December 2007, RCAA has committed to putting together a MAC restructuring plan intended to secure MAC sustainability. The City will be working very closely with the County (which provides operational funding and citizen referrals to the MAC), RCAA and other potential entities in moving forward with a plan which will ensure that services are available at the MAC.

3. MANDATORY/UNIVERSAL GARBAGE AND RECYCLING COLLECTION

In September 2007 and October 2006, the city held public workshops on a proposed mandatory curbside garbage and recycling collection program. The workshops were held to provide information and solicit comments and ideas about the program, which is being proposed to assist the City in meeting State recycling/waste diversion mandates and reducing illegal disposal in Eureka. At the 2006 workshop, a subcommittee of concerned citizens was formed to further discuss the program options. The committee has met monthly since January 2007, and formulated recommendations on a mandatory/universal collection program for Eureka.

The recommendations were presented to the public at the September 2007 workshop and valuable insight and ideas were forwarded to the Committee and staff at that time. The program will eventually be forwarded to the City Council for further discussion and consideration of an ordinance for adoption. If adopted, such a program will assist the City in meeting our State mandate to divert 50% of our waste out of the landfill.

Since 1991, Eureka and all CA cities and counties have been legislatively mandated to divert 50% of our waste stream out of landfills through recycling, reuse and reduction programs. Currently, our diversion rate is roughly 38%. The State has expressed a willingness to consider a formal Compliance Order against the City for failure to meet the State mandate, and to act as an incentive to force the City to increase our diversion rate. Should the State follow through with a Compliance Order, the City is subject to up to \$10,000 per day in State fines. In addition, roughly 3,500 households in Eureka do not participate in curbside garbage collection services offered in Eureka, and this has resulted in a significant amount of costly and unsightly illegal disposal activities. A mandatory program is expected to significantly reduce this problem.

4. REGIONAL COMPOSTING AND FOOD WASTE DIVERSION FACILITY

The City of Eureka has teamed with the City of Arcata and the Humboldt Waste Management Authority for a feasibility study on a regional composting and food waste diversion facility. The development of a regional composting facility will greatly increase Eureka's ability to divert solid waste from the waste stream, and assist the City in meeting the State's ambitious diversion goals. The facility is intended to divert organic materials from Eureka's waste stream. The project proposes to construct one or more in-vessel digesters in the Humboldt Bay Area for the anaerobic breakdown of food waste that is generated at local restaurants, schools, festivals and institutions. Methane generated from the process will provide power to the digester machinery, creating a very energy efficient system. Eventually, Eureka will have the capability to introduce residential food waste (pre-consumer) into the diversion system.

Two means of anaerobic digestion are being considered – 1) a stand-alone digester for food waste only, or, 2) a co-digester for the digestion of food waste along with municipal sewage sludge, or dairy manure, and/or fats, oils and grease (collected from grease interceptor tanks at local food facilities). It is expected that the total recoverable amount of pre- and post-consumer food waste may be as high as 7,500 tons per year in the Eureka and the North Humboldt Bay region of Humboldt County. The feasibility study is a necessary step in developing the best project for our city, and toward gaining acceptance of the project in future political, permitting/regulatory, site selection and funding processes. It is hoped that the facility may be located at or near our existing Wastewater Treatment Plant. The Study is expected to be complete in January 2008.

5. ELK RIVER WILDLIFE TRAIL PROJECT

The City is currently seeking a Coastal Development Permit (CDP) to construct the Elk River Wildlife Trail project. The trail, a component of the Eureka Waterfront Trail and Promenade Plan, will generally run along the bay shoreline through the City's Elk River Wildlife Sanctuary. It is proposed as a hard unpaved surface of ten to fourteen feet wide which would serve a combination of walkers, joggers, mountain bikes and wheelchairs, while also accommodating infrequent maintenance and emergency vehicles. In addition, the project includes trailhead improvements at Truesdale Vista Point and the existing Hilfiker Lane parking area (parking, signage, picnic tables, lighting, landscaping, public art, restrooms), improvements to an existing footpath loop, shoreline armor and rock slope protection (Truesdale), and accommodation for paddlers.

The recently applied for a grant from the CA Coastal Conservancy to assist with trail construction. The project is scheduled to be funded primarily through grants and donations. The trail will require development of engineering and construction specifications, and a complex permit process involving several local, State and Federal agencies. Through the City Manager's office, the city has contracted with a local engineering firm to identify wetlands and sensitive biological habitat and species near the trail route for environmental protection and review processes. We are currently working with the City's Community Development Dept. to complete the permitting processes, and working with local non-profits, including the Trails Trust of Humboldt Bay and the CA Coastal Conservancy to secure capital funding for the project.

6. EUREKA-ARCATA CORRIDOR TRAIL PROJECT

The city has joined with the City of Arcata, the County of Humboldt, HCOAG, Cal Trans, the North Coast Railroad Authority, RCAA, the State Coastal Conservancy and other entities to study the feasibility of a Eureka to Arcata trail link. There is a great deal of public and agency interest in development of a multi-use trail adjacent to Humboldt Bay, linking Eureka and Arcata. The corridor is considered by the State Coastal Conservancy to be a potential location of the California Coastal Trail. The study was completed in June 2007 and provided trail options and cost estimates for the establishment of a 7 mile multi-use trail along the east side of Humboldt Bay as a component of the Humboldt Bay Trail system and the Pacific Coast Bike Route. The study analyzed several options which will now be reviewed and explored further by the coalition and the community.

Currently, there are few public access sites to the eastside of the bay, and there are no multi-use (pedestrian and bicycling) facilities between the cities of Eureka and Arcata. A number of planning documents have highlighted the Eureka-Arcata corridor as a priority, but there are many remaining issues to discuss in an effort to define an implementation strategy. These include clearly identifying physical, political, and legal opportunities and constraints, and roles and responsibilities in trail development and management, amenable to all interested stakeholders. The results of two preliminary feasibility studies suggest locating the trail in a narrow corridor between US 101 and the Northwestern Pacific Railroad (owned by NCRA). NCRA is actively pursuing reestablishment of rail service, and they may be interested in discussing the possibility of a rail with trail option.

7. WATER TRAILS PROJECT

The city is participating in an effort headed by the Redwood Community Action Agency (RCAA) and the Humboldt Bay Harbor Recreation and Conservation District (District) to develop a Water Trails Plan for the Humboldt Bay region. The Plan process also includes other applicable cities, districts, partners and stakeholder organizations, and will assist to classify and prioritize kayak and canoe access sites, identify sensitive habitats that may be affected by influence of water trails, design appropriate ramp and/or dock modifications, develop plans and specifications, design site-specific kiosks and/or informational signs, and identify necessary permits and funding sources. The State Coastal Conservancy has awarded RCAA grant funding to work closely with the District on this program. The process began in July 2007.

8. WATERFRONT TRAIL AND PROMENADE

Through the City Manager's office, the city's trail development efforts are guided by the City Council's 2005 Waterfront Trail and Promenade Recommendations which provide direction and vision for development of a waterfront trail system in Eureka. It is a strategy which can be followed as development occurs, and one which maps a course consistent with (and supported by) our General Plan. Currently, there are several vacant private properties along the waterfront with the potential to develop in the next several years. Many of these property owners have expressed a willingness to include a trail in their development, with the Waterfront Trail and Promenade Recommendations providing a guide and vision for them to follow. Copies of the Recommendations are available from the Trails Trust of Humboldt Bay, a local non-profit consisting of many former Eureka Trails Committee members. Their website is <http://www.trailstrust.org/>.

9. HUMBOLDT BAY INTERPRETIVE SIGNAGE

The City continues to partner with the County, the City of Arcata and Redwood Community Action Agency to implement a Humboldt Bay Interpretive Signage Program. The program should consist of roughly 17 thematic sign templates on artistic bases and kiosks. The signage program will use a variety of other interpretive tools. In Eureka, the signage is expected to be placed along the waterfront in several locations including the Boardwalk, Elk River Wildlife Sanctuary and the Palco Marsh. Also, the 2 Eureka Rotary clubs have donated funds for three additional signs to be placed on the Eureka Boardwalk rail. These signs should be completed by summer's end.

10. PARCEL 4/PALCO MARSH

The City has been working with the State Coastal Conservancy to implement the conditions of a City Agreement with the Conservancy which allows development of Parcel 4 in Palco Marsh. Parcel 4 provides unique economic development opportunities because of its prime location on the Eureka waterfront, its coastal-dependant industrial zoning, and its proximity to Humboldt Bay's main shipping channel. The City continues to view Parcel 4 as a strategic component of our Waterfront Revitalization and Economic Development programs.

11. HAZARD MITIGATION PLANNING

The City of Eureka recently joined with all other local cities and several special districts in our County to develop a Regional Disaster/Hazard Mitigation Plan. The process is being directed locally by the County, and is sponsored by State OES and FEMA. The resulting Plan will be a valuable tool in protecting citizens, critical facilities and infrastructure from disaster (earthquake, flood, fire, etc.). Once the Plan is approved by FEMA (estimated late 2007), the City of Eureka will become eligible for funding opportunities for numerous implementing programs or projects. A public workshop was held in October 2007 to gather public input on the process. Two previous workshops were held in January 2007, and a questionnaire was distributed to the public for further input. Once a draft of the Plan is complete, it will come before the Eureka City Council for a public hearing and additional public input.

12. SECURITY FOR REDEVELOPMENT PROJECT AREAS AND OLD TOWN

The Eureka Redevelopment Agency currently contracts with a private security firm to patrol and provide security in Old Town Eureka and nearby Redevelopment Areas. The local security firm of Pacific Coast Security has been patrolling the area continuously since November 2005. The authority to seek security for the Old Town Eureka area was initially approved by the Eureka Redevelopment Agency in September 2005. The City Manager's office administers the program, and the firm works closely with the Eureka Police Dept. to ensure that their services continue to meet any changing needs. The City Council and Redevelopment Agency recognize that Old Town Eureka is one of the City's most vibrant shopping districts, and one which our Redevelopment Agency has invested significant resources to rehabilitate after decades of neglect and blight. It serves as a primary tourist destination, and is a vital component of the City's economic development and redevelopment strategy.

Although the Redevelopment Agency has made significant progress in removing blighting conditions in the area, the remaining vacant and abandoned buildings interspersed with rehabilitated buildings contribute to the overall need for upgraded security as we continue to battle burglary, petty theft, transients and vagrancy, prostitution, graffiti, vandalism, drug use and other criminal activity. The ongoing patrols are also necessary to ensure that the investments made in the area by both the public and private sectors continue to thrive. The ongoing high crime rate has the potential to undo the work the Agency has already accomplished during the time it takes the Agency to complete redevelopment activities in the area. As the area continues to redevelop, the security needs are expected to diminish, but until revitalization is complete there is a need for ongoing patrols to supplement existing police patrols.

13. DISASTER RESPONSE TRAINING

Together with all City Departments, the City Manager's office participates in a Disaster Response Training program. In March 2007, the Dept. attended a weeklong "exercise-based" Tsunami preparedness training workshop at the FEMA National Emergency Training Center in Emmitsburg, Maryland. The training was attended by 74 people from Humboldt County, and was designed to provide key local officials with the skills to better prepare for tsunami and earthquake related disasters, and to more effectively coordinate disaster response and recovery activities across multi-jurisdictional boundaries. The Special Projects office focuses primarily on public information roles and serves as the Public Information officer when the City's Emergency Operations Center is activated. As previous earthquakes and winter storms have proven, on-going training is an essential component of the City's ability to respond effectively to any local disaster or incident, and to ensure that roles and responsibilities during an incident are clearly understood and practiced. Additional Public Information Officer training is scheduled in 2008.

14. FIRE PROTECTION STANDARDS OF COVERAGE

Last year, the Special Projects Division assisted the Eureka Fire Dept. with the hiring of the firm of Citygate Associates, Inc. to prepare an innovative Standards of Response Coverage Study for our Fire Department. In February 2007, the Study was completed and presented to the Eureka City Council, and will be scheduled for adoption by the Council later this year. Utilizing local data, national guidelines and computer modeling programs, the study presents an analysis of local infrastructure and geography, department policies, performance standards and other values in an effort to identify and increase local fire protection and efficiency measures.

The Study further provides the City with draft incident response performance goal recommendations, and establishes acceptable levels of local fire protection coverage within priority zones. The study addresses current and future service demands, determines risk assessment, analyzes adequacy of fire equipment apparatus, and provides fire response options and strategies from which we may (if needed) adjust the quantity and staffing of our fire stations, and determine where they should be located (or relocated) for the most cost effective and efficient services.

15. EUREKA ART AND CULTURE COMMISSION

The Eureka Art and Culture Commission works together with the Ink People Center for the Arts to directly administer its project activities through the Ink People's established network of grants, donations and programmatic fundraising activities. In May 2007, the City Council approved the Commission's recently completed public art policy intended to promote opportunities for local artists and crafts makers by improving links between creative artists and the community. The policy encourages active dialogue between commissioners, artists and the public, and provides a public framework for commissioning innovative pieces of art in a range of genres, styles and media. Regular meetings of the Art and Culture Commission are held on the third Tuesday of every month at 12:30 p.m. at Eureka City Hall, Room 207. The next three meetings are scheduled for November 20 and December 18, 2007 and January 15, 2008. The City Manager's office serves as the Commission's primary liaison with the City

16. BACKYARD COMPOSTING BINS

In 2007, the City continues its backyard compost bin program, and bins are now for sale to all Eureka residents for \$40.00. The bins may be purchased at the Eureka Recycling Center located at the Humboldt Waste Management Authority's (HWMA) transfer station on West Hawthorne Street in Eureka. The program is conducted in coordination with the County of Humboldt, local tribes and other jurisdictions in the County. The City will purchase another allotment of bins in May 2007.

17. RECYCLING TASK FORCE

The City participates on a regional committee of representatives from the County, the HWMA, and each incorporated city in the County. The Committee meets monthly, and works collectively to develop programs and ideas for promoting recycling, reuse and other measures designed to comply with the State's AB 939 requirements. Current projects include construction/demolition recycling guidelines, a telephone book recycling guide, mercury thermometer exchange program, zero waste management policies, update of the County Integrated Waste Management Plan, shopping guides for recycled products, sustainable behavior techniques, and other projects.

18. NEIGHBORHOOD RECYCLING FACILITIES

The City currently maintains two neighborhood drop-off recycling facilities near the Armory on Russell Street near the Sequoia Park Zoo, and at the Municipal Auditorium at 12th and E Streets. These locations accept newspaper, plastics, aluminum and glass. There is no fee to drop off recyclables. The drop sites divert a significant amount of recyclable material from our waste stream, and assist the City in meeting our State and local recycling responsibilities.

19. CURBSIDE RECYCLING PROGRAM

Through the City's Franchise Agreement contract with City Garbage Company of Eureka, a curbside recycling program is offered to all City residents and businesses for a nominal charge. The program currently takes glass, plastic, aluminum, tin, newspaper and cardboard. We have approximately 1000 households participating in the program. All recycled materials are collected by the City Garbage Company and sorted and distributed at the Eureka Community Recycling Center at the Transfer Station in Eureka. The City is actively seeking ways to increase participation, recycling tonnage and efficiency, and is currently preparing to implement a more efficient two-stream collection/processing system.

20. PUBLIC RECYCLING EDUCATION PROGRAM

The City continues to administer an annual campaign of advertisements and events promoting our on-going recycling programs for waste oil, telephone books, laser/inkjet cartridges, cardboard, Christmas trees, green waste and food waste (home composting), bulky items (free coupons), and other related events. In addition, the City continues to be a member of the regional Recycling Task Force, partnering with most of the other governmental jurisdictions in the County to promote public awareness, and share the cost of advertising for existing recycling programs and special events.

21. ILLEGAL DISPOSAL PICKUP SERVICE

The City has experienced increased levels of illegal disposal of trash and bulky items (large appliances, furniture, etc.) into our gulches, alleys, vacant lands and neighborhoods. The City recently adopted a new program through the City Garbage Company which provides 208 illegal disposal pickups per year, and will work to assist community based beautification efforts to maintain health and cleanliness in the City.

22. FULLY AUTOMATED GARBAGE COLLECTION

In 2007, the City begins its third year utilizing a fully automated garbage collection system operated by the City Garbage Company of Eureka. The system works to increase efficiency and reduce long-term costs for the City's garbage collection services. As part of the implementation, standardized rolling trash carts were issued to each residential customer. The City Garbage Company purchased an industrial arm attachment for their existing trucks, which then picks up each can from the curb when controlled by a single operator from inside the collection vehicle. The system has greatly reduced injuries and insurance claims, and enables a safer, more cost effective and efficient system of collection in the City.

23. DOWNTOWN/HENDERSON CENTER/ZOO RECYCLING PROJECT

Providing additional opportunities for public recycling is a principal component in our efforts to increase the City's diversion percentage. The City implemented a street side program which placed approximately 30 recycling bins at 25 locations in Old Town, Downtown, Henderson Center and the Sequoia Park and Zoo. The bins allow recycling of glass, plastic and aluminum containers. The recycling bins are located near existing City garbage cans, and are collected about 3 times per week. The bins were purchased through a State grant provided by the CA Integrated Waste Management Board. The City previously had no sidewalk recycling bins in these areas. Many citizens and tourists (many of whom recycle in their own cities) have expressed support for these recycling opportunities.

24. CITY SCHOOLS RECYCLING EDUCATION PROGRAM

The City continued its partnership with the Eureka City School District to facilitate a recycling educational program within the district's elementary schools. The program allows trained educators and student mentors to visit schools in the district, and involves school assemblies, take-home literature, on-site recycling days, and service learning activities designed to promote recycling, reuse, and food waste reduction. The program also provides support and information to assist the schools in achieving their own on-going, sustainable recycling program.

The City has contracted with the Recycling Education Team at the Arcata-Eureka Recycling Center to assemble the staffing and provide training necessary to facilitate the school program. The City contributes approximately \$3,000 annually to the program, and the County of Humboldt shares a portion of the costs for necessary materials. This collaborative program is consistent with the objectives in the City's adopted Source Reduction and Recycling Element (SRRE) which encourages cooperation with Eureka City Schools in the implementation of specific educational programs for all elementary grades.

25. FISHERMAN'S TERMINAL/BOARDWALK EXTENSION PROJECT

In October 2007, the City closed out its Economic Development Administration grant which helped fund development of the Eureka Fisherman's Terminal Project at the foot of C Street in Old Town. The new 420 foot long dock along the Eureka waterfront was built to support the local fishing industry and includes four jib cranes and a public hoist. The project will have public access and viewing components, and the site will eventually include a 16,000 square foot fish buying and unloading area and a public piazza at the foot of C Street. The dock is an extension of the City's existing boardwalk (completed in 2002). The project is significant to the retention and expansion of Eureka's commercial fishing industry, which in turn is critical to the success of our regional economy.

City of Eureka
Community Development Department
3rd Quarter, 2007 Report

The Community Development Department is responsible for administering and implementing the goals and policies of the City of Eureka's adopted general plan. We endeavor to promote comment, understanding, and public interest in the planning process and the numerous regulations pertaining to it by providing public information and services to a broad range of citizens and citizen groups. We also provide direct staff support to numerous Boards and Commissions, including the Planning Commission; Historic Preservation Commission; Design Review Committee; and, a variety of ad hoc committees.

The Community Development Department is comprised of five divisions: Administration; Current Planning/Permitting; Long Range Planning; Environmental Planning; and, Enforcement.

Administration Division

The Director of Community Development is Kevin R. Hamblin, AICP. Kevin can be reached at 441-4164 or khamblin@ci.eureka.ca.gov

Current Planning/Permitting Division

The Current Planning/ Permitting division administers and implements the goals and policies of the general plan through, among other things, the administration and enforcement of local zoning and subdivision ordinances; the California Coastal Act; Subdivision Map Act; California Environmental Quality Act; and other local, state, and federally mandated regulations, statutes, and/or programs. Staff contacts are Sidnie L. Olson, AICP and Kristen Goetz. Sidnie can be reached at 441-4265 or solson@ci.eureka.ca.gov and Kristen can be reached at 441-4166 or kgoetz@ci.eureka.ca.gov

Applications submitted last quarter:	78
Applications completed last quarter:	68

Attached to this report is a list of all applications pending in the Department.

Long Range Planning Division

The Long Range Planning division is responsible for updates and amendments to the General Plan; plan interpretation; ordinance implementation; General Plan

compliance and consistency determinations; Housing element review and updates; grant preparation and support; administration for long range City planning; and, annexations through LAFCO. In addition, the division is responsible for special land use surveys, studies and reports supporting land use decisions as required. Staff contact is Robert S. Wall, AICP; Rob can be reached at 441-4163 or rwall@ci.eureka.ca.gov

Rob will be completing long range projects that have been pending before our Department, which include:

Gulches and Greenways Draft Ordinance

Ocean View Cemetery General Plan Amendment

Vitale General Plan Amendment

Indianola Annexation

Elk River Wildlife Trail

County General Plan Update/Forster Gill Subdivision

Historic Preservation Ordinance

Historic Preservation Plan

2009 Housing Element

2010 Census

Long Range Planning has worked with the Planning Commission subcommittee regarding the draft Gulches and Greenways Ordinance. The subcommittee was comprised of Planning Commissioners Ron Kuhnel and Dean Kessler. A rough draft of the Gulches and Greenways Ordinance was presented to the Planning Commission on October 8th, 2007. The Community Development Department was asked by the Planning Commission to provide a draft ordinance worthy of public hearing/input January of 2008. The Gulches and Greenways ordinance has also become of interest to the Department of Fish and Game. DFG has offered their technical assistance in drafting this ordinance. Staff will be refining the ordinance and mapping this winter in order to meet the Planning Commission's deadline.

The Tony Ghera General Plan Amendment, Rezone and Mitigated Negative Declaration, for property located at 730 H Street, were adopted by the City Council on October 16th.

The Ocean View Cemetery/Pacific Motor Sports, General Plan Amendment and Rezone were recommended for approval by the Planning Commission on October 8th. The City Council hearing regarding the amendment is scheduled to take place on November 6th. The Pacific Motor Sport General Plan Amendment, Rezone, and Mitigated Negative Declaration should be finalized at the November 20th City Council meeting.

The Vitale General Plan Amendment is currently in a CEQA review stage. Staff is currently drafting the Initial Study which is likely to result in the adoption of a Mitigated

Negative Declaration. The request involves rezoning property in the vicinity of St. Joseph's Hospital (Dolbeer St.) from residential to Hospital Medical.

The Elk River Wildlife Trail is still in its background environmental report stage. Staff continues to work with SHN Consulting Engineering and Geologists and Gary Bird, AICP, of the City of Eureka on this project.

As most City department heads are aware of, the Forster-Gill subdivision is well within its administrative draft EIR process timeline. Staff has attended scoping and community meetings regarding this very large project. Rob continues to be the City's point of contact and clearinghouse for data and meeting attendance.

The revised Historic Preservation Ordinance was sent for a second reading to the City Council on October 16, 2007.

The Historic Preservation Element is in draft form. The element was presented to the Historic Preservation Commission at their August 2007 monthly meeting. Staff is currently undertaking the CEQA review of the Draft Element and envisions the Element becoming a part of the City's General Plan in 2008.

Interest in the Indianola area annexation is still being expressed at County General Plan Update/Outreach meetings. Staff will work with the City Manager and Planning Director for an appropriate course of action on this topic.

The 2004, City of Eureka Housing Element will expire in 2009. Staff has begun to prep for this endeavor by attending a HCOG Housing Needs Allocation, Methodology Workshop on October 1, 2007. Pending the City hiring an outside consultant, Rob is expected to dedicate much of 2008 on the completion of the Housing Element.

The Community Development Department continues to be involved with the Census Bureau's LUCA Program (Local Update of Census Addresses). Rob has attended two workshops on the LUCA program regarding the sharing and comparison of federal and local address data.

Environmental Planning Division

The Environmental division supports the Community Development Department, and other City Departments, through preparation of environmental studies and documents, and permitting of City projects. Staff contact is Lisa Shikany; Lisa can be reached at 268-5265 or lishikany@ci.eureka.ca.gov

Martin Slough Interceptor: This project involves the installation of a gravity sewer main system within the Martin Slough drainage basin that will convey wastewater to a new pump station, where it will then be pumped through a force main to the existing sewage treatment plant. The project will result in a wastewater collection and

conveyance system that will have significantly fewer incidences of sewage overflows which will reduce negative impacts to water quality, is more economical to operate, and will meet future capacity requirements for planned land uses within the project area. Staff is working with the Engineering Department and our consulting engineer on permitting Phase 1 of the project.

PALCO Marsh Phase 1A: In September, herbicide was applied for the third time to common reed and other invasive exotics at the PALCO Marsh. The Phase 1A work plan was on the March Coastal Commission agenda but was pulled by the Commission staff due to concerns related to the dioxin contamination on the old mill site at Del Norte and Railroad. We are gathering additional information and working with the Coastal Commission staff to address their permitting concerns. We are completing work on the lease agreement with NCRA to allow the City to manage Railroad Marsh (and the railroad berm adjacent to Maurer Marsh) for purposes of the Enhancement Plan and for general maintenance and public safety purposes in perpetuity.

Waterfront Drive Extension: This project proposes to extend Waterfront Drive from Del Norte Street to Hilfiker Lane generally along and within existing North Coast Railroad Authority and City of Eureka rights-of-way. We are in the process of completing a complex CEQA/NEPA environmental review for the project, and recently released a Recirculated Notice of Preparation. Information on the project is posted on the Community Development Department's web page.

Waterfront Drive Connection: Staff is working with Engineering and Caltrans to obtain NEPA clearance for the construction of a section of Waterfront Drive between "G" and "J" Streets.

Martin Slough Enhancement: In conjunction with the Engineering Department, staff continues to work with RCAA on the implementation of the grant-funded Martin Slough Enhancement Project, and will be conducting the CEQA review and obtaining project permits. The general goals of this project are to reduce flooding, enhance riparian habitat, and improve anadromous fish access and habitat in lower Martin Slough.

Tuluwat Restoration Project: This project is proposed by the Wiyot Tribe on their Indian Island property. The project goals and objectives are to re-establish the Tuluwat Village Work Renewal Ceremony, provide a venue to educational and cultural field trips, protect sensitive cultural and archaeological resources and improve surrounding salt marsh. The project includes debris removal; partial remediation of contaminated soil; public access improvements; construction of several buildings to facilitate the World Renewal Ceremony and public access; and ecological or salt marsh and upland habitats. The Planning Commission has certified the EIR, and will be considering the required conditional use permit in the near future.

Simpson Remediation Project (Del Norte and Railroad Avenue): Staff is working with Simpson, their consultant and the Regional Water Quality Control to remediate the dioxin contamination at this site, as well as within the northerly portion of the City's tidal channel just south of Del Norte Street.

Ecosystem Based Management: Staff was invited to be member of the Humboldt Bay Ecosystem Program Advisory Team, and has been participating in monthly advisory team meetings as well as subcommittee meetings. The goal of the current program is to build an appropriate regional resource conservation framework to support ecosystem-based management, and to develop three to six proposals for research, education, improved management, or outreach. Information on Humboldt Bay Ecosystem-based Management and the Humboldt Bay Ecosystem Program is available at <http://groups.ucanr.org/HumboldtBayEBM/>.

Staff continues to work with the Engineering, Public Works Departments and Redevelopment on an on-going basis to facilitate the implementation of their many projects by assuring CEQA compliance, and providing permitting and monitoring assistance. We also continue to review and comment on environmental documents that are submitted to us for projects that may impact the City.

Enforcement Division

The primary goal of the Enforcement Division is voluntary compliance. The Enforcement Division oversees, directs and conducts the notification and inspection necessary for abatement of zoning violations in accordance with City policy and ordinance. A list of current violations is attached to this report. Staff contact is Kristen Goetz. Kristen can be reached at 441-4166 or kgoetz@ci.eureka.ca.gov

Projects by Planner and Status (regardless of dates)

For the Period 10/10/2007 thru 10/10/2007

Project Number	Date Applied	Date Closed	Comments
Applicant Name	Date Approved	Date Expired	Planner
Project Name	Status of Project		
Site Address			
GP-04-002 City of Eureka Historic Preservation Plan city wide	11/22/2004 PENDING		Historic Preservation General Plan optional element Rob Wall
C-04-011 Table Bluff Reservation-Wiyot Tuluwat Restoration Project Indian Island	12/1/2004 PENDING		Indian Island sacred grounds Lisa Shikany
CDP-05-006 Greg Pierson 75 unit apartment complex 2168 TYDD ST	2/18/2005 PENDING		Hidden View apartments, Tydd Street Sidnie Olson
PI-05-002 Eureka Bayfront One, LLC Parking Indenture	6/20/2005 PENDING		Bayfront One parking Indenture Sidnie Olson
SV-05-001 City of Eureka Bucksport paper street vacation 1955 Hilfiker	7/8/2005 PENDING		Bucksport paper-streets, street vacation Sidnie Olson
SV-05-002 City of Eureka Myrtle Ave between 5th & R Streets Myrtle between 5th & R	7/21/2005 PENDING		Myrtle Ave between 5th & "R" Streets Sidnie Olson
TA-05-001 City of Eureka Safe & Sober Home Ordinance	8/25/2005 PENDING		Safe & Sober Home Ordinance Sidnie Olson
TA-05-002 City of Eureka, Historic Prese Historic Preservation Ordinance	8/25/2005 PENDING		Historic Preservation Ordinance modification Rob Wall
CDP-05-015 City of Eureka, Trails Committ new public trail	8/25/2005 PENDING		Public trail from ERWA to Truesdale Rob Wall
TA-05-003 City of Eureka Clark District Combining District	8/25/2005 PENDING		Clark District Combining District, zoning overlay Rob Wall
CDP-05-017 EUREKA, BAYFRONT ONE LLC Bayfront 2	10/3/2005 PENDING		Bayfront 2 Sidnie Olson

Projects by Planner and Status (regardless of dates)

For the Period 10/10/2007 thru 10/10/2007

Project Number	Date Applied	Date Closed	Comments
Applicant Name	Date Approved	Date Expired	Planner
Project Name	Status of Project		
Site Address			
CDP-05-020	10/28/2005		Zabel
ZABEL, FRANKLIN S & BARBARA HW			
Proposed multi family residential devel	PENDING		Sidnie Olson
1557 MYRTLE AVE			
SV-05-005	11/14/2005		
ARCATA, DEVELOPMENT CORP CR			
Zone re-class, Var., St.Alley vac., CEQA	PENDING		Kevin Hamblin
R-05-002	11/14/2005		
ARCATA, DEVELOPMENT CORP CR			
Zone re-class, Var., St.Alley vac., CEQA	PENDING		Kevin Hamblin
V-05-023	11/14/2005		
ARCATA, DEVELOPMENT CORP CR			
Zone re-class, Var., St.Alley vac., CEQA	PENDING		Kevin Hamblin
SIGN-06-002	1/10/2006		
Kevin & Noreen Held			
replace existing signage with new signag	PENDING		Kristen Goetz
409 Opera Alley			
LCP-06-001	3/7/2006		MARINA CENTER
Security National Properties			
Marina Center Project	PENDING		Sidnie Olson
First Street			
CDP-06-003	3/7/2006		MARINA CENTER
Security National Properties			
Marina Center Project	PENDING		Sidnie Olson
First Street			
C-06-002	4/6/2006		Christ Episcopal
CHRIST, CHURCH	12/11/2006		
demo of classroom /const. of classroom	PENDING		Sidnie Olson
625 15TH ST			
TA-06-001	4/19/2006		Secondary Dwelling Unit modification
			Planning Commission
Secondary Dwelling Unit Ord revision	PENDING		Sidnie Olson
city wide			
M-06-003	5/2/2006		HCOE merger
Humboldt County Office of Edu			
CDP HCOE Educational Resource Center	PENDING		Sidnie Olson
665 MYRTLE AVE			
CDP-06-008	5/3/2006		
CDP & Env for Humb Moving and Storage	PENDING		Lisa Shikany
6700 Highway 101			

Projects by Planner and Status (regardless of dates)

For the Period 10/10/2007 thru 10/10/2007

Project Number	Date Applied	Date Closed	Comments
Applicant Name	Date Approved	Date Expired	Planner
Project Name	Status of Project		
Site Address			
GPP-06-003	5/5/2006		
VITALE, JOHN R & KATHLEEN A TR	PENDING		Rob Wall
2745 DOLBEER ST			
AA-06-026	5/18/2006		
Eureka Pacific, LLC	PENDING		Kristen Goetz
arch. & site plan for retail building			
2616 BROADWAY			
C-06-004	6/5/2006		Boys & Girls Club
BOYS, & GIRLS CLUB OF HUMBOLDT	PENDING		Sidnie Olson
new Boys & Girls club			
939 HARRIS ST			
C-06-005	6/8/2006		
Wiyot Tribe	PENDING		Lisa Shikany
removal of invasive ground cover & plant			
Indian Island			
SDU-06-003	6/8/2006		
WALSH, PATRICK J & NANCY K HW	PENDING		Kristen Goetz
site plan, secondary dwelling			
3603 CALIFORNIA ST			
AA-06-033	6/8/2006		
WALSH, PATRICK J & NANCY K HW	PENDING		Kristen Goetz
site plan, secondary dwelling			
3603 CALIFORNIA ST			
R-06-002	6/14/2006		
CDP & Env for Humb Moving and Storage	PENDING		Lisa Shikany
6700 Highway 101			
AA-06-035	6/14/2006		
Coast Central Credit Union	PENDING		Kristen Goetz
Parking lot reconfiguration			
2650 HARRISON AVE			
R-06-003	7/13/2006		McCrea Nisson zone reclassification
Tony Ghera	9/10/2007		
Rezone RM-1000 to CC	PENDING		Rob Wall
730 H ST			
GPP-06-0005	8/25/2006		
Pacific Motorsports	PENDING		Rob Wall
motorcycle dealership			
SDU-06-0005	9/12/2006		
DURKIN, DACIE P TR	PENDING		Kristen Goetz
convert existing storage to MIU			
2910 L ST			

Projects by Planner and Status (regardless of dates)
For the Period 10/10/2007 thru 10/10/2007

Project Number Applicant Name Project Name Site Address	Date Applied Date Approved Status of Project	Date Closed Date Expired Planner	Comments
V-06-0018 DURKIN, DACIE P TR convert existing storage to MIU 2910 L ST	9/12/2006 PENDING		Kristen Goetz
CDP-06-0012 COLBURN, ROBERT B & SHARON K T additional metal bldg w/ six new pkg. sp 722 W WASHINGTON ST	9/20/2006 PENDING		Colburn warehouse Sidnie Olson
V-06-0019 CALIFORNIANS, FOR ALTERNATIVES parking & landscape 315 P ST	9/20/2006 PENDING		Rob Wall
C-06-0011 Arcata Development Corp PD development plan	11/17/2006 PENDING		Kevin Hamblin
V-06-0025 CHERRY, EOLA M TR variance for non conforming residences 1221 J ST	12/26/2006 PENDING		Kristen Goetz
HPO-07-0002 BARRY SMITH CONSTRUCTION 413 sq. ft. addition 3140 F ST	1/5/2007 PENDING		Rob Wall
HPO-07-0003 BIGGER, DAVID SM remodel 1413 D ST	1/30/2007 PENDING		Rob Wall
BURN-07-0005 Padre Roth Burn down letter request 2748 B ST	3/19/2007 PENDING		Kristen Goetz
AA-07-0008 C Street Projects 4 C ST	4/16/2007 PENDING		Design Review for C Street projects Sidnie Olson
CDP-07-0003 City Engineering Department C Street projects 4 C ST	4/16/2007 PENDING		Fisherman's Terminal Building, C Street Plaza, Market Square Sidnie Olson
TA-07-0001 Reasonable Accommodation Ordinance	4/17/2007 PENDING		Write new Reasonable Accomodation Ordinance Sidnie Olson

Projects by Planner and Status (regardless of dates)
For the Period 10/10/2007 thru 10/10/2007

Project Number	Date Applied	Date Closed	
Applicant Name	Date Approved	Date Expired	Comments
Project Name	Status of Project		Planner
Site Address			
TA-07-0002	4/17/2007		Create new definition of "Charitable Institution"
Charitable Institution definition	PENDING		Sidnie Olson
SIGN-07-0017	5/25/2007		
Fin-n-Feather Pet Shop			
Fin-n-Feather Sign	PENDING		Kristen Goetz
2926 G ST			
GP-07-0002	6/25/2007		
	PENDING		Rob Wall
R-07-0002	6/25/2007		
VITALE, JOHN R & KATHLEEN A TR			
Rezone-Medical Offices 013-171-015& 014	PENDING		Rob Wall
2745 DOLBEER ST			
SD-07-0001	6/26/2007		
RUTLEDGE, MARY L UW			
Minor subdivision	PENDING		Sidnie Olson
3447 CALIFORNIA ST			
V-07-0010	6/26/2007		
RUTLEDGE, MARY L UW			
Minor subdivision w/LLA & Variance	PENDING		Sidnie Olson
3447 CALIFORNIA ST			
AA-07-0037	6/26/2007		
DEXTER, GORDON R & VIRGINIA M			
Reframe front wall of Carriage House	PENDING		Rob Wall
1104 H ST			
CDP-07-0005	7/3/2007		
SIMPSON INVESTMENT COMPANY			
Soil Remediation former Eureka Plywood	PENDING		Lisa Shikany
1200 W. DEL NORTE			
V-07-0013	7/17/2007		
RATNER, CARL HW JT			
Legalize second unit	PENDING		Kristen Goetz
2311 SPRING ST			
V-07-0014	7/25/2007		
STEVENS, JAMES D & MARGARET M			
Rear yard setback	PENDING		Rob Wall
1413 J ST			
V-07-0015	8/15/2007		
Laura Williams and Chris Mathe			
bldg setbacks; parking.	PENDING		Sidnie Olson
825 K ST			

Projects by Planner and Status (regardless of dates)

For the Period 10/10/2007 thru 10/10/2007

Project Number	Date Applied	Date Closed	
Applicant Name	Date Approved	Date Expired	Comments
Project Name	Status of Project		Planner
Site Address			
HPO-07-0007	8/21/2007		
Stephen Albright			
alteration of a structure (windows)	PENDING		Rob Wall
1521 3RD ST			
BURN-07-0010	8/24/2007		
Betty & Philip Chadwick			
burn down ltr req	PENDING		Kristen Goetz
1401 3RD ST			
V-07-0016	9/10/2007		
Thomas Schmidt			
Variance	PENDING		Sidnie Olson
3446 M ST			
V-07-0017	9/11/2007		
BARRY SMITH CONSTRUCTION			
variance- unit lot is 120' x 50'	PENDING		Sidnie Olson
1307 MCCULLENS AVE			
LLA-07-0005	9/19/2007		
Thomas Schmidt			
north lot line to be relocated 40' nort	PENDING		Sidnie Olson
3446 M ST			
HPO-07-0008	9/20/2007		
Keith Carter			
Reconstruct non-historic front porch	PENDING		Rob Wall
905 G ST			
AA-07-0055	9/21/2007		
Ray Wolfe Construction			
addition of ornamental gate @ covered po	PENDING		Kristen Goetz
937 6TH ST			
AA-07-0056	9/26/2007		
D. J. Cleek			
Convert res to office/mod parking	PENDING		Kristen Goetz
3005 G ST			
AA-07-0057	9/28/2007		
J.J. Katri/Miles Dart			
New garage for existing residence	PENDING		Kristen Goetz
724 CALIFORNIA ST			
AA-07-0058	10/1/2007		
Dane Cowan			
replace non-historic ext front stairway	PENDING		Kristen Goetz
905 G ST			
AA-07-0059	10/2/2007		
DJ Cleek			
Modifications to rear of bldg	PENDING		Kristen Goetz
516 2ND ST			

Projects by Planner and Status (regardless of dates)

For the Period 10/10/2007 thru 10/10/2007

Project Number	Date Applied	Date Closed	
Applicant Name	Date Approved	Date Expired	Comments
Project Name	Status of Project		Planner
Site Address			
V-07-0018	10/2/2007		
David Cobb			
Variance for front yard setback	PENDING		Kristen Goetz
1402 M ST			
HPO-07-0009	10/5/2007		
Clifford D. Bruhn			
restore orig window's walk on front por	PENDING		Rob Wall
715 16TH ST			
AA-07-0060	10/9/2007		
David Pierce Architect			
remodel of an existing bldg.	PENDING		Kristen Goetz
121 4TH ST			
69 Project(s) Found			PROJ30

City of Eureka
ACTIVE CASES - by Officer

Case No.	Opened	Type Sub-Type	Assigned Status	Site Address and Parcel	Owner/Resident
VIO-06-0044	8/3/2006	kg ZONING VIOLATIONS	Kristen Goetz SUSPENCE	006241009	GRACE, DONALD O MMSE
	<i>Case Name</i>	Timber harvest			
	<i>Description</i>	(8/3/2006 17:33 lsm) California Department of Forestry (Heather Brent, Trinidad Unit) looked at the site today, and determined that the harvest was conducted in violation of the Forest Practices Act. Specifically, it was an illegal timberland conversion. CDF is pursuing the violation.			
		(9/5/2006 15:06 LDS) Spoke with Heather Brent, CDF. A warning letter will be sent generally stating that if conversion activities had occurred in conjunctin with the tree removal, it would have triggered the need for a conversion. Thus, and future development could potentially be a violaoation of the Forest Practive Act unless Grace obtains a conversion from CDF. Therefore, ANY DEVELOPMENT ON THIS SITE SHOULD BE REFERRED TO CDF PRIOR TO APPROVAL.			
VIO-06-0033	6/8/2006	JW ZONING VIOLATIONS	Kristen Goetz Active	1305 14TH ST 005161006	PRIMEAU, ROBERT H & BRANNO
	<i>Case Name</i>	make shift shed w/tarps & brush/ refrigerator on lawn			
	<i>Description</i>				
VIO-06-0015	4/3/2006	JW ZONING VIOLATIONS	Kristen Goetz Active	2228 4TH ST 002133002	YOUNG, GREG N & DENISE R HV
	<i>Case Name</i>	Sign Code violation			
	<i>Description</i>				
VIO-06-0029	6/2/2006	kg ZONING VIOLATIONS	Kristen Goetz REF TO CITY ATT001235007	1209 7TH ST	WILBURN, WALTER UM
	<i>Case Name</i>	Junkyard			
	<i>Description</i>				
VIO-06-0066	12/12/2006	JW DEBRIS AND GARRAGE	Kristen Goetz Active	1922 B ST 004145005	WILKERSON, JIMMIE C
	<i>Case Name</i>	build up of garbage, solid & auto hazard waste			
	<i>Description</i>				
VIO-07-0008	1/19/2007	kg ZONING VIOLATIONS	Kristen Goetz Active	1264 BAY ST 002182006	WADE, GERALDINE P
	<i>Case Name</i>	Junkyard			
	<i>Description</i>				
VIO-07-0040	8/21/2007	kg ZONING VIOLATIONS	Kristen Goetz Active	3220 BROADWAY 007101012	COASTAL, CARE CENTERS INC (
	<i>Case Name</i>	Banner sign			
	<i>Description</i>				
VIO-07-0042	8/23/2007	kg ZONING VIOLATIONS	Kristen Goetz Active	4900 BROADWAY 302171023	FIGAS, ROBERT L & KATHRYN J
	<i>Case Name</i>	Motor home -storage or watchman			
	<i>Description</i>				
VIO-06-0006	2/15/2006	JW ZONING VIOLATIONS	Kristen Goetz ACTIVE	4900 BROADWAY 302171023	FIGAS, ROBERT L & KATHRYN J
	<i>Case Name</i>	const. of structure w/o permits			
	<i>Description</i>				
VIO-07-0031	7/9/2007	kg ZONING VIOLATIONS	Kristen Goetz Active	4900 BROADWAY 302171023	FIGAS, ROBERT L & KATHRYN J
	<i>Case Name</i>	Fill Materials placed on property			
	<i>Description</i>				

Case No.	Opened	Type Sub-Type	Assigned Status	Site Address and Parcel	Owner/Resident
VIO-06-0063	11/8/2006 kg	ZONING VIOI ATIONS	Kristen Goetz REF TO CITY ATT	804 BROADWAY 003111011	HANSEN, PROPERTIES INC ALVA AUTOMOTIVE
	<i>Case Name</i> <i>Description</i>	Banner signs			
VIO-07-0013	3/15/2007 JW	DEBRIS AND GARRAGE	Kristen Goetz 2nd notice sent	1657 C ST 004199008	LINN, STEVEN E SM
	<i>Case Name</i> <i>Description</i>	Junk - Car in front of house			
VIO-07-0046	9/26/2007 kg	ZONING VIOI ATIONS	Kristen Goetz Active	1117 CALIFORNIA ST 004106001	JOHN, ALLEN INSURANCE AGEN
	<i>Case Name</i> <i>Description</i>				
VIO-06-0038	7/13/2006 kg	ZONING VIOI ATIONS	Kristen Goetz REF TO CITY ATT	1811 CALIFORNIA ST 004143010	EVENSON, DARRELL E & DARRE
	<i>Case Name</i> <i>Description</i>	Junkyard			
VIO-06-0039	7/13/2006 kg	ZONING VIOI ATIONS	Kristen Goetz REF TO CITY ATT	1823 CALIFORNIA ST 004143009	TARELLI, DOROTHY M F
	<i>Case Name</i> <i>Description</i>	Junkyard			
VIO-07-0045	9/20/2007 TE	ZONING VIOI ATIONS	Kristen Goetz Active	3343 D ST 010271012	AMMON, LOTTIE J MWSE Lottie Amon. Mark Brown
	<i>Case Name</i> <i>Description</i>	operating comm'l bus in residential neighbhd			
VIO-07-0024	4/24/2007 kg	ZONING VIOI ATIONS	Kristen Goetz Active	1707 E ST 004254001	HUMBOLDT, CO ASSOC FOR RET
	<i>Case Name</i> <i>Description</i>	4 apts where 3 permitted; reduced req'd parking			
VIO-07-0043	8/23/2007 kg	ZONING VIOI ATIONS	Kristen Goetz SUSPENCE	2124 E ST 010196004	STRONG, BRADLEY & SULLIVAN
	<i>Case Name</i> <i>Description</i>	Boarding house > 6 persons			
VIO-07-0011	2/23/2007 kg	ZONING VIOI ATIONS	Kristen Goetz Active	3420 G ST 011091004	JONES, BRADLEY W SM Joshua Conlev
	<i>Case Name</i> <i>Description</i>	Body/paint shop			
VIO-07-0023	5/15/2007 JW	ZONING VIOI ATIONS	Kristen Goetz ACTIVE	2650 HARRISON AVE 013171004	COAST, FEDERAL CREDIT UNIOI
	<i>Case Name</i> <i>Description</i>	parking spaces too small			
VIO-07-0036	8/20/2007 kg	ZONING VIOI ATIONS	Kristen Goetz Active	Highway 101 501241008	FKS, INVESTMENT COMPANY L
	<i>Case Name</i> <i>Description</i>	parking lot and fill			

Case No.	Opened	Type Sub-Type	Assigned Status	Site Address and Parcel	Owner/Resident
VIO-07-0038	8/20/2007	kg ZONING VIOI ATIONS	Kristen Goetz Active	Hodgson & Williams 010261010	GRACE, DONALD O MMSE
	Case Name	setback for >6' fence			
	Description				
VIO-07-0029	6/16/2007	kg ZONING VIOI ATIONS	Kristen Goetz Active	1016 HODGSON ST 011204018	MCCALL, EDNA ID
	Case Name	Junkyard			
	Description				
VIO-07-0039	8/20/2007	kg ZONING VIOI ATIONS	Kristen Goetz Active	Indian Island 405021008	KUHNEL, RONALD W & MELANI
	Case Name	Construction of structure w/o permit			
	Description				
VIO-07-0035	8/16/2007	TE ZONING VIOI ATIONS	Kristen Goetz Active	1413 J ST 005105008	STEVENS, JAMES D & MARGARE
	Case Name	higher traffic & constant noise			
	Description				
VIO-07-0026	5/23/2007	JW ZONING VIOI ATIONS	Kristen Goetz Active	1402 M ST 005166011	COBB, DAVID K UM
	Case Name	above ground water tank			
	Description				
VIO-07-0012	3/13/2007	kg ZONING VIOI ATIONS	Kristen Goetz Active	1439 MYRTLE AVE 006231017	Cox, Stuart
	Case Name	Junkyard			
	Description				
VIO-07-0037	8/17/2007	kg ZONING VIOI ATIONS	Kristen Goetz Active	315 P ST 002031009	CALIFORNIANS, FOR ALTERNAT
	Case Name	Convert res to office and reduced off-st. parking			
	Description				
VIO-05-0010	11/15/2005	slo ZONING VIOI ATIONS	Kristen Goetz Active	1212 S ST 006031002	SHWAIKA, WILLIAM T & NANCY
	Case Name	Junk Yard et al			
	Description	garbage and debris, abandoned vehicles, auto parts, living in structure w/o water, water theft, vector			
VIO-06-0064	11/14/2006	kg ZONING VIOI ATIONS	Kristen Goetz Active	4800 ST HWY 101 017102010	HARPER, HARVEY M COMPANY
	Case Name	Vehicles parking on adjacent property w/o permit			
	Description				
VIO-07-0030	6/17/2007	SS ZONING VIOI ATIONS	Kristen Goetz Active	3204 SUMMER ST 009186008	VALENZUELA, MARY D UW
	Case Name	Junkyard			
	Description				
VIO-06-0046	8/10/2006	kg ZONING VIOI ATIONS	Kristen Goetz REF TO CITY ATT	322 W DEL NORTE ST 004083005	PHIFER, ROBERT H & NOTICIA V
	Case Name	Junk yard			
	Description				

City of Eureka
ACTIVE CASES - by Officer

Case No.	Opened	Type Sub-Type	Assigned Status	Site Address and Parcel	Owner/Resident
VIO-06-0041	7/17/2006 ke	ZONING VIOI ATIONS	Kristen Goetz Active	238 W GRANT ST 004012009	BACON, GERALD & MELLISSA A
Case Name		Junk yard			
Description					
VIO-07-0034	7/12/2007 JW	ZONING VIOI ATIONS	Kristen Goetz Active	1200 W HARRIS 008052014	PIERSON, LOUISE,TR
Case Name		construction equip on unpaved portion			
Description					
VIO-06-0023	5/16/2006 JW	ZONING VIOI ATIONS	Kristen Goetz ACTIVE	621 W WABASH AVE 004053002	GOODWIN, TIMOTHY
Case Name		residing in commercial building			
Description					

35 Case(s) with no Closed



EUREKA – A VICTORIAN SEAPORT

ENGINEERING DEPARTMENT

Activities and Status Report Third Quarter 2007

Summary of Activities

1. Administration

Office Reconfiguration

The Department has been underway to reconfigure offices and work spaces to consolidate all of its staff and the programs they manage. The remodeling is underway and will hopefully be completed by the third quarter of 2007.

County General Plan Update

We continue to work with County of Humboldt staff as they develop a Transportation Management Plan in response to the traffic impacts associated with unincorporated development adjacent to the City of Eureka.

2. Construction Division

In the third quarter of 2007 construction was completed on two projects, four projects started construction activities, and engineering design continued on eighteen additional projects. Sheila Parrott transferred from the Construction Division to the Traffic Division to fill the vacancy left by

Dan Moody's retirement. Recruitment to fill Sheila's vacant position in the Construction Division has been unsuccessful.

3. Development Division

Development has been very busy on a few large private developments and many smaller developments.

4. GIS Division

Aerial Flight 2007 has been concluded. This color flight covers more than twice as much area compared to our previous 2002 flight. CDBG grant 2 is currently underway with its primary focus being mapping to support our Wastewater Collection System and Stormwater Program.

5. Traffic/Signals Division

Two projects currently in construction include the pilot In-Pavement Lighting Project and the Seventh Street Bicycle Lane project. Both projects address the need for pedestrian safety and promote bicycle and pedestrian use of our City streets.

6. Property Management

During the third quarter of 2007 Property Management maintained the existing standard of service while continuing to merge Property Management duties into the upgraded position of Project Manager. 2007 will see more restructuring and reorganizing of Property Management duties in order to accommodate the oversight of additional Capital Improvement Program Projects.

Construction Division

Kurt Gierlich
Carolyn McKenna

Angi Sorensen
Angela Martindale

Brent Siemer
Dimitar Dimitrov

The following projects were completed in the third quarter of 2007:

1. **Fisherman's Terminal Fender Piles - \$101,000**
This project installed the fender piling along the Fisherman's Wharf. (Siemer, SHN Consulting Engineers & Geologists). Mercer-Fraser, contractor.
2. **Jacobs Ave Lift Stations 1 & 2 Upgrades (\$225,000)**
This project consisted of converting the two Jacobs Avenue Lift Stations from dry well stations to wet well submersible-pump stations. (Sorensen). Mercer-Fraser, contractor.

The following projects are currently in construction:

3. **"C" Street Grading Surcharge Grading - \$391,000**
This is the first phase of the "C" Street Development Project which will improve "C" Street from First Street to the Boardwalk, including a public area. The grading will be done in stages so that extra material (surcharge) has time to compress and compact the weak underlying soils eliminating damaging settlement of future sidewalks, paving and improvements. Construction is anticipated to be completed by July 2008. (Siemer, SHN Consulting Engineers & Geologists). Mercer-Fraser, contractor.
4. **Parking Lot Lighting Upgrade 2007 (\$178,113)**
This project will replace parking lot lights and poles at 10 locations throughout the City. (McKenna, Moody).
5. **Central Water Storage Facility Communications Building (\$240,000)**
A new communications building will be constructed at the site of the previous High Tank reservoir that was removed in 2005. (Parrott, EFD) Jerome Blommer, architect.

The following projects have opened bids in preparation for construction:

6. **Water Improvements 2007 (\$121,334)**
This project will replace water valve clusters at nine locations. (McKenna) RAO Construction, contractor

The following projects are in design:

7. “C” Street Development Project - \$4,400,000

The redevelopment of the foot of “C” Street by the City has been broken into a number of project phases to be built in sequence. (Siemer, SHN Consulting Engineers & Geologists). The phases are as follows:

a. “C” Street Grading Surcharge Grading – currently under construction, see above

b. “C” Street Pile Driving - \$325,000

This work will install the piling for the future foundations of the Fisherman’s Building and the “C” Street stage. Construction is anticipated to begin in December 2007.

c. Fisherman’s Terminal Building - \$2,400,000

Construction of a 16,151 s.f. structure adjacent to the Fisherman’s Dock with 15,700 s.f. dedicated to fish processing and coastal dependent businesses; and 1,600 dedicated to a retail seafood business and café. Construction is anticipated to begin in February 2008 and be completed by the end of 2008.

d. Public Parking Lot - \$350,000

Construction of a 41 space (including 2 handicap accessible spaces) public parking lot immediately south of the Fisherman’s Terminal Building. The parking lot will be landscaped and include the installation of amenities consistent in number, scale, and style as those on the existing Boardwalk and “F” Street pedestrian plaza. Construction will begin in the spring of 2008 and be completed prior to the opening of the Fisherman’s Terminal Building.

e. “C” Street and Market Square - \$935,000

Reconstruction of “C” Street from First Street to the Boardwalk along with a 17,000 s.f. market square (plaza). This pedestrian oriented plaza area will include the installation of street furniture consistent in number, scale, and style as those on the existing Boardwalk and “F” Street pedestrian plaza. The Square will also consist of a permanent covered stage, Madaket ticket booth, outdoor dining areas, umbrella stands for market events and an anchoring system for a 60-foot by 120-foot removable tent. Construction will begin in the summer of 2008 and be completed at the same time as the Fisherman’s Terminal Building.

8. Proposition 50 funded portion of Martin Slough Interceptor (\$2,572,000 Grant funding + \$2,630,000 City/HCSO shared portion = \$5,200,000)

The City applied for and received State of California Proposition 50 grant funding to construct Phase 1 of the Martin Slough Interceptor project. Phase 1 consists of permitting, easement acquisition, and construction of the main interceptor pipeline

from the 'O' Street lift station to the Golf Course lift station. The Prop. 50 Grant contract between the Regional Water Quality Control Board (Grantor) and the County of Humboldt (Grantee) was executed in late September, 2007. The contract between the County and the City of Eureka (Subgrantee) is anticipated to be executed late October, 2007. Final design of Phase 1 will be completed by December, 2007, and construction is anticipated to begin May or June, 2008. (Gierlich, SHN engineers).

9. Water Reservoir Maintenance Project – Phases 2 and Future Phases

Phase 2 will include repairing and hardening perimeter fencing and entry gates to the reservoir and water treatment facility in conjunction with replacing pumps, motor control center, and installing a backup generator (\$510,000); Future project phases will include security lighting, security fencing, and other security measures (\$85,000), repairing and widening the reservoir access road (\$75,000), and repainting the interior reservoir roof structural members (\$150,000). Construction for all phases is anticipated to be completed by the end of 2009 or early 2010. (Gierlich, Travie Westlund & OLA engineers).

10. Anode Bed Replacement of Cross Town Interceptor (\$40,000)

This is a continuing maintenance project on the cathodic protection system of the Cross Town Interceptor Sewer. Construction is anticipated for fall, 2007. (Sorensen)

11. Biosolids Dewatering Facility – (\$4.5 M)

This project consists of the design and construction of a biosolids dewatering and storage facility at the Elk River Wastewater Treatment Plant. (Gierlich, Yerby, SHN and Brown and Caldwell engineers).

12. High Zone Water Pump Station (unknown cost at this time)

This project consists of the design and construction of a new pump station to replace the existing pumps used to fill the High Tank water reservoir. It will also provide a redundant backup system to the new High Water Tank. (Gierlich)

The following projects are undergoing preliminary design and environmental review:

13. Waterfront Drive Extension Project – Del Norte to Hilfiker (\$12,000,000)

The extension of Waterfront Drive from Del Norte Street to Hilfiker Lane is currently under environmental review. Circulation of the Draft Environmental Impact Report is anticipated by spring 2008. (Siemer, Shikany, North State Resources, Oscar Larson & Associates)

14. Waterfront Drive Connection – Phase II “G” to “J” Streets (\$3,600,000)

This project will complete the northern portion of Waterfront Drive and provide the final link to a continuous multimodal transportation corridor along 2.4 miles of the City's Humboldt Bay waterfront from “T” Street in the northeast to Del Norte Street at the southwest. The CEQA document is complete and the NEPA is in process. (Siemer, Savage, Shikany, SHN Consulting Engineers & Geologists).

- 15. BISC Floating Dock - \$450,000 (State Funded)**
City staff is working with the State of California to design and permit a new floating dock fronting the Boating Instructional Safety Center. These floats will be used to launch crew shells and small water craft as well as provide berthing for the Fish and Game's Albacore. (Siemer, Savage, HSU Center Arts).
- 16. Martin Slough Enhancement Project - \$4,400,000**
The City of Eureka and the Redwood Community Action Agency (RCAA) have been completed the feasibility study for the master plan for the Martin Slough drainage basin that would include reduction of flooding impacts, reduction of siltation, and the creation and/or restoration of in stream and riparian wildlife habitats within the basin. \$525,000 has been received in a grant from the State Water Resources Control Board to complete the environmental review, obtain permits and construction the first phase of the project, replacement of tidegates. (Siemer, Savage, RCAA, Winzler & Kelly Consulting Engineers)
- 17. 4954 Lundblade Drive - \$50,000**
The City is working with the property owner to stabilize a slope failure on this property that appears to have been partially precipitated by the discharge from a public storm drain. The design and construction work will be expedited to implement a solution before the winter rains are expected. (Siemer, Gierlich)

The following projects are continuing:

- 18. Martin Slough Interceptor Phase 2 (\$18,000,000)**
Final design of Phase 2 of the Martin Slough Interceptor project, consisting of a pump station, force main, collector sewers, and demolition of up to 5 lift stations, is anticipated to be completed by December, 2008 and ready for construction by June, 2009. (Gierlich, SHN and Brown and Caldwell engineers).
- 19. Wastewater Facilities Plan and Program- Phase 1 (\$200,000)**
The Wastewater Facilities Plan will determine the current condition and capacity of all components of the wastewater collection, pumping, and treatment system. This plan may result in the development of several long term capital improvement programs, one of which will identify the phased expansion of the wastewater treatment plant. This first phase of the program focuses mainly on the wastewater collection and transport system. Completion of the entire program is anticipated to be done in additional phases, and will be dependent on future years' Capital Improvement Program budgets. (Gierlich, Knight, Brown and Caldwell engineers).
- 20. Proposition 13 Water Infrastructure Feasibility Study – (\$100,000)**
The City was awarded a State of California Department of Water Resources Proposition 13 Grant for \$100,000 to evaluate the feasibility, cost, and benefits of making strategic water system improvements to the City's water system. Winzler and

Kelly successfully applied for the grant, which is funding the study. (Gierlich, Winzler & Kelly engineers).

The work scope for the following project is being finalized in preparation for evaluation and design this coming year:

- 21. Wastewater Facilities Plan and Program- Phase 2 (approximately \$600,000)**
Phase 2 of the Wastewater Facilities Plan will evaluate the Elk River Regional Wastewater Treatment Facility, unit process by unit process, to determine the current condition and capacity of all components. The evaluation will result in the development of a long term capital improvement program for expansion of the treatment facility to accommodate the projected growth in the Greater Eureka Area for the next 20 years. (Gierlich, Knight, Brown and Caldwell engineers).

TOTAL: 26 Projects, \$57.2 Million capital improvement value

Longer Term Projects:

- A. Mad River Pipeline Phases 4-6**
Design and construction of subsequent phases of the Mad River Pipeline project will progress as funding becomes available. (Gierlich)
- B. Sunny Ave and 14th & 'P' Embankment Repairs (\$400,000)**
Preliminary Construction Plans were completed in October, 2003, and have been placed "on the shelf." Construction funding for the projects has not been identified. (Gierlich) SHN, engineers
- C. Railroad Crossings (\$100,000)**
This project would replace the at-grade railroad crossings at various locations. Construction is deferred pending State funding availability. (Siemer)
- D. North Eureka Gateway Transportation Enhancement Grant (\$1,500,000)**
This proposal is on hold. The proposal would enhance State Route 101 from Airport Road to "V" Street as a entrance gateway boulevard street with street trees, landscaped medians, sidewalks, street lighting and bike lanes. A prior proposal fro \$800,000 from "V" Street to the Eureka Slough Bridges received strong community support. However, a major stakeholder, Keep Eureka Beautiful no longer supports the project and Caltrans will not sponsor the project without strong community support. (Siemer)
- E. Sewer Lift Station Upgrades (\$300,000)**
This continuing maintenance project will upgrade various sewer lift stations and pumping facilities on a yearly prioritized basis. The next project will focus on replacing the air-pots at the Del Norte @ Broadway lift station. (Gierlich)

- F. **SCADA System Program (unknown cost at this time)**
This program is anticipated to create and implement a citywide Supervisory Control And Data Acquisition (SCADA) system. SCADA systems are used to monitor and control chemical, physical, and transport processes in municipal water and wastewater systems. The citywide SCADA system will be designed to provide centralized control and monitoring of pump stations, reservoirs, and other mechanical systems (Angi Sorensen, Darrell Bailey, Veronica Hernandez).
- G. **Extended Fuel Storage Facility (unknown cost at this time)**
The increasing number of emergency backup generators at City facilities has created a shortage of emergency fuel storage in the event of an extended emergency. This project will identify the fuel storage requirements, and will study various locations for locating additional fuel storage and dispensing facilities to decentralized emergency fuel storage for City facilities. (Gierlich)
- H. **Commercial Street Fuel Facility and Underground Storage Tank Removal (\$650,000)**
This project consists of underground fuel tank removal and soils remediation, and construction of an above-ground fuel facility at the foot of Commercial Street. Construction schedule is dependent on securing construction funding. (Gierlich, Savage) SHN, engineers.

Other Department Projects and Programs:

- **Engineering Standard Drawings and Design Standards**
The department has been developing engineering construction standards and detail drawings for a number of years. The end result will be a set of published documents containing design standards and details for water, wastewater, storm drains, streets, and other miscellaneous details used for construction in the City of Eureka.
- **Water Distribution System Modeling**
This project will create a working model of the City of Eureka's water system. The resulting model will be utilized in analyzing and designing future improvements to the water system, especially with respect to fire flow analysis and the impact of future development.
- **Engineering Document Database and Long Term Digital Storage program**
This project will create a computer database for all the Engineering Department files and maps. The program will include the scanning and storage of existing maps and documents into digital file format utilizing the department's scanner. (Angela Martindale)

Development Division

Brent Siemer
Tiffany Peerson

Gary Boughton
Laurie Shannon

Review of:

1. Agreements for Encroachments, Monitoring Wells and Subdivision Improvements, (3)
2. Building Permits, (112 permits, some with several reviews)
3. Certificate of Subdivision Compliance Descriptions, (2)
4. City Referrals (14)
5. Coastal Development Permits, (4)
6. Conditional Use Permits, (1)
7. County of Humboldt Referrals, (9)
8. Descriptions for City Projects, (2)
9. Design Review Applications, (29)
10. Development Coordination, (4)
11. Encroachment Permits (48)
12. Infrastructure Mapping and Document Archival (0)
13. Insurance Reviews, (112, some with several reviews)
14. Lot Line Adjustments, (1)
15. Plan Reviews (49)
16. Requests for Service or Complaints, (15)
17. Sewer Permits, (7)
18. Special Permits, (2)
19. Street and Alley Vacations, (0)
20. Tentative and Final Parcel Maps, (1)
21. Tentative and Final Subdivision Maps, (3)
22. Traffic Referrals (26)
23. Traffic Reviews (26)
24. Variances, (10)
25. Water Permits, (7)
26. Special Events Permits (2)

Regional Transportation Projects

1. **Eureka-Arcata Corridor Improvement Project**
Engineering staff made a number of presentations to the City Council on the Draft Environment Impact Report/Statement for the project and assisted the Council in preparing formal comments to the document. (Siemer)

Long Range Transportation Planning

1. Greater Eureka Transportation Strategy Plan

The Greater Eureka Area Traffic Model was completed and distributed earlier this spring. The City of Eureka, County and Caltrans are now working with a traffic consultant to develop a “micro” traffic model of various intersections along Route 101 and on City streets to determine long-range project needs and opportunities. This second phase is expected to be completed in 2009. (Siemer)

2. Humboldt County General Plan Update - Infrastructure Impact Fees

Engineering staff continues to work with County Planning and County Public Works staff as they develop a fee structure to mitigate the traffic impacts of future development. This program will assess fees on new development and implement improvements to the transportation network. (Siemer)

In addition to assisting citizens at the counter, and working on future projects, Staff also works on the following programs and attends the following meetings:

1. Downtown Parking Assessment District Task Force

The City Council has created the Parking District Number One Task Force to advise the Council on the operation and possible expansion of the parking district. Engineering Division staff is providing support to the task force which will be presenting its preliminary recommendations to the City Council on October 16, 2007. (Siemer, Parrott)

2. Capital Improvements Program

Engineering staff is beginning the annual update of the City's Five-Year Capital Improvement Program (CIP). This document is used to identify needed capital improvement projects and to coordinate the financing and timing of improvements. The primary purpose of the CIP is to assist in the orderly implementation of the broad and comprehensive goals of the adopted General Plan and for the maintenance and replacement of the City's infrastructure by establishing an orderly basis to guide local officials in making sound budget decisions and by focusing attention on community goals, needs and capabilities to maximize the benefit of public expenditures. The 2007-2012 CIP will be reviewed by the Planning Commission this spring prior to the Council's FY 2008-09 Budget deliberations.

3. City Council

Staff attends the twice monthly Council meetings to answer questions Council may have on Engineering agenda items and to have a better understanding of Council directions and concerns for the City.

4. Disadvantaged Business Enterprise Program (DBE)

In order for the City of Eureka to receive Federal Financial Assistance from the U.S. Department of Transportation (DOT), the City of Eureka is required to sign

an assurance that it will comply with 49 CFR Part 26. The City of Eureka has established a Disadvantaged Business Enterprise (DBE) Program in accordance with the regulations of the 49 CFR Part 26. Engineering updates the Program yearly to reflect proposed use of Federal monies during the next fiscal year and establish a goal for Disadvantaged Business Enterprise participation on each federal financed project. The new 2005-2006 DBE has been submitted to Caltrans for review.

5. **Design Review**

Staff attends Community Development's twice monthly meetings and provides written comments. The comments are generally preliminary notification of conditions or permit requirements from Engineering, in order to perform certain work efforts.

6. **Development Coordination Committee**

Staff attends Community Development's meetings, along with other departments and utility representatives, to coordinate applicants' projects and to set conditions.

7. **Emergency Operations**

Staff attends bi-monthly meetings to coordinate County and other agency preparedness and responses to emergency events such as earthquakes, fires, floods, etc.

8. **Humboldt County Association of Governments Technical Advisory Committee**

Staff attends monthly meetings coordinating county agency needs for transportation, pedestrian and bicycle projects.

9. **Humboldt County Liaison Committee**

Staff attends the monthly meetings to coordinate agency and utility projects. The County, cities and each utility company provide information to coordinate projects in the most efficient and costly manner. Staff has been instrumental in reinitiating these valuable monthly meetings.

10. **Insurance Review**

Staff reviews insurance certificates and endorsements for all Engineering contracts and for contractors/persons wishing to work in City rights-of-way under Encroachment Permits. Reviews require a technical knowledge of insurance requirements and documentation which transfers the liability of the action of others working for the City or working within our rights-of-way.

11. **Open Space, Parks and Recreation Commission**

Staff attends the once a month meeting to update the Commission on Engineering projects of their concern and to answer questions the Commission may have.

12. Parking Place Commission

Staff prepares the agenda and attends the monthly meeting to answer Commission questions on the agenda items, and provides clerical support to the Commission.

13. Planning Commission

Staff attends Planning Commission meetings to answer City Engineering questions the Commission may have on agenda items and to have a better understanding of the Commission's direction.

GIS Division

The following projects or tasks have either been completed or are currently underway during the third quarter of 2007.

- **Aerial Flight 2007**
The GIS Division is managing the new aerial flight for the City of Eureka which was conducted on April 2nd. The new photography is color, 6 inch resolution with updated topographic data. This flight covered more than twice the geographic area of our previous 2002 flight. The aerials are always a popular product for all departments within the city. The aerial flight final deliverables are now available for use.
- **CDBG Planning and Technical Assistance: Phase 2**
The work items for GIS Services Phase 2 are currently underway. The wastewater laterals have been mapped for the entire City of Eureka. Building footprint mapping of commercial and industrial properties is underway. Now that delivery of our new 6" color orthophotography has occurred, mapping of impervious surfaces can begin. Said mapping will include feature datasets representing pavement, curb, sidewalk and drop curbs, in addition to various other features. Work will also begin soon on development of a city-wide Engineering and utilities viewer.
- **GIS Division Internship**
The GIS Division currently employs a GIS Intern. Eric Zimmerman began work in March and has already made a tremendous impact on the workflow and abilities of the City of Eureka's GIS activities. He is a valuable resource and an asset to the Engineering Department. Currently, the GIS Intern is mapping water meter locations, stormwater culverts and stormwater drainage inlets.
- **Wastewater Modeling Project**
Digital datasets describing HCSD's wastewater infrastructure have been created and delivered to Brown and Caldwell. With these datasets complete, wastewater modeling for the City of Eureka can be achieved.
- **Parcel Database Updates**
Updates to the existing City of Eureka parcel database. Changes in parcel boundaries as dictated by the county assessor's office and various other sources. Ongoing.
- **Stormwater Infrastructure Inventory**
Development of stormwater infrastructure information to assist in NPDES permit process, minor infrastructure inventory. Underway. Approximately 95% complete.

- **City of Eureka Sidewalk Areas**
Approximately 75 percent complete. Digital representation of outdated City of Eureka walk area map. On hold.
- **Web GIS Application Development**
Ongoing development of GIS web applications to support various projects.
- **Fire and Police Incident Mapping**
With the help of grant monies, the City of Eureka Street Centerline database is being revamped and rectified to create a more useful data set. (85% complete)
- **Application Deployment**
Develop and deploy specific applications for specific departmental needs. For example, develop mapping applications with an emphasis on utility information for employees within the maintenance divisions. (Ongoing)
- **Conduct GPS Field Surveys**
Plan, prepare, conduct and post-process GPS field surveys. A survey-grade GPS solution has been implemented in the City of Eureka Engineering Division. The division now has the capabilities necessary to conduct real-time kinematic(RTK) GPS surveys. These types of surveys will greatly increase the efficiency with which the division. (Ongoing)

Traffic/Signals Division

Sheila Parrott

Dan Moody

The Traffic/Signals Division of the Engineering Department continues working with the State, County and private developers on various traffic studies in and around the City of Eureka. This Division has also provided assistance to the Engineering and Public Works Staff in reviewing traffic issues for various projects.

The following projects are currently in construction:

- 1. Seventh Street Bike Lanes - \$370,000** This project will complete the bike lanes on Seventh Street from "J" Street to Myrtle Avenue. The street will be widened by moving the sidewalk to the north and the intersection at Myrtle will be realigned. A new pedestrian median island will be installed at the realigned intersection. Construction is anticipated to be completed by the end of October 2007. This project is being funded by \$370,000 in STIP grant funds. (Siemer, Parrott, SHN Consulting Engineers & Geologists). RAO, contractor.
- 2. In Pavement Crosswalk Lighting Project - \$104,000**
This project will install illuminated crosswalk features at three locations to improve pedestrian safety. Studies will be conducted before and after installation to determine the effectiveness of the improvement measures. An aggressive public information plan will precede installation to heighten driver and pedestrian awareness and proper use of the features. Construction is anticipated to be completed in October 2007. (Parrott, Siemer). Republic ITS, contractor

The following projects are undergoing preliminary design and environmental review:

- 1. Waterfront Drive Extension Project – Del Norte to Hilfiker - \$12,000,000**
The extension of Waterfront Drive from Del Norte Street to Hilfiker Lane is currently under environmental review. Circulation of the Draft Environmental Impact Report is anticipated in spring 2008. (Siemer, Shikany, North State Resources, Oscar Larson & Associates)
- 2. Waterfront Drive Connection – Phase II "G" to "J" Streets - \$3,600,000**
This project will complete the northern portion of Waterfront Drive and provide the final link to a continuous multimodal transportation corridor along 2.4 miles of the City's Humboldt Bay waterfront from "T" Street in the northeast to Del Norte Street at the southwest. The CEQA document is complete and the NEPA is in process. (Siemer, Savage, Shikany, SHN Consulting Engineers & Geologists).

3. Harris and Central Traffic Signal - \$300,000

This project will construct a new traffic signal at the intersection of Harris and Central. Design and environmental review is scheduled for FY 07-08 with construction to follow pending possible Proposition 1B funding. (Siemer, Parrott, Moody).

4. Parking Meter Conversion Project - \$250,000, FY 2007-08 construction

This project will involve the metering of six (6) additional downtown parking lots and the increase of meter fees from \$0.05 to \$0.25 per hour. All meters will be converted from mechanical to electronic fare collection. Installation is anticipated by in summer of 2008. (Siemer, Parrott)

5. Traffic Signal Standardization - \$900,000_±, 2008-09 construction

The Engineering Division has been awarded \$25,000 by the Humboldt County Association of Governments to administer a contract with a traffic consultant to research and analyze the potential for regional traffic signal coordination between Caltrans, the County of Humboldt and the cities of Eureka and Fortuna. Funding for the system upgrade is anticipated from Proposition 1B. (Siemer, Parrott)

Longer Term Projects:

1. Old Town Bayfront Parking Lot – foot of “G” Street - \$2 million, 2009-10 construction

The State Water Resources Control Board (SWRCB) has given The Union Pacific Railroad (UP) a cleanup order for the property at the foot of “G” and “H” Streets. This site has been identified as a potential site for a city parking lot and waterfront trail. The Engineering Division will be working with the SWRCB and UP to implement this project in concert with the Waterfront Drive Connection Project (see above). (Siemer, Savage)

2. Downtown Parking Assessment District Task Force

The City Council has created the Parking District Number One Task Force to advise the Council on the operation and possible expansion of the parking district. Engineering Division staff is providing support to the task force. (Siemer, Parrott)

3. Traffic Safety Commission

The City Council has requested that staff bring forward the creation of a Traffic Safety Committee for their consideration. Engineering Division staff has researched the topic and is now preparing the agenda summary. (Siemer, Parrott)

4. Greater Eureka Strategic Transportation Plan

The City, County, HCAOG and Caltrans entered into a memorandum of understanding (MOU) for completion of the Greater Eureka Area Traffic Model (GEATM) which will be used for coordinated regional traffic forecasting by each entity. The strategic plan will ultimately result in the identification of future traffic impacts associated with development and the creation of a Traffic Management Program to assess fees and implement projects to mitigate those impacts. (Siemer)

5. Traffic/Signals Division Restaffing – ongoing 3-year process

The City Engineer is currently overseeing the activities of this division. Ms. Sheila Parrott is now serving as a Project Manager for this division and is receiving training from retired Traffic Operations Manager Dan Moody. Once that is completed, we will be seeking the allocation of a full time Traffic Signal Technician to meet the growing requirements of the Division.

Other Division Projects and Programs:

1. Traffic Signals

Maintaining operation of the 25 City owned traffic signals is a primary duty for this Division. Two signal knockdowns occurred this quarter at 7th and “H” Streets, where a truck backed into the signal pole, and at 14th and E Streets, which was a hit and run collision.

As the result of collaboration with Caltrans on the installation of the traffic signals at 5th and “L” Streets fire vehicle pre-emption equipment will be installed. This will allow for smoother vehicle access through the intersection. In addition, signals at this location will provide for safer pedestrian crossings.

2. Traffic Studies

During the third quarter of 2007 several traffic studies have been submitted for review or for final approval. Of particular interest is the Balloon Track Mixed Use Development traffic study.

3. Grant Applications

There were no grant applications this quarter but our current partnership with HumPAL will result in application for Safe Routes to School funding soon.

4. Parking Items

The Parking Place Commission has been short one commissioner this quarter. Items that have been successfully completed during this quarter include parking restrictions on “F” Street near 6th Street, and 4th Street between “A” and Commercial Streets.

5. Alliance with EPD Traffic Officers

Weekly meetings with Tony Zonatti, EPD, have been resumed in order to maintain a working relationship with Traffic Operations. Current traffic related issues including requests for traffic control devices, locations for placing radar speed trailers, pedestrian safety, and parking zones are discussed.

6. Other

In addition to the above items, regular items handled during the quarter included:

- 17 Special Event Requests
- 13 Work Orders for new signs and/or parking controls
- Traffic Signal Monitoring and Maintenance
- Project Referrals
- Traffic Signal Budget
- Collision pin map and report filing
- Complaints and inquiries

Property Management Division

In addition to performing routine property management duties, which includes managing real property and administration of leases for the City of Eureka and the Eureka Redevelopment Agency, the following activities of interest occurred during the past quarter.

1. **New Leases/Licenses**

Access Humboldt – The City has completed negotiations with Access Humboldt for a license agreement for a digital communications facility to be located at the Eureka Municipal Auditorium.

2. **Lease/License Renewals and Terminations**

Grays Harbor Historical Seaport Authority (GHSA) – GHSA negotiated a new license agreement for the Bonnie Gool Guest Dock. This license is for April 17, 2008 through April 22, 2008.

3. **Activities of Interest**

Community Service Work Referral Program - Humboldt County's probation department places workers requiring community service time with the City. During the third quarter in excess of 150 hours were served at the Wastewater Treatment Plant and the Marina.

Eureka Municipal Airport – The project to resurface the runway and repaint the markings as identified in the Airport's Capital Improvement Program may be funded as an Acquisition and Development (A&D) project in the Aero Funding Program if sufficient funding is available. This funding would require a ten percent match by the City.

4. **Facilities Inspection**

Facilities inspections are complete for 2007. Deficiency reports/correction notices have been issued.

5. **Real Property Work Completed**

Four service/work requests were completed during the third quarter.

Memo

To: David Tyson, City Manager
From: Sanna Wood, Interim Finance Director
Date: September 30, 2007
Re: Finance Department Quarterly Status Report

The following activities and accomplishments took place in the Finance Department during the months of July, August and September, 2007:

Sales Tax Revenues: Sales tax is the largest source of revenue to the City's General Fund. Reports from Hinderliter, de Llamas and Associates (HdL) for the quarter ending June 30, 2007 shows sales tax totals at \$1,985,573. This amount represents a fair decrease (-7.6%) compared to the same quarter last year.

Investment Reports: A quarterly investment report was prepared for the City Council. As of September 30, 2007 the fair value of all investments totaled \$12,359,354, at an average yield of 5.09% and an average maturity of 1.76 years.

Annual Audit: In July, the audit firm of Moss, Levy & Hartzheim began their audit of the City's financial reporting for the period ending June 30, 2007. A return trip is scheduled in October for the completion of their audit services.

Staffing changes: In July, Finance was pleased to appoint Russell Shorey, CPA, to fill the vacant Accountant position. The position had been vacant for a number of months, and we are proud to add Russell to our team. Regular Part-time Accounting Specialist Michelle Hasiuk was promoted to fill the existing full-time vacancy in the department. Sarah Mendoza, who had been assisting the department as a temporary employee successfully completed the recruitment process for the RPT position. Finance Director Valerie Warner resigned her position in July to become Finance Director for the City of Milwaukie, Oregon. Lynn Ellingwood, Information Services Manager, and Sanna Wood, Assistant Finance Director, have both been assuming temporary additional duty until the Director recruitment is completed.

Finance Advisory Committee: Finance staff has been working closely with the Council's Finance Advisory Committee to review revenue sources for funding a Problem Oriented Policing Program for our Police Department. The Committee has been meeting reguarly, with a follow-up report due to Council in October.

Automated Meter Reading (AMR) Project: During this quarter, Public Works Department and Finance Department staff have continued to work together to "fine tune" the last aspects of the conversion of the City's water meters to the new automated meters. Michale Hale, Accounting Specialist, has worked diligently on resolving the conversion issues in the billing process, and was able to implement some new ideas to streamline the billing. She and Daniel Vit from the Public Works Department have worked as a great team in coordinating the resolution of some of the extraordinary meter & billing situations. They deserve a good round of applause.

EUREKA FIRE DEPT.

Quarterly Report: July - September 2007



Aerial Master Stream Training
September 23, 2007

MEMORANDUM



To: David Tyson, City Manager

From: Eric Smith, Fire Chief

Date: October 15, 2007

Re: Quarterly Report- 3rd 2007

2007 continues to be one of the most challenging years of recent memory for the Eureka Fire Department, with retention and recruitment of personnel being the two most significant challenges we currently face. While much of our effort during the third quarter was focused on recruitment, development, and promotional testing of current employees, a number of other projects and activities were accomplished during this period. It is our hope that we are closer to the resolution to these outstanding issues than we have been in past months.

Assistant Chief Yarnall does an excellent job of explaining the details and difficulties associated with the recruitment and retention issues facing our department. He details the concerns and the adverse actions that could affect us if we are not able to halt this trend. Based upon recent discussions that I have had with City management and the council, both groups are well aware of our current crisis and are working towards some form of resolution. Please review his attached quarterly report for more information.

Assistant Chief Gillespie has performed well during his first few months as our new Assistant Chief / Fire Marshal. Not only is he faced with the challenges of a new position, so is his number two person, Captain II Rusty Goodlive. Both are talented and committed individuals and the department is confident that they will develop into excellent fire prevention and department officers. Challenges that lay ahead for them include the adoption of a new fire code, their continuing development, and the analysis of the illegal fire works issue within our jurisdiction.

While my primary focus has been to assist with the recruitment and promotional processes that occurred during the past quarter, I have continued to work on a number of other endeavors. I continued to attend a number of board and commission meetings including the COE Finance Review Committee, Humboldt-Del Norte Hazardous Material Response JPA, COE City Council, Humboldt County Homeland Security Grant Committee and the Humboldt County Fire Chief's Association.

During this period, I have attended several of the City Council's current Strategic Visioning meetings, and have updated the council via written documentation of the process made to date by our department on previous Visioning directives. I look forward to the current process and opportunity to support this Council's vision. During the month of September, I had a special opportunity to attend the pilot offering of a new National Fire Academy course entitled Long Term Recovery Planning. I was fortunate in the fact that I was one of 20 special invitees to attend this course. The course was designed to develop the fire service's knowledge and skills as key players and catalysts in the arena of local long term recovery planning. The course stressed interagency and

interdisciplinary collaborative approaches to deal with improved post disaster recovery outcomes. I found the course to be very informative and am working to get other local planning and emergency response disciplines to attend.

In a recent past quarterly report, I mentioned the recent success in the development and adoption of a County-Wide Fire Service Mutual Aid Agreement. I am proud to say that EFD played a significant leadership role in the development, marketing, and acceptance of this document. To date, a majority of the 43+ fire departments within the county have signed the agreement. To the credit of the Chief's Association, this momentum has not been lost. Since the completion of the Mutual Aid Project, the Chief's Association has continued and has recently adopted a standardized numbering system for all fire resources with the county which is to be fully implemented on January 1, 2008. The system is designed around a four digit numbering system in which numbers alone identify the department, the zone in which they are located, the apparatus type (engine, truck, rescue, etc) and the specific unit number. While the change of traditional unit identifiers is and will be a difficult one in the short term, it is in everyone's best interest to follow the county-wide system. Over the next few months, we will be working with our response partners, including our Dispatch Center and HFD #1, towards the adoption of this system. Other projects include the EFD developed Mutual Aid Alarm System or matrix, which is currently in the hands of our training officers and dispatchers for company trails and training prior to its implementation. I have attached an example for your review and believe that it will add consistency and safety to our operations.

With all of our efforts now focused on our ability to provide basic service levels due to the items mentioned previously, our activities towards moving the City forward in the disaster preparedness and training arenas is falling short. With the every increasing federal mandates requiring jurisdictions such as ours to meet escalating national training and planning standards (National Incident Management System and Local Hazard Mitigation and Disaster Response Plans) we, as a jurisdiction are falling behind. With the current workload of everyone in the City, the time may have come where we need to hire a part-time emergency planner to get us up to speed.

We continue to make small gains towards the completion of our classroom and Hilfiker manipulative drill grounds. Through recent Council action, the contract for the next phase of the Hilfiker training tower was awarded and we now await the resolution to the insurance issues so that we can hopefully complete this phase within budget. With any luck, we should be able to utilize this next phase within the first month or so of 2008.

The quarter ended on a fun note with the annual COE vs. Coast Guard softball game and bar-be-que. The event was attended by a number of city employees representing most departments. While we gave it our all, we came up short in the end with the Coast Guard team taking away a win for another year. We all left the field with full tummies, smiles, and a real desire to win next year. Thanks to all that participated!!

I encourage you to review Chief Gillespie and Yarnall's quarterly reports, our incident summary and location map, and the proposed Mutual Aid Alarm System matrix.

Respectfully submitted,

Eric M. Smith

HUMBOLDT MUTUAL AID ALARM CARD

DEPARTMENT

Section I

Department Name: <div style="text-align: center; font-weight: bold;">Eureka Fire Department</div>	Incident Type: <div style="text-align: center; font-weight: bold;">STRUCTURE FIRE</div>
Division: <div style="text-align: center; font-weight: bold;">Humboldt Bay</div>	Location or Area: <div style="text-align: center; font-weight: bold;">City of Eureka</div>
Effective Date:	Authorized By:

SECTION II

LOCAL DISPATCH AREA

Alarm Level	Engines	Trucks	Tenders	Chiefs	Special Equip	Sta Coverage
1 st Alarm	4 Engines	1 Truck	As requested	2 Duty Officers	As requested	Harris & K St. (5 th engine)

SECTION III

HUMBOLDT MUTUAL AID ALARM SYSTEM

Alarm Level	Engines	Trucks	Tenders	Chiefs	Special Equip	Sta Coverage
2 nd Alarm	5 th EFD/HFD engine Arcata			Arcata	EFD Recall	EFD HQ
3 rd Alarm	Loleta Blue Lake			Loleta		As needed
4 th Alarm	Field brook Ferndale			Ferndale		"
5 th Alarm	Fortuna Rio Dell			Fortuna		"
6 th Alarm Interdivisional thru CDF ECC Fortuna	2 engines- South Eel (1 st) Redwood Park (2 nd)			CDF		OES Fire Notification

SECTION IV

SPECIAL REQUEST RESOURCES

	Engines	Trucks	Tenders	Chiefs	Special Equip	Personnel
	CDF	Eureka TRK 2 Arcata Fortuna	Arcata Loleta Fieldbrook Ferndale Blue Lake	CDF	SCBA Bottles- Jail	EFD Recall EFD Vol. recall Haz-Mat team

SPECIAL INSTRUCTIONS: Upon arriving in City limits, mutual aid companies to contact Eureka dispatch on Fire Main (153.950)

R:\Administration\Quarterly Reports to the City Manager\2007\3rd 2007\Mutual Aid Alarm System.doc

HUMBOLDT MUTUAL AID ALARM CARD

Script: Eureka Fire is requesting engine and one Mutual Aid

Please have them respond to _____ (Incident Location, Staging Area, etc)

Radio contact frequency is _____ (See below)

Their contact person is _____ (Radio ID or Staging Area name)

2nd Alarm Contact Information

Arcata Fire Department via Arcata PD Dispatch Center @ 707-

- One "type 1" engine, one Chief Officer

3rd Alarm Contact Information

Loleta Fire Department via Fortuna CDF Emergency Command Center @ 707-

- One "Type 1" engine, 1 Chief Officer

Blue Lake Fire Department via Fortuna CDF Emergency Command Center @ 707-

- One "Type 1" engine

4th Alarm Contact Information

Ferndale Fire Department via Fortuna CDF Emergency Command Center @ 707-

- One "Type 1" engine, 1 Chief Officer

FieldBrook Fire Department via Arcata PD Dispatch Center @ 707-

- One "Type 1" engine

5th Alarm Contact Information

Fortuna Fire Department via Fortuna CDF Emergency Command Center @ 707-

- One "Type 1" engine, one Chief Officer

Rio Dell Fire Department via CDF Emergency Command Center @ 707-

- One "Type 1" engine

Radio Frequencies:

Command 1- Tactical 2-
Command 4- Tactical 3-

Station Locations:

Headquarters- Sixth & C Street
Station #3- Henderson & Ocean (Eureka Mall)
Station #4- Myrtle & West Ave

Coverage Location:

Carson Memorial parking lot- Harris & K Street

Contact Numbers:

Dispatch 707-44
HQ Fire 707-44
Station 3 707-44
Station 4 707-44

EUREKA FIRE DEPARTMENT

FIRE PREVENTION BUREAU

2007 Third Quarter Report

TO: ERIC SMITH, FIRE CHIEF
FROM: BILL GILLESPIE, ASSISTANT CHIEF/FIRE MARSHAL
DATE: OCTOBER 12, 2007
PERIOD: JULY, AUGUST, SEPTEMBER, 2007

NARRATIVE:

I covered the first month of this quarter as Interim Fire Marshal, and the second two months as the Assistant Chief/Fire Marshal. I continue to learn my position.

Captain II Goodlive transferred to Fire Prevention on August 20th, 2007. Captain Goodlive has been learning his new position as Fire Prevention Captain II, and has been working on a number of follow up inspections and code enforcement issues. Captain Goodlive attended CSFM Prevention 2A in Monterey during September, and is coming up to speed on the codes. He should begin taking on some of the plan review duties during the fourth quarter.

Inspector Moses has continued to conduct most of the R-1 mandated inspections and the R-2, R-3, R-6, and E-3 inspections in the City. Inspector Moses has also been conducting a majority of the weed abatement inspections during the quarter, of which there are many. Inspector Moses has indicated that he will leave the department at some point in the future, but has not provided a date at this point. I will work with Inspector Moses regarding the development of a pass on guide.

Plan review numbers increased during the quarter. Since I am the sole plan review person currently at the department, the self imposed Prevention goal of a one week turn around on 90% of the plans received has slipped. Most plans are currently in and out in about two to three weeks. This trend will likely continue during the foreseeable future until Captain II Goodlive is up to speed.

Engineer Broberg met with representatives from Arcata Fire and Humboldt Fire District to research and develop a common format between the organizations for target hazards, and to utilize a common electronic format. Assistant Chief Bennett included a service alternative in this year's proposed budget for funding the Visio Professional computer program for EFD; this program is used by both Arcata Fire and HFD#1 already. I have checked with Fire Services Officer Pulver regarding the funding of this software, but we have not been able to locate the funding location in the current budget. Engineer Broberg's plan had been to have the software loaded onto computers at each of the stations.

The Old Town Fourth of July Festival was successful, with a large crowd on hand during the event. The joint EPD/EFD patrol operation was very successful on the evening of July fourth in Old Town. Both agencies worked throughout the day from a coordinated joint Incident Action Plan. The evening patrol of Old Town saw EPD foot patrol officers paired with EFD firefighters. Other units from each agency patrolled either on foot, bicycle, or vehicle, and all operated on and EPD radio frequency. I hope to be able to continue this joint operation in the future.

The Community Improvement Team is composed of city staff having code enforcement responsibilities which meet every other month to discuss common problem occupancies. The CIT met during July. A tour of the properties will occurred during July as well. Numerous properties were visited. We anticipate continued improvement with this team's ability to be an effective force for positive change in the community.

I am one of two city staff participating with Humboldt County Planning to develop a county-wide Hazard Mitigation Plan. Gary Bird is the lead participant, and I am a secondary. This plan is required for future federal funding.

During this quarter EFD investigators formally conducted ten fire investigations totaling 38 hours of investigative time. Of the fires, five were arson, one was accidental and four were undetermined. Six cases are closed and four remain open.

During the quarter, I provided public fire safety presentations to Visiting Angels on two separate dates, CalTrans, and at the Redwood Acres Fair at the Fire Prevention Officers Fire and Life Safety Trailer.

FPB ISSUES:

- California has amended and is adopting the ICC codes to meet California standards. We expect to transition to the new codes by the end of 2007, which will cause us to incur costs related to training and books following July 1st. We will be coordinating this transition to the new model building code with the Building Department. A cooperative adoption approach for the new fire code is being attempted by Humboldt Fire District #1, Arcata Fire Protection District, Blue Lake Fire Department, and Eureka Fire Department. The goal is to have a consistent fire code between the named organizations. There is also discussion among the groups to try to take the fire code adoption to the county to establish a county wide standard. Work on this topic is ongoing, with a meeting of Humboldt County Fire Prevention Officers scheduled for October 24th to further discuss adoption.
- We are working with other City departments on:
 - Waterfront Development Projects
 - 1212 S Street
 - 1917 Fifteenth Street

- 1522 Second Street
- 213 Harris Street
- 47 W. Third Street
- Code compliance “task force” dealing with specific properties
- Code compliance with various other occupancies

FIRE PREVENTION BUREAU DATA:

FPB CAPTAIN:

	Reporting Quarter		Year to Date	
	Number	Hours	Number	Hours
Code Enforcement	12	6	32	21
License	2	10	3	11
Complaints	1	1	8	5
Construction	3	4	63	43
Occupancy	3	4	32	16
Special	1	1	38	11
City Facilities	2	5	23	14.5
TOTALS	24	31	199	121.5

FPB FIRE INSPECTOR:

	Reporting Quarter	Year to Date
R-1 Inspections	190	310
R-2, R-3, R-6, E-3	11	33
Commercial Inspections	0	0
Weed/Trash Abatement	155	230
Complaints	2	14
Alarm/Sprinkler Systems	1	2
Classes/Meetings Attended	2	6
TOTALS	161	324

FPB REVENUE:

	Reporting Quarter	Year to Date
R-1 Inspection Fees Billed	8995.65	19080.44
Plans	1,810.80	7,317.10
Permits	0	715.22
Total	\$10,806.45	\$27,112.76

SUPPRESSION DIVISION PRE PLAN INSPECTIONS:

	Reporting Quarter	Year To Date:
Blocks	63	215
Total Businesses	381	1001
Commercial Inspections	323	791
Commercial Re-Inspections	99	222
R-1 Occupancies, Engines	6	17

HAZARDOUS MATERIAL RESPONSE TEAM:

Assistant Chief Bennett oversaw the Hazardous Materials Response Team in the past, but I have not received nor solicited any information regarding the team and its activities, therefore I have nothing to report.

**EUREKA FIRE DEPARTMENT
FIRE SUPPRESSION DIVISION
2007 Third Quarter Report**

TO: ERIC SMITH, FIRE CHIEF
FROM: JIM YARNALL, ASSISTANT CHIEF/OPERATIONS
DATE: OCTOBER 15, 2007
PERIOD: JULY 1st THROUGH SEPTEMBER 30th 2007

PERSONNEL:

As mentioned in my previous quarterly report personnel issues continue to dominate the concerns of the Suppression Division. EFD continues to struggle to fill allocated positions and to maintain enough qualified personnel to fill the ranks. During the first two quarters of 2007 the department experienced the separation of one assistant fire chief and three captains resulting in a great loss on institutional knowledge. Since then we have lost a firefighter who transferred to the Eureka Police Department, a captain II who accepted a position with Cal Fire (formerly CDF) and an engineer who is in the final stages of accepting an engineer's position with Windsor Fire Department. During 2007 EFD will have lost 1 assistant chief, 1 captain II, 3 captains, 1 engineer and 1 firefighter for a total of 7 uniformed personnel representing an 18 % loss of personnel.

During the quarter we attempted to counter these losses by holding open recruitments for the ranks of Assistant Fire Chief and Fire Captain. Unfortunately we did not see either the quantity or quality of outside applicants we had desired. In both selection processes we did not have a single outside candidate who met the minimum standards to be placed on either eligibility list. Both recruitments followed open application periods of one month with local, state and nationwide advertisements for the positions. Perhaps more telling was that we were not successful in drawing a single outside candidate for either position from within Humboldt County. We were fortunate in that we had two in house qualified candidates who filled the positions of Assistant Chief and one Captain's position. The Suppression Division presently has one captain's vacancy and 3 engineer's vacancies with a 4th vacancy anticipated by mid November.

We are holding our second Engineer's exam of 2007 on November 5th and 6th. Hopefully the applicants will be successful in passing this difficult and comprehensive exam. We are aggressively working to develop personnel to fill the position of Company Officer so they will be qualified to take the Captain's exam during the spring of 2008.

The recruitment and retention landscape for the fire service has changed significantly over the last ten years with the workforce becoming much more mobile and many agencies conducting open recruitments. Cal Fire is struggling to meet their staffing needs statewide and is once again held open recruitments for the positions of both fire

engineer and fire captain. The application period was during the summer with the next phase of the selection process in December and January. They are attempting to fill positions in advance of the 2008 fire season. In the past EFD personnel have competed very well in this process and I expect this trend to continue.

With the loss of personnel that EFD has experienced during 2007 we have totally depleted the depth of qualified personnel who can at this time step up to fill future vacancies. If there are no further losses of personnel within the next year we will be able to bridge this qualification gap. However, if we see the loss of additional personnel to Cal Fire, other agencies, or experience job related injuries or retirements then I foresee difficulties in maintaining our current staffing levels. Our problems will be caused by a lack of total personnel, a lack of qualified personnel or a combination of the two. Hiring personnel on overtime is our first option but that has its own limitations. If we are not able to meet our minimum staffing at 10 firefighters on duty I would recommend shutting down Truck 1 as needed which has been done in the past. If staffing falls to 8 firefighters we would be forced to shut down an engine company/fire station. I would recommend Engine 4/Station 4. Both of these options create numerous response issues as well as impacting operations with Humboldt Fire District #1. It is important to note that is moving in exactly the opposite direction recommended in the 2007 Standards of Response Coverage study.

TRAINING:

With the high personnel turn over the focus of training during the quarter has been shifted to provide the basic skills to personnel filling new positions. This applies to all positions with the exception of Fire Chief. Just meeting the minimum standards to keep personnel safe in basic operations has and will continue to be a challenge. The option of developing skills beyond the basic skill set for the required position must be postponed for at least 1-2 years. I have cautioned captains and captain II's to fight fire less aggressively than in the past based upon the diminished experience and skill levels of their personnel.

Captain II Chris Jelinek, the department's training officer, continues to do an excellent job. His position as the dedicated training officer is even more needed and valuable to facilitate the best volume and quality of training possible.

FACILITIES:

Progress continues to be made on both the Training Classroom and the Hilfiker Training Site. The classroom is now being used by both EFD and HFD #1 on at least a weekly basis. Its central location and dedicated use are working extremely well. Improvements were made to the structure and the site. Landscaping and permanent utilities are the two major outstanding tasks to complete.

The Hilfiker site was granted a temporary approval as a Confined Space Rescue facility. A 40 hour confined space rescue class is utilizing this site for training this past week. A final use agreement was completed between EFD and HFD#1 for this facility. This allowed the contract for the training tower to be awarded to O & M Industries. O & M Industries is now working to meet the City of Eureka's insurance requirements for the Notice to Proceed to be issued. I did not anticipate the magnitude of the delays but I am still excited to see progress being made.

The new communications building at Harris and L Streets is nearing completion. EFD will assist in the complex change over from the existing pump building. This building will address the weaknesses of the existing facility with increased pump capacity, standby electrical power and a much better site for communication equipment.

APPARATUS/EQUIPMENT:

I am happy to report that the difficulties that Truck 2 had passing it annual pump test last quarter were finally overcome. After multiple failures during the annual pump test Corp Yard personnel were able to diagnose and correct the problem. The fact remains that while this truck is functioning in a reserve status well it is 31 years old with Truck 1 being 13 years old. The City must identify a stable funding source for the replacement of fire apparatus and equipment.

OTHER:

EFD has not received notification on our Federal Fire Act Grant application to address the department's inadequate station alerting system and intercom system. Grants are still being awarded so we are still in the running but we did not make the initial rounds of award.

SIGNIFICANT INCIDENTS:

Fire losses for the Third Quarter decreased compared to the Second Quarter from approximately \$261,000 to \$95,000 and for the year to date only total \$415,000. This is a relatively low number. I wish we could credit this to fire prevention activities and rapid suppression efforts however while they may be contributing factors I believe we have just been fortunate.

The local wildland fire season was also relatively quiet in northwest California. EFD did send an engine as a local resource for helibase protection in Hayfork and Weaverville from September 1st – 4th. The quiet season was fortunate in that with EFD's reduced staffing levels it would have placed additional hardship on personnel if we were forced to fill an OES assignment for any length of time. The threat of local wildland fire incidents is currently very low however, the potentially explosive Santa Anna wind season is about to begin in Southern California. EFD has been called to respond there with the OES engine multiple years.

Humboldt County Fire Chiefs Association Incident Report Form for 2007

Eureka Fire Department	First Quarter		Second Quarter		Third Quarter		Fourth Quarter		Total For Year	
Type	#	\$ Loss	#	\$ Loss	#	\$ Loss	#	\$ Loss	#	\$ Loss
# Fires									142	\$415,345
Structures(Resid, Comm, Mobile, Chimney)	11	\$37,700	14	\$152,500	18	\$78,520	0	\$0	43	\$268,720
Vehicle Fires(Auto, Truck, R.V., Trailer)	9	\$21,775	8	\$95,450	7	\$14,200	0	\$0	24	\$131,425
Grass/Brush/Trees(Crops, Orchards)	0	\$0	5	\$0	27	\$0	0	\$0	32	\$0
Refuse/Not Classified(Undetermined, Other)	14	\$0	15	\$13,000	14	\$2,200	0	\$0	43	\$15,200
# Explosions/ Overpressure									3	\$20
Rupture (Steam, Gas, Air, Etc.)	1	\$20	0	\$0	0	\$0	0	\$0	1	\$20
Explosion (Vessel, Munitions, Heat/Burn)	0	\$0	0	\$0	1	\$0	0	\$0	1	\$0
Not Classified (Unable to classified)	0	\$0	0	\$0	1	\$0	0	\$0	1	\$0
# Rescue/Emergency Medical									1478	\$0
Medical (Assist, Call, Treatment)	481	\$0	482	\$0	506	\$0	0	\$0	1469	\$0
Rescue/Extrication	5	\$0	1	\$0	3	\$0	0	\$0	9	
Unable to Classify/Not Classified	0	\$0	0	\$0	0	\$0	0	\$0	0	
# Hazardous Condition/Standby									79	0
Hazardous Condition(Flammable/Toxic)	8	\$0	5	\$0	4	\$0	0	\$0	17	
Faulty Equipment (Electrical, Gas, Oil)	14	\$0	15	\$0	15	\$0	0	\$0	44	\$0
Vehicle Accident (Spill, Leak)	1	\$0	0	\$0	0	\$0	0	\$0	1	
Explosives (Found Explosives, Bomb)	0	\$0	0	\$0	0	\$0	0	\$0	0	
Illegal Burning(Hazardous, Noxious, Illegal)	0	\$0	0	\$0	1	\$0	0	\$0	1	
Unable to Classify/Not Classified	5	\$0	7	\$0	4	\$0	0	\$0	16	
# Service Calls									214	0
Person/Public (Person in Distress)	57	\$0	63	\$0	43	\$0	0	\$0	163	\$0
Person/Public(Water, Smoke, Animal, Other)	3	\$0	10	\$0	7	\$0	0	\$0	20	\$0
Unauthorized/Improper Burning(complaint)	6	\$0	7	\$0	6	\$0	0	\$0	19	
Cover/Move-up(Relocation of Company)	0	\$0	0	\$0	0	\$0	0	\$0	0	
Unable to Classify/Not Classified	4	\$0	3	\$0	5	\$0	0	\$0	12	
# Good Intent Call									369	0
Incident Cleared Prior to Arrival	70	\$0	87	\$0	63	\$0	0	\$0	220	
Wrong Location	5	\$0	5	\$0	9	\$0	0	\$0	19	
Control Burn	6	\$0	6	\$0	11	\$0	0	\$0	23	
Vicinity Alarm	0	\$0	0	\$0	0	\$0	0	\$0	0	
Steam, ETC., Mistaken for Smoke	4	\$0	8	\$0	5	\$0	0	\$0	17	
Hazmat Investigation, Not Founded	0	\$0	0	\$0	2	\$0	0	\$0	2	
Unable to Classify/Not Classified	33	\$0	25	\$0	30	\$0	0	\$0	88	
# False Alarm									129	0
Mischievous False Alarm, Bomb Scare	4	\$0	1	\$0	1	\$0	0	\$0	6	
System Malfunction (PFAS)	2	\$0	1	\$0	3	\$0	0	\$0	6	
Unintentional	1	\$0	5	\$0	5	\$0	0	\$0	11	
Unable to Classify/Not Classified	35	\$0	35	\$0	36	\$0	0	\$0	106	
# Natural Disaster									0	0
Earthquake, Flood, Windstorm	0	\$0	0	\$0	0	\$0	0	\$0	0	
Lightning Strike	0	\$0	0	\$0	0	\$0	0	\$0	0	
Unable to Classify/Not Classified	0	\$0	0	\$0	0	\$0	0	\$0	0	
# Other									0	0
Citizen Compliant	0	\$0	0	\$0	0	\$0	0	\$0	0	
Not Classified (Unable to classified)	0	\$0	0	\$0	0	\$0	0	\$0	0	
Mutual Aid (Given)	0		0						0	
Mutual Aid (Received)	0		0						0	
Totals	779	\$59,495	808	\$260,950	827	\$94,920	0	\$0	2414	\$415,365
# Miscellaneous										
Training Hours		2126		3098		1556				
Civilian Injuries or Deaths		0		1		0				
Firefighter Injuries or Deaths		6		1		0				

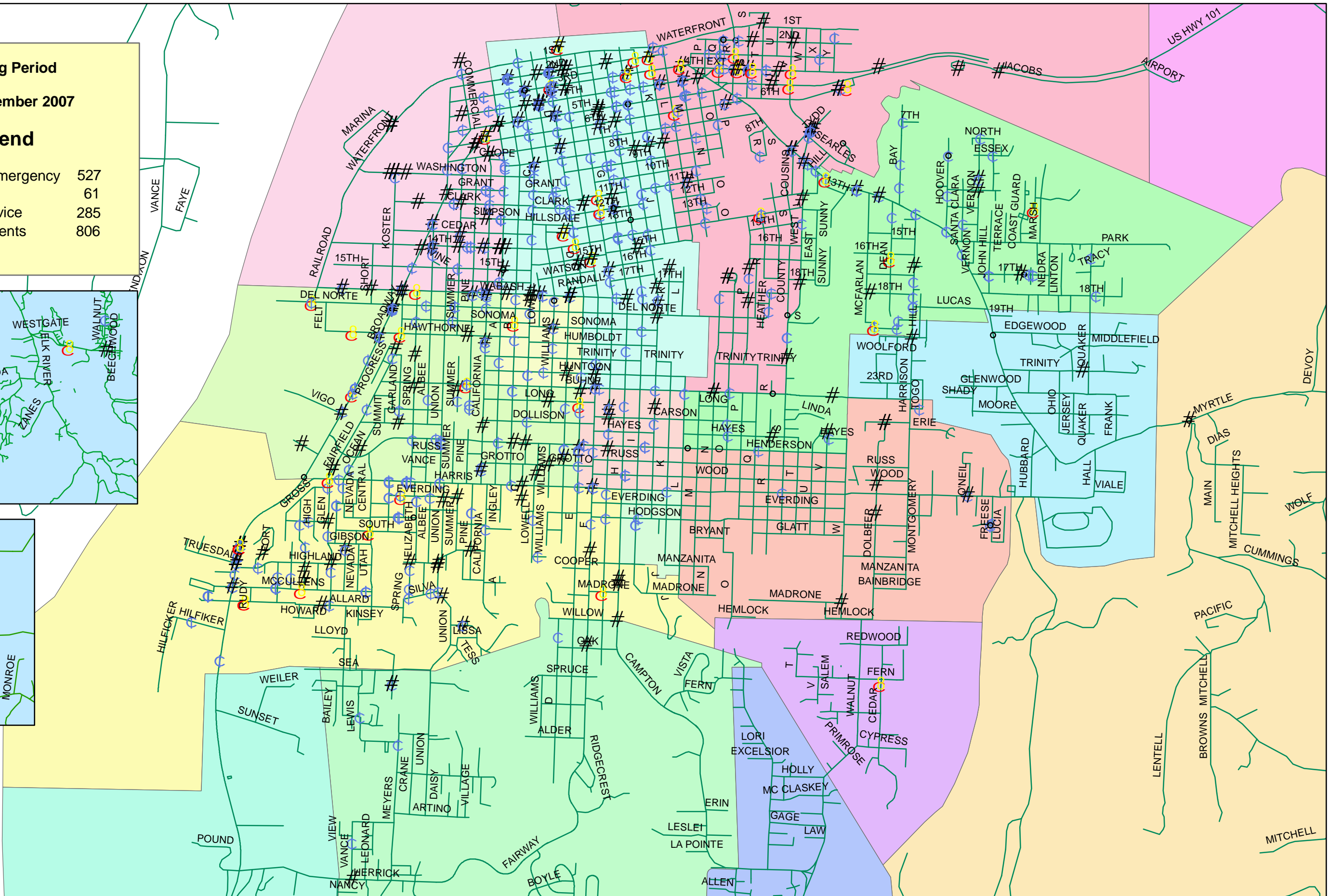
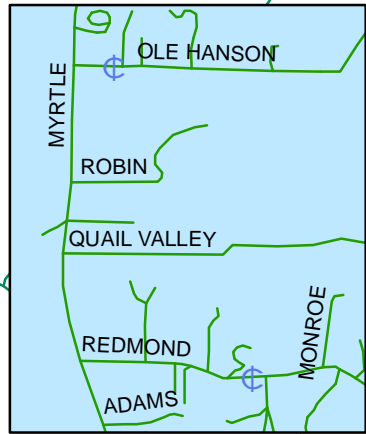
2007 THIRD QUARTER INCIDENTS

Reporting Period

July - September 2007

Legend

	Medical Emergency	527
	Fire	61
	Other Service	285
	Total incidents	806



July 1, 2007—

September 30, 2007

Personnel Department

NEW HIRES THIS QUARTER THROUGHOUT THE CITY

A **BIG** welcome to:

Building Department: Electrician, Michael Brown.

Engineering: Temporary Building Inspector, John Polansky. Temporary Engineering Technicians, Justin Shobe and Jillian Yerby.

Finance: Accountant, Russell Shorey.

Police Department: Police Officer, Patrick Bishop. Police Recruits, Jason Campillo and Leonard LaFrance. Police Services Officer, Kenneth McCauley. Temporary Communications Dispatcher, Kristen Stewart.

Public Works-Recreation (various classes): Jacqueline Alvarado, Chris Betancourt, Arthur Bruga, Nina Carson, Jaclyn Colloton, Nicole Cowan, Roxanne Diaz, Diana Glucksman, Heather Griffiths, Eva Hintermayr, Michael Karp, Zach Lehner, Matthew MacLaird, Ariana Madappa, Corwyn Madrone, Lisa McNeely, Jonathan Mortelette, Andrea Nieto, Alicia Oliphant, Taylor Paselk, Sofia Pereira, Natasha Perine, Jamie Reed, Kate Richardson, Karen Rio, Christopher Sailor, Amandeep Sidhu, Lindsey Solenberger, Courtney Thomas, Krystina Thurin, Kristina Toomata, Zachary Wills, Claudia Zamorano.

Public Works-Water Distribution: Maintenance Worker, Douglas Seibert.

Public Works-Harbor: Temp Harbor Aides, Heather Davis, Gordon Billie, Emmanuel Hernandez, Amber Martindale, Keiko Mori and Vanessa Schoonmaker.

All in all, 52 new employees were hired by the City, and 18 employees separated (including regular, temporary and seasonal employees).

PERSONNEL ACTION FORMS PROCESSED

*A total of 213 PA forms were processed during this quarter. Personnel **issued** ninety nine (99) personnel Action Forms & performance evaluation forms to the following Departments:*

*City Attorney's Office: 0
City Clerk's Office: 1
City Manager's Office: 0
Community Development: 4
Engineering: 5
Finance: 4
Fire: 10
Personnel: 2
Police: 32
Public Works: 39
Redevelopment: 2*

*Personnel **received** 64 Regular Full /Part Time, and 107 Temporary Personnel Action Forms from all City departments.*

NEW EMPLOYEE ORIENTATIONS

Ten (10) new full-time employees participated in the new employee orientation, which involves preparation of files and paperwork related to salaries, benefits and legal documents.

RECRUITMENT AND TESTING

The following is a list of the position recruitments completed in July, August, and September, 2007:

***ACCOUNTING SPECIALIST I/II-** Applications were accepted June 4 - June 18, 2007. Oral examinations were held on August 8, 2007. An appointment has been made.*

***ASSISTANT FIRE CHIEF-** Applications were accepted June 15 - July 6, 2007. An Assessment Center were held on July 24, 2007. An appointment has been made.*

***COMMUNICATIONS DISPATCHER** - Applications were accepted July 15 - July 27, 2007. Testing occurred on August 6, 2007. An appointment has been made.*

***EVIDENCE TECHNICIAN** - Applications were accepted August 24 - September 7, 2007. Testing has been scheduled for October 27, 2007.*

***FIRE CAPTAIN** - Applications were accepted June 22 - July 13, 2007. An Assessment Center was held on August 1, 2007. An appointment has been made.*

***FIRE CAPTAIN II - (Closed Promotional)** Applications were accepted June 22 - September 4, 2007. An Assessment Center was held on September 11, 2007. An appointment has been made.*

RECRUITMENT AND TESTING CONTINUED

HARBOR MAINTENANCE TECHNICIAN I/II - Applications were accepted June 15 - June 29, 2007. Oral examinations were held on August 15, 2007. An appointment has been made.

INFORMATION SERVICES ANALYST I/II - Applications were accepted August 23 - September 7, 2007.

LATERAL POLICE OFFICER - Application are accepted on an ongoing basis.

MAINTENANCE WORKER I/II - Applications were accepted May 11 - May 25, 2007. Oral examinations were held on July 23 & 24, 2007. An appointment has been made.

MAINTENANCE WORKER I/II/PARKS - (Closed Promotional) Applications were accepted September 7 - September 21, 2007. An appointment has been made.

POLICE OFFICER - Applications are accepted on an ongoing basis.

POLICE PROPERTY TECHNICIAN - (Closed Promotional) Applications were accepted August 16 - August 31, 2007. An appointment has been made.

POLICE RECRUIT - Applications were accepted July 27 - August 17, 2007. Testing occurred on August 18, 2007.

PROJECT MANAGER/ENGINEERING - (Closed Promotional) Applications were accepted July 18 - August 1, 2007. An appointment has been made.

SENIOR COMMUNICATIONS DISPATCHER - (Closed Promotional) Applications were accepted July 13 - July 27, 2007. An appointment has been made.

SENIOR MAINTENANCE WORKER/STREETS - (Closed Promotional) Applications were accepted August 14 - August 28, 2007. An appointment has been made.

SENIOR MAINTENANCE WORKER/WATER DISTRIBUTION - (Closed Promotional) Applications were accepted August 14 - August 28, 2007. An appointment has been made.

SENIOR PERSONNEL ANALYST - (Closed Promotional) Applications were accepted July 11 - July 25, 2007. An appointment has been made.

SENIOR POLICE SERVICES OFFICER - (Closed Promotional) Applications were accepted August 16 - August 31, 2007. An appointment has been made.

TRAINING PROVIDED

August 20 & 21, 2007 - Sexual Harassment Training (AB1825) for all managers and supervisors sponsored by REMIF*

September 12 & 13, 2007 - Managing the Marginal Employee & Generational Diversity and Succession Planning, presented by Liebert Cassidy Whitmore sponsored by REMIF*

September 17 - 20, 2007 - Crisis Intervention Training, POST Certified Course sponsored by the County of Humboldt.

NEW WORKERS' COMPENSATION CLAIMS

Sixteen (16) work related injuries occurred during this period resulting in nine (9) new workers' compensation claims.

** REMIF: Redwood Empire Municipal Insurance Fund*

SPECIAL EVENT LIABILITY INSURANCE

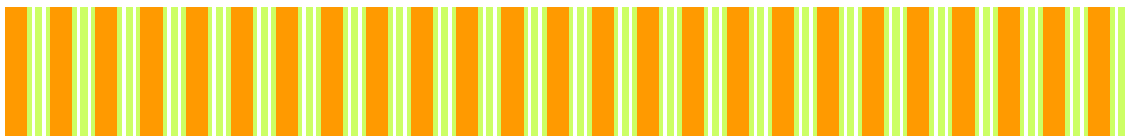
Insurance documents and certificates were daily examined and/or issued through a commercial special events insurance company to insure appropriate insurance coverage that meets the established standards of acceptability with regard to conducting business with the City of Eureka or using City facilities. Twelve (12) special liability insurance certificates were issued by the City of Eureka.

LABOR RELATIONS/EMPLOYEE RELATIONS

Negotiations for successor Memoranda of Understanding (MOU's) were begun with the three employee associations: Eureka City Employees Association (ECEA), Eureka Fire Local #652 (EFL), and Eureka Police Officers Association (EPOA). The current MOU's for all three groups conclude on December 31, 2007.

DISCIPLINARY ACTIONS

Two (2) employees were terminated from employment for failure to complete their initial probationary period, and two (2) other employees received disciplinary actions specific to the circumstances.



Memo



To: David Tyson, City Manager
From: Garr Nielsen, Chief of Police
Date: October 19, 2007
Re: Quarterly Report – July, August, September 2007

CHIEF'S MESSAGE

In this third quarter of 2007, and the second quarter of the new EPD we continued our progress towards becoming the premier law enforcement organization in northern California. We further reduced our vacant positions and are on course to be fully staffed by the end of 2007. Beginning in 2008 we hope to introduce the neighborhood team policing program to EPD. Officers will be assigned to policing teams and work together with the same supervisor for a year. This will enhance cohesiveness and continuity in our operation. Additionally this schedule will provide for training/special missions days twice a month. While this schedule doesn't supplant the need for a problem oriented policing team, it will in a limited sense begin to provide the flexibility to more frequently direct resources toward community problems. We continue to provide exemplary service to the citizens of our community, and live up to our commitment to transparency in the work we do. Our officers faced some daunting challenges during this quarter and weathered them all with professionalism and devotion to duty. As you will see in the following pages we have much to be proud of, but remain relentless in our efforts to continue to improve our organization. We will not accept mediocrity as an option for the Eureka Police Department.

Among the notable accomplishments of this quarter have been the extraordinary efforts of our recruiting team in bringing some outstanding police and dispatch candidates into our organization. As we look at the many new faces in our organization we need not worry about it being in good hands for the next generation. We also continue to make improvements to our physical plant. Lieutenant Johnson has been tasked with reorganizing space in our building in anticipation of long overdue new flooring which will replace the worn out carpets on the first floor. Not only will this reorganization allow us to dispose of many years worth of accumulated junk, it will also enhance our efficiency by optimizing office space, making forms, equipment, and supplies more accessible, and presenting a more businesslike appearance to our operation. In addition, we have received a Homeland Security Grant to install new electronic locks in our building which will dramatically improve our physical security. We underwent a POST audit of our property/evidence operation and are taking the necessary steps to improve our handling and storage of evidence.

During this quarter we were also able to send ten additional employees to Crisis Intervention Training, moving us closer to our goal of providing the training to all sworn personnel and dispatch. In addition we have on hand twenty new X26 compact Tasers to be issued to uniform personnel upon completion of the appropriate training. Again, the goal is to provide Tasers for all patrol officers and we are well on our way towards accomplishing that goal.

With the creation of a lead PSO position and the appointment of Ron Aubachon we have embarked on an aggressive effort to address the problem of abandoned and nuisance vehicles parked on our streets. The PSO's are now assigned geographic areas of responsibility to more effectively deal with this problem.

Additionally this quarter we celebrated our first annual department wide picnic which we held at Cooper's Gulch. By all accounts the picnic was a great success and was well attended by current and retired members of EPD, their families, children, grandchildren, etc. We expect this to be a continuing event and opportunity to celebrate with the EPD family. We are also looking forward to our first fundraiser for the Eureka Police Foundation which will take place at the Adorni Center on November 17. We will be hosting a spaghetti feed and auction to help raise money for the Foundation whose mission is to support the Eureka Police Department in the acquisition of equipment and training to enhance the capabilities of our personnel in their mission to protect and serve the community.

We are reintroducing our department Awards procedure to more appropriately and formally recognize our personnel for their exceptional work. By next quarter we will have a list of award recipients which we will be proud to publish.

And finally, we are very pleased to announce the addition of a new Chaplain who will be joining EPD this month. Steve Pudinski spent 35 years working for the California Highway Patrol, retiring as a Captain in command of the Humboldt County Office. Steve is also an ordained Methodist minister. We believe that his law enforcement background makes him ideally suited to contribute to our program. Steve will be setting regular office hours at EPD and will be available on call. We are extremely fortunate to have someone of this caliber willing to volunteer their time to our organization.

COMMUNITY RESPONSE

Seven neighborhood watch meetings were conducted during the third quarter of 2007. Only two were conducted on the west side of Eureka which is usually our most active area. The other five were in the center of Eureka or the east side.

The Chief of Police, City Attorney and several council persons attended some of these meetings, which is impressive and appreciated by the persons who have concerns about their neighborhood.

We also worked with six neighbors in cleaning up a house at 3210 K Street. For several weeks the neighborhood had been intimidated and terrorized by several young men at that address. We stood by during the eviction process. Refer to photo marked 3210 K Street.

On July 18th we did a walk through of Floyd Squires' property at 833 H Street. This was in response to a previous neighborhood watch meeting.

On September 13th and 14th sweeps were done along the waterfront south of Del Norte Street. This was prior to a cleanup of the area by volunteers. Campers were ordered to leave and citations were issued for the repeat offenders.

At the time of the sweep we found one camp containing 76 shopping carts from most of the businesses in Eureka. Refer to photograph marked shopping carts.

We continued to impound several abandoned campers and motor homes from the streets with homeless persons living in them. However, during the quarter we were able to dispose of eleven such vehicles. At the end of the quarter we had only one remaining at the City's impound yard on Waterfront Drive. See before and after photographs marked trailers.

We also assisted in the cleanup of 3207 Albee Street as neighbors were concerned about a growing rat problem... Refer to before and after photographs of that address.



Shopping Carts (PALCO Marsh)



More PALCO Marsh shopping carts



Still more carts (Four photos not shown)



3210 K Street



Before photo of 3207 Albee



After photo at 3207 Albee



Trailer lot before



Trailer lot after (one left, September 30th)

PATROL AND POLICE SERVICES

Between July 1st and September 30th, Eureka Police Officers responded to 11,070 calls for service resulting in over 2908 reports and 1082 arrests.

In September, six police officers, three dispatchers and a police services officer from the police department attended CIT (Crisis Intervention Training), a collaborative effort between local police agencies and Humboldt County Mental Health to understand each other and work together to better serve the local mentally ill population. This training paid off almost immediately as two, otherwise "sticky" situations, were easily solved by the involved officer using resources and techniques learned at that training.

In one instance an officer was alerted to what was reported as a 78 year old woman who had been dumped in Eureka and was wandering the streets with no place to stay. The officer, by remembering and utilizing the training was able to learn that the woman was actually a local resident who is in the care of Adult Protective Services and suffers from Alzheimer's disease. She had wandered away from her motel room and thought she had just arrived here from out of state and was looking for her family. Because of connections made and techniques learned at "CIT" the officer was able to contact the woman's case manager and return her to her motel room.

In the second incident a mentally ill young woman was experiencing delusions and threatening other residents in her home, believing they were plotting against her. When the "CIT" trained officer arrived he recognized her condition and phoned a connection that he had learned at the training. This method proved successful as the situation was resolved when Mental Health staff talked to the woman on the phone then asked officers to bring the young woman to their office and they would help her.

In both of these instances the police department worked hand in hand with Mental Health to solve a problem in a very time efficient manner while providing effective assistance to the involved people. This training has proven to be a very useful tool and training of additional personnel is planned.

Sgt. Michael Johnson completes FBI Academy Training:

Sgt. Michael Johnson has recently returned from a three month hiatus. After spending a long weekend with his spouse playing co-ed softball in Weaverville over the fourth of July, he began his trek across the United States to attend the 230th Session of the FBI National Academy in Quantico, VA. Sgt. Johnson and his K-9 partner "Hawke" blazed the trail in a Eureka Police Department marked K-9 unit. Affectionately referred to as "Mike and Hawke's Great Adventure", the journey tallied up 88 hours of driving, 6000 miles of roadway covering 12 different states! For those of you familiar with K-9 travel, that is a lot of consistent Labrador gas to endure! Hawke was kenneled in a nearby town during Sgt Johnson's training experience. Sgt Johnson "smuggled" sufficient amounts of narcotics on the journey to Virginia to keep Hawke's training up-to-date during their stay. The pair trained on Wednesday and weekends during the visit.

Although the trip was an invaluable experience, Sgt Johnson was actually held accountable for academic and physical training. During the 12 week course Sgt Johnson completed 17 units of college accredited course work sponsored by the University of Virginia. Academic training received included interview and interrogation (statement analysis), behavioral science personnel management, counterterrorism strategies, and legal issues. Course work was supplemented with weekly guest lecturers and venues. Sgt Johnson also completed the infamous 6.4 mile "yellow brick road" challenge on the Marine Corp base and was the first in his class to complete the 34 mile swim challenge.

Sgt Johnson joins the FBINA alumni list with Chief Garr Nielson, Captain Murl Harpham, and Lieutenant Leonard Johnson.

Drug Dealers Arrested by Alert Patrol Officers Enforcing Traffic Laws:

On 09/26/07 at 5:47 PM, Officer Justin Braud conducted a traffic stop at Wabash & D Streets on a Dodge pick-up being driven by Robert Eugene Danford (age 46 years). Danford was unlicensed and on parole for selling heroin. Danford and his female passenger, Kirsten Adelle Ferry (age 34 years), were detained and searched. Officer Braud subsequently located over an ounce of tar heroin in their possession along with a large quantity of cash. Humboldt County Drug Task Force agents responded and took over the investigation. Danford and Ferry were arrested and booked into the Humboldt County Correctional Facility for Possession of Heroin for Sale and Transportation of a Controlled Substance.



Some of the items seized by
Officer Braud

In a separate incident, on the evening of 09/28/07, Officer Stanley Harkness conduct a traffic stop on a reported reckless driver in the 1900 block of Broadway. Officer Harkness subsequently developed probable cause to search the vehicle and found and seized approximately 40 pounds of unprocessed marijuana along with 11 grams of concentrated cannabis. The driver, Ramsey Regalia-Nestor, age 24 was arrested for transportation of marijuana, possession of marijuana for sale, and possession of concentrated cannabis.

Because of the proactive & hard work of the two officers, over an ounce of heroin, 11 grams of concentrated cannabis, 40 pounds of marijuana and three drug dealers were taken off the streets of Eureka.

Police Services Vehicles ready to roll (almost):

The two new Ford Ranger extended cab pickups that were purchased last quarter with monies from the "Traffic Offenders" fund for use by Department's Police Service Officers are in the final stages of being outfitted by Corp yard personnel with the specialized equipment necessary to complete the task (multi-channel vhf radio, mobile data computer, warning lights, equipment boxes, traffic control devices, first aid kits, etc). The PSO staff is looking forward to having the vehicles readily available to them to assist them in performing their assignments.



Recently promoted Senior PSO Ron Aubuchon shows
off a new PSO response vehicle.

South Police Annex project:

The renovation of the South Annex at 3135 Prospect Avenue is nearing completion. The floors have been cleaned and resurfaced, the walls repainted, and new fluorescent lighting fixtures have been installed. The upgrading of the computer system and high-speed connections are still in the works and should be completed in the near future. City crews and the Eureka Housing Authority have been very helpful in assisting the Department in making this renovation become a reality. The South Annex will provide much needed office space for the Animal Control Officer, several Police Service Officers, the K-9 unit, and the patrol beat officer.



Animal Control Officer Rob Patton enjoying his office work station at the South Police Annex - 3135 Prospect Avenue.

CRIMINAL INVESTIGATIONS SECTION

Personnel Changes:

In the month of September Officer Lawson returned back to patrol after serving his time as a Senior Detective in the Criminal Investigations Section (CIS). Officer Harpham was appointed to a four-year term in CIS as a Detective. CIS is lucky to have an officer with Ron Harpham's skills and experience assigned to the unit.

CIS suffered a great loss with the September retirement of Evidence Technician Jim Isaac. Jim Isaac will be greatly missed and CIS wishes him best wishes with his retirement. While recruitment continues and the selection process continues to hire Jim's replacement, retired evidence Technician Bill Walser will be filling in part time.

With the new structure changes to the department, by Chief Nielsen, Sergeant Patrick O'Neill was assigned as the new CIS supervisor. Senior detective Neil Hubbard will still have supervisory duties, concerning property and evidence, and will be the 2nd in command of the unit.

Special Details:

In August, CIS conducted a prostitution sting in the Old Town Area. The sting was in attempts to help in curbing the continued prostitution activity in Old Town. As a result of the sting, 2 females were taken into custody.

Major Cases:

On 8-9-2007, Martin Cotton was arrested by Officers at the Eureka Rescue Mission for being under the influence in public, resisting arrest, and assault on a peace officer. He later passed away in the Humboldt County Correctional Facility. The critical incident was been investigated by both the Humboldt County

Sheriff's Department and Eureka Police Department Detective Hubbard. The reports have been submitted to the District Attorney's office for their review.

During August, Detective Wilcox investigated the ongoing sexual abuse of three juveniles by a family member. As the result of a month long investigation, which included multiple search warrants, CAST interviews, and the assistance of DA investigator William Honsal, the suspect, Robbie Jones was arrested.

On 8-30-2007, EPD was contacted by the Greene County Sheriff's Department regarding possible homicide suspects that may be in our jurisdiction. It was believed that Roberta Blunk and a Sandy Blunk were possibly in our jurisdiction. Roberta had a warrant for 2nd degree murder for the shotgun death of a man in Springfield, Missouri. The subjects were located by Sergeant O'Neill near the Samoa Bridge and taken into custody. Two detectives from Missouri flew out and with the assistance of EPD, the suspects were interviewed and confessions were obtained.

In September, Senior Detective Hubbard was assigned to investigate an incident involving Rob Arkley and Larry Glass. This has been a length investigation involving numerous witness interviews.

Detective Ron Prose was assigned the Jason Turnage homicide case and has begun re-interviewing witnesses and following up on leads.

PSO Mary Anderson continues to handle the missing person cases. She has cleared several of these cases. However, run-away juveniles and voluntarily missing adults, continue to keep her busy.

CIS also investigated four rapes, seven robberies, numerous felony property crimes, and dozens of sexual/physical abuses involving children. This combined with follow-up on active patrol cases and training has kept the Detectives busy.

Currently each investigator is carrying a caseload of between 6 and 12 investigations with 8 cases yet un-assigned.

Policy Changes:

The Eureka Police Department, the State of California Department of Justice (DOJ), and other local agencies are currently in the process of changing the Critical Incident Response Team protocol. This is to develop a new policy to allow the DOJ to act as lead investigative agency on incidents involving the Eureka Police Department.

Equipment / Remodeling:

CIS has gone through some clean up, minor remodeling, and equipment update this quarter. All Detectives were issued digital cameras for assistance in crime scene evidence collection. New chairs were purchased to replace old and worn out ones. A lot of "housekeeping" was done to remove un-necessary equipment and also to maximize space within the unit.

K9 SECTION

This has been a fairly mild quarter for EPD's K9 unit. Most of our focus has been on training. Our newest team, Ed Wilson and K9 Endy, will attend their basic handler school this month. This training is based in Menlo Park and will include teams from 10 other agencies, including Redding and San Jose. I'm sure they'll do us proud! Officer Franco and his K9 Jimi, have had some good tracks, which have greatly assisted in the investigation of some local burglaries. Sgt. Mike Johnson is recently back from his training at the FBI Academy in Quantico, Va. He took his new K9 partner, Hawke, to the training, which allowed him some great bonding and training time. Hawke says it was nice to sample the east coast varietals of illicit drugs. Apparently, they do a nice dessert heroin, but their "meth" can't hold a candle to our own *west coast* *cookers*. K9 Tava had a relatively dry couple of months. She would like it known that *she* doesn't think the promotion of her handler is such a great gig....way too much paper work for her taste. Tava made the most

of her canine abilities on some recent chases, though. She located a large dagger, left along the path of flight from a vehicle and foot pursuit. And more recently, by putting the Habias Bitus on a wanted felon - who apparently didn't think, "Police K9 Come out or the dog will be sent in to get you!" – actually meant that a police dog would be sent in to get him?!* - Rest assured, he's a believer now! ☺



Tava

Ed Wilson & Endy



TRAFFIC SECTION

During this quarter there have been a total of **279** traffic collisions where a Police report was taken. So far this year there have been **815** traffic collision reports taken. When collisions are minor, non-injury and/or happen on private property the driver information is exchanged and it is handled civilly. Therefore the numbers above are not the exact number of collisions that occurred in Eureka. A significant number of collisions are handled civilly with no police involvement.

There have been **TWO** fatal traffic collisions this quarter. The first was a female pedestrian who, during the night time, walked out in front of a truck that was traveling southbound on "H" street at 12th street. It appeared that the woman intentionally stepped in front of the truck to commit suicide. She was determined to be at fault.

The second fatality was on 4th (US HWY 101) and "A" streets. A male pedestrian was attempting to cross 4th street in the crosswalk. He almost made it across when a black Ford Mustang traveling at an estimated speed of **65 mph** struck and killed him. The pedestrian was thrown approximately **120 feet**. His body hit and broke a US highway 101 sign. The driver of the Mustang was arrested for vehicular manslaughter.

There have been several other major traffic collisions this quarter that have narrowly escaped being fatal.



Traffic Analysis Summary

This Quarter Year to Date

Total collisions involving fatality	2	3
Total collisions involving injuries	57	356
Total DUI collisions	14	31
Total bicycle collisions	6	15
Total pedestrian collisions	8	15



Areas of Concern

Broadway continues to have the highest collision rate among the streets in Eureka. The area of Broadway between 14th street and Henderson Street appears to have the most frequent collision rate.

Intersections

6th and Myrtle Ave. rank first with a total of 6 reported traffic collisions year to date. Tied for second place: **5th and "H" / 6th and "H" / 7th and "H" / Wabash and Fairfield.**

Traffic Safety Grant

The Office of Traffic Safety Grant expired during this quarter. A new application for a similar grant will be submitted late November.

Primary Collision Factors

Right of way violations – **67**
Traffic Signs / Signals – **53**
Unsafe Speed – **44**
Improper/Unsafe Turn - **13**
Following Too Close – **12**
DUI – **10**

Total Number of Citations

This quarter – **453**
Last Quarter - **764**

Year to Date – **2,257**
Last Year to Date – **2,379**

The total number of reported collisions between 1-1-2006 and 9-30-2006 = 621
The total number of reported collisions this year during that same time = 775



* It appears that statistics were lost in the crossroads program during the computer change over with the city. The above stats appear very low*

EVIDENCE AND PROPERTY

JULY INCOMING CASES: **226**

Evidence	146
Safekeeping	18
Found Property	30
Found Bicycles	8
Found Contraband	24
CLOSED CASES:	90
(Administratively or Adjudicated)	

AUGUST INCOMING CASES: 249

Evidence	174
Safekeeping	25
Found Property	27
Found Bicycles	11
Found Contraband	12
CLOSED CASES:	65

SEPTEMBER INCOMING CASES: 240

Evidence	176
Safekeeping	22
Found Property	20
Found Bicycles	8
Found Contraband	14
CLOSED CASES:	125

The evidence and property activity as described is by case and not by the total item(s) booked under each case number.

In the third quarter period fourteen firearms have been released upon the owners producing their Department of Justice Firearms Clearance of Eligibility Certificate. It is very time consuming to explain and provide the necessary paperwork to assist the owner in obtaining clearance of eligibility, I do feel however, that in offering assistance it saves time overall and allows for the process to work successfully and therefore clears out more firearms. Additionally, this makes for more favorable public relations since many firearms are returned to victims.

Detective Hubbard has been reviewing and authorizing my requests for disposal of several cases. We also met with representatives from the District Attorney's Office and the Humboldt Co. Sheriff's Department to discuss the possibility of a Property Retention Policy which would allow law enforcement agencies the authority to purge property taken into their possession based on meeting specific criteria as outlined in the agreed upon Property Retention Policy. The DA representatives requested that the property custodians for both agencies in attendance work up a draft of what they would like to see and the DA's office will review for consideration. The HCSO property custodian, Janet Brisker has retired, but is still working three days a week to train her replacement. Janet and I are trying to find time to work this into our other responsibilities.

I have donated some personal time in the past two months in preparation for the P.O.S.T audit that took place this past week. Cliff Pepper gave me the impression that overall our process is okay, but could use improvements. I believe that in his report to the Chief he will comment on packaging, recommend alternative storage ideas, and ongoing training of officers in the booking/packaging procedures. Many of Cliff's ideas are the same that we have talked about for years but have not had the finances and time to put in place. Of course the lack of an ongoing purge was a huge negative. Another negative in the audit was our firearm entry into AFS. In a random selection of five cases involving firearms that are currently stored in the firearms locker, three were entered in AFS, one it appears that the officer failed to enter and the other I had requested clearance for return to the owner, who did not show and I failed to request that the serial number be re-entered. So, we lost percentage points in that area.

The other concern noted in Cliff's review was with the information on our property control card as compared to the 400 entries. On two of the five randomly selected, a serial number had been misread and the incorrect storage location given. Temporary employees had done those entries and I believe it was just a lack of knowledge and experience with our process. I guess we will know the "rest of the story" in about three weeks.

My goal is to concentrate on purging the property for the reports that the Records Division has given me in preparation for the purge coming in November. I will also be purging narcotics and firearm cases in the hope that we can make a delivery to Covanta before the end of the year.

I would like to attend the C.A.P.E. training conference in March of 2008, which will be held in Monterey. I missed attending the training conference this year because it was a priority to send other property

employees to I.A.P.E. for training. I may also like to attend the Sierra Nevada Chapter meeting held in Chico on October 25, 2007. The training offered is on the packaging and preservation of evidence as related to DNA.

SUPPORT SERVICES DIVISION



In late July Jenifer Hanson (now Jenifer Braud after the wedding event of the summer in August to Officer JD Braud) received the 911 Tele-Trainer through a grant she applied for with the Humboldt Office of Education. Jenifer plans to use the 911 Tele-Trainer at the upcoming Eureka Fire Department Open House in October. Jenifer also has plans to educate the elementary school-aged children on 911 and how it works at the local area schools.

July 10-12, 2007, Communications Dispatcher Keziah Moss, Police Records Specialist II Alisa Cudney and Records Supervisor Erin McBride attended Planning for and Responding to a Terrorism/WMD Incident in Eureka. The course was offered through Texas A&M University in cooperation with the Department of Homeland Security.

July 20, 2007 Support Services Manager DeeDee Wilson, Communications Supervisor Tawnie Hansen and Police Officer Ed Wilson made a presentation to the Domestic Violence Emergency Response Team (DVERT). The presentation was very well received and enabled us to tell the team about how dispatchers and officers handled Domestic Violence calls.

Kaitlin Powell, was appointed temporary Police Records Specialist I on August 3, 2007. We are pleased to have her with us!

Marilyn (Lyn) Williams resigned as a temporary PR Specialist in August.

August 1, 2007 Senior Communications Dispatcher Samantha Hart resigned to take a position with Shasta County Consolidated Communications.

August 1-3, 2007, Senior Communications Dispatcher Michelle Olson and Communications Supervisor Tawnie Hansen attended the Advanced Crisis Negotiations Course in Santa Rosa. During this course, participants critique a critical incident from each agency present and learn from past experiences.

August 6, 2007 Communications Supervisor Tawnie Hansen and Police Officer Ed Wilson made a presentation on Domestic Violence to a small group of domestic violence advocates at their office. The actual audio tapes of domestic violence calls made a significant impact to the advocates.

August 7, 2007 Police Records Specialist Alisa Cudney, Ashley Ipock and Christina Laramore attended an 8 hour training course "Managing the Front Counter" in Redding, CA. The training was designed for any Front Counter environment rather than specifically for Law Enforcement. It proved to be beneficial to all who attended.

August 14-16, 2007, Communications Dispatchers Miranda Chase, Brittany Wilson and Police Records Specialist Christina Laramore also attended Planning for and Responding to a Terrorism/WMD Incident that was held in Fortuna.

August 22, 2007 Part-Time Communications Dispatcher Kristin Powell was hired full time. Kristin received the highest scores on the POST written dispatch test out of all the applicants! Congratulations!

August 23, 2007 - We held interviews for Communications Dispatcher Applicants. The oral board panel included Support Services Manager DeeDee Wilson, Senior Communications Dispatcher Michelle Olson and Lieutenant Tony Zanotti. Background investigators Cindy Manos and Mary Kirby were also on hand to interview the candidates. We hope to have our last open full-time dispatch position filled soon.

September 5, 2007, Communications Dispatchers Keziah Moss and Jenifer Braud along with Communications Supervisor Tawnie Hansen attended 20/20 Communications in Santa Rosa. Some of the tools acquired were improving active listening, as well as communicating with difficult people. The following day the same group attended Hostage Negotiations Concepts for Dispatchers. This class is specifically designed for the dispatcher as the negotiator and excellent tools are given to the dispatcher to use when negotiating.

September 10-28, 2007, Communications Dispatcher Kristin Powell attended the Basic Public Safety Dispatcher Course held at College of the Redwoods. Thanks to all of the hard work and dedication of Support Services Manager, Dee Dee Wilson, we are able to hold this class locally. Several Communications Dispatchers assisted in instructing during the three week course; including Brittany Wilson, Miranda Chase, Jenifer Braud and Amanda Nichols.

September 17-20, 2007, Communications Dispatchers Lisa Morrison and Brittany Wilson along with Communications Supervisor Tawnie Hansen attended the second round of Crisis Intervention Training sponsored by the Humboldt County Department of Health and Human Services. The four day training provided first responders with a better understanding of mental illness.

We are currently in the process of promoting two Senior Communications Dispatchers. The applicants will participate in a four-phase process; including essay questions, written test, oral board and supervisor's review. The essay questions were sent out to three Dispatch Supervisors within the state for evaluation. The Oral Board will consist of a Dispatch Supervisor from APD, an Assistant Fire Chief from EFD and a business professional from within our community. We have four applicants and anticipate a promotion by the end of October.

Christina Laramore has been cross training for Mary Kirby, Senior Administrative Assistant to Chief Garr Nielsen. She covered Mary for two weeks as Mary attended training out of the area. Great job Christina!!!

Records is continuing to cross-train positions within the Records Section.

Erin McBride, Records Supervisor is looking forward to attending her second CLEARs (California Law Enforcement Records Supervisors) Conference in November along with her Manager, DeeDee Wilson. It will be DeeDee's first time attending. They will bring back current updates and new ideas to update technology for Records. Erin realizes this geographical area is very limited with training for Police Records and this Conference is a fantastic opportunity to network with other agencies as well as take courses throughout the week.

VOLUNTEERS

Our Volunteers continue to serve the Department with enthusiasm and generosity. All the volunteers worked a total of 362.75 hours between July and September, logging over 858 miles. They conducted 22 vacation checks and responded to 5 requests for extra business and residential patrols. The Volunteer Patrol Program, which depends on donations to operate, did not receive any donations between July and September. Still, we have a lot of friends in the Community who very generously continue to support the services of our Volunteers and the programs they assist with.

NEW HIRES, PROMOTIONS, SPECIAL ASSIGNMENTS

Jason Campillo – Departmental Transfer from Fire to Police – Police Recruit

Leonard LaFrance – Police Recruit

Kenneth McCauley – temporary Police Services Officer – Vehicle Abatement

Kaitlin Powell – temporary Police Records Specialist

Officer Travis Braud – released from Field Training Program

Officer Chandler Baird – released from Field Training Program

Officer Kevin Lawson – transferred from Criminal Investigations to Patrol

Patrick Bishop – appointed Police Officer

Elaine Bradshaw – promoted to Property Technician

Sgt. Patrick O'Neill – assigned to manage the Criminal Investigations Section

Ron Aubuchon - promoted to Senior Police Services Officer

Officer Alan Aubuchon – released from Field Training Program

TERMINATIONS, RESIGNATIONS, RETIREMENTS

Samantha Hart – resignation as Senior Communications Dispatcher for employment with Shascom in Redding

Marilyn Williams – resignation from temporary Police Records Specialist

Chuck Taylor – end of appointment, temporary Police Services Officer

Jim Isaac – retirement – Evidence Technician

COMMENDATIONS

To Senior Police Records Specialist Kathy Prueher from a citizen, to thank her for her help in obtaining her son's record. She was very pleasant to deal with.

To Chief Garr Nielsen from Eureka Main Street, to thank the Department with the Fourth of July festival, and special appreciation for Public Information Officer Suzie Owsley for running the Lost and Found / Information booth.

To Chief Garr Nielsen from Jack Nelson, Special Agent Supervisor of the Humboldt County Drug Task Force for search warrant assistance given by Sgt. Mike Johnson and K9 Keno, Officer Gary Cooper and Detective Ron Prose.

To Sgt. Mike Quigley from Henry Willey, Vice Chair of the HC Mental Health Board, to express appreciation for his sending officers a second time on a welfare check of a mentally ill individual, who was ultimately placed in a care facility for treatment.

From APD Chief Randy Mendosa to a HC Supervisor regarding EPD Police Officer Adam Laird re: a stalking suspect, Chief Mendosa was very impressed with Officer Laird's abilities and approach to the situation and gave assurance that they were in good hands with Officer Laird working the case.

From Chief Garr Nielsen to All EPD Personnel re: Sgt. Patrick O'Neill in the apprehension of a burglary suspect. While on patrol, Sgt. O'Neill witnessed a suspect enter an open garage, steal a power saw and flee in an awaiting car. The suspect, a prolific burglar, was taken into custody by Sgt. O'Neill without incident. While indicative of the exceptional work routinely performed by Sgt. O'Neill it exemplifies the observational skills which are so critical to successful proactive police work. Sgt. O'Neill continues to be a role model both as a supervisor and as a police officer, and represents all that is good about EPD. He is a credit to the organization, and this community is fortunate to have law enforcement professionals of his caliber.

From Police Services Officer Pam Wilcox to Police Officer Adam Laird to thank him for his contagious positive attitude and the professional, knowledgeable and encouraging personal qualities that enable him to

work so well with others. During the Physical Abilities Testing for Police Officer applicants, his infectious attitude affected 10 strangers so well that at the end, everyone was engaged with each other and their success. There were strangers cheering for strangers. It proves Adam's ability to form a team and he did it in three short hours.

To Lt. Tony Zanotti from Yurok Department of Public Safety Police Chief David Parris, to thank Property Technicians Terry Christensen and Elaine Bradshaw for the donation of four digital scales for his Department's use.

To Lt. Len Johnson from Nancie Baker re: Outstanding performance of Detective Danny Kalis and Police Services Officer Jeff Linneweh in regard to fraud and theft cases. She gratefully appreciates their sensitivity to her loss and their perseverance in arresting the subject. She feels very fortunate to have had their help and to know them.

To Police Officer Alan Aubuchon through Sgt. Steve Watson. Neil Hollier called dispatch back to say Officer Aubuchon did a "good job" while dealing with the mentally disturbed woman who was causing disturbance behind the gas station. He wanted to say "thank you".

To Police Officer Amber Cosetti from two citizens who wanted to make sure Officer Cosetti received special recognition in some way for the caring attitude she showed when she did the welfare check requested by the husband. She was very friendly and kept the individual from being nervous about calling the ambulance to just check her out.

To School Resource Officer Chris Jenkins from the Schools, to thank him for his caring, dedication and hard work.

To Chief Garr Nielsen from Sgt. Steve Watson re: Officer Stanley Harkness. To commend him for a self-initiated traffic stop where he developed probable cause to search the driver's vehicle and subsequently found a seized approximately 40 pounds of unprocessed marijuana along with 11 grams of concentrated cannabis. This action by Officer Harkness is indicative of the kind of hard, proactive work that the Sgt. notices he consistently performs as an EPD officer and is to be commended for his efforts.

To Chief Garr Nielsen from Will Dvorak regarding his interaction with Traffic Officer Gary Whitmer and Police Services Officer Kris Gattis at the occasion of his vehicle vs. bicycle collision. He was extremely impressed by their courtesy, professionalism and compassion. Their overall actions and demeanor made him feel they really cared about him. As a citizen of Eureka, he is proud to have them as members of the EPD.

To Officers Rodrigo Reyna Sanchez, Edward Wilson and Joshua Siipola from John Bargard to thank them for their assistance in removing his possessions so he could move. He considers each of them his heroes.

To Animal Control Officer Rob Patton from Barbara Zirkelbach who called to express appreciation for helping the four dogs and puppies that were stuck. He did a great job!

John H. Spittler (Jack)

In the early days of July, friends, family and fellow employees met at the Masonic Lodge in Eureka to honor and celebrate the life of our wonderful friend, Jack Spittler. The members of the Masonic Lodge and staff members from EPD worked together to make a celebration for Jack that he would have been proud of. The number of people in attendance was amazing, proving that Jack was a well loved and respected member of the community, his social organizations and in the City of Eureka. Jack was employed as one of our Vehicle Abatement officers up until 10 days before he passed away at 95 years young. Always a fascinating and amazing man, Jack is still terribly missed and is constantly remembered in a story or sudden memory that hits any number of employees at the department on a daily basis.

Jack's ashes were spread near those of his former wife, Blanche, at location that was very special and magical to Jack, a beautiful location on the Fredrickson Ranch.



We love you and miss you Jack. RIP



Bragging Rights!

- One cold dark lonely night...or should I say, early morning....Dispatch received a call for service from a woman who was in a very desolate home in Eureka, that was down a long driveway, that was behind a locked gate, that was $\frac{3}{4}$ of a mile away from her house. Apparently, a strange man was on her front porch, singing and talking in nonsensical terms. The woman could not leave the house to open the gate and let the officers in. When the officers responded, they found they could not get into the locked gate, and therefore had to traverse the long driveway on foot, having dispatch alert the scared woman when they were in walking distance. Finally, an arrest was made and the woman was grateful the officers were finally able to remove the individual from her "way off the beaten path" home.

Later that day, she showed up at the Police Department with a note of thanks in one hand a donation of a big pair of shiny red bolt cutters in the other. She wanted to make sure if and when the next time ever came, we could facilitate a quicker response in vehicles to her house by just cutting the chain and lock and driving to her home. We are greatly appreciative of this practical and thoughtful donation to the Police Department.

- Team EPD worked hard for the benefit of CASA this year in order to earn some much needed funds to help them continue their much needed work in Humboldt County. Besides simply begging for money, EPD had a softball/barbeque/raffle on September 15, which was not only fun, but helped raise over \$800 for CASA! EPD officers and staff played members of the Sheriff's Office and we won by three runs! Everyone had lots of fun. When all was said and done and the funds collected and put in the bank, Team EPD came in third out of 34 teams with a donation of over \$1,600. We are very proud of our efforts, but we could never have done it without the generous and kindness of those of you who donated funds, prizes for the raffles and your time and effort. Blessings all the way around!



CITY OF EUREKA
PUBLIC WORKS/BUILDING DEPARTMENT
3rd Quarter Report
July - September 2007

BUILDING DIVISION

The 3rd quarter valuation for 2007 of \$8,390,188 is significantly up from last years 3rd quarter total of \$3,384,074. The increase is due in part to the issuance of a permit for the new Alzheimer's Center valued at \$3,300,000. The Building Division issued 290 permits for the quarter. Staff conducted approximately 989 inspections, 93 plan reviews, and investigated 42 new code enforcement complaints. During the quarter, 31 code enforcement cases were resolved.

Permit Type Totals			
	No. of Permits	Valuation	Fee's
Commercial	0	\$0.00	\$0.00
Demolition	3	\$0.00	\$188.00
Duplex	0	\$0.00	\$0.00
Electrical	27	\$0.00	\$1,883.00
Improv. Commercial	37	\$6,160,002.00	\$61,115.00
Improvement Residential	92	\$1,442,758.00	\$35,579.00
Mechanical	18	\$0.00	\$1,005.00
Misc.	0	\$0.00	\$0.00
Multi-Family	0	\$0.00	\$0.00
Plumbing	32	\$0.00	\$1,422.00
Reroof Commercial	2	\$67,490.00	\$1,595.00
Reroof Residential	74	\$709,988.00	\$14,213.00
SFD	0	\$0.00	\$0.00
Signs	5	\$9,950.00	\$570.00

Quarter Summary					
	July	August	September	Quarter Totals	Last Years Totals
Permits ISSUED	100	95	95	290	320
Permits FINALED	80	94	67	241	183
Valuation	\$1,964,280.00	\$4,478,943.00	\$1,946,964.00	\$8,390,188.00	\$3,384,074.00
Inspections Performed	319	392	278	989	1,081
Plan Reviews	27	42	24	93	90

Code Enforcement					
	July	August	September	Totals	Last Year Totals
Complaints OPENED	16	13	13	42	56
Complaints CLOSED	16	13	2	31	56
Investigation Fee's	\$2,334.00	\$785.00	\$1,305.00	\$4,424.00	\$5,942.00

COMMERCIAL PROJECTS OF INTEREST

Address	Owner	Type	Valuation
1401 Summer Street	Linen Supply Co.	Re-Roof Metal Roof	\$78,000.00
1925 California Street	Humboldt Senior Resource Center	Alzheimer's Center	\$3,300,000.00
636 W. Harris Street	Net Lease Commercial	Re-Roof Winco Foods	\$324,492.00
1330 Bayshore Way	West LLC & Triton	Interior Improvements	\$120,000.00
208 C Street	Lester & Kathleen Krause	Re-Roof Commercial	\$55,865.00
1716 5 th Street	State of California	Foundation	\$240,000.00
4485 Broadway	Daniel Mealhouse	Re-Construction Due To Fire Damage	\$500,000.00
2700 Dolbeer Street	St. Josephs Hospital	Juliette Hall Covered Walkway	\$40,000.00
2141 Tydd Street	Salvation Army	Tenant Improvement-Siding	\$1,125,000.00
515 G Street	Masonic Temple	Re-Roof Commercial	\$60,650.00

RESIDENTIAL PROJECTS OF INTEREST

Address	Owner	Type	Valuation
1790 County Lane	James & Deborah Osier	Tenant Improvement-Attached Garage Addition	\$39,429.00
246 Huntoon Street	Valentino Villarreal	New SFR w/ Attached Garage	\$178,223.00
1422 B Street	Lynne Sgambati	Convert Garage to Dwelling Unit	\$49,120.00
2159 13 th Street	Mielke Properties	Addition	\$35,813.00
4324 Ridgecrest Drive	John & Cathy Paul	Tenant Improvement-Three Seasons Room & Bathroom Addition	\$60,000.00
2624 K Street	James Gomes	Tenant Improvement-Convert Attic to Living Space	\$58,752.00
847 P Street	Jemima Wilkinson	New SFR w/ Attached Garage	\$200,000.00
615 Myrtle Avenue	City of Eureka	Redevelopment Project-Rehab Residence	\$90,709.00
1417 Nigel Lane	Laurey Morris	New SFR w/ Attached Garage	\$240,554.00
1237 I Street	Gerald Carlson	Re-Roof Residential	\$41,918.00

Vacant and/or Boarded Buildings

Vacant and/or boarded building monitoring inspections were conducted in early October in conformance with Eureka Municipal Code § 150.095. Twenty Five (25) buildings/properties were inspected. Eight (8) property owners took no positive action to improve their property and a monitoring fee of \$200 has been assessed. Sixteen (16) owners obtained permits for repairs and those properties have been removed from the list. One (1) vacant property has been added to the list this quarter as a result of the inspections.



516 W. Everding Street
Notice of Inclusion



1423 Little Fourth Street
Monitoring Fee Assessed



1212 S Street
Monitoring Fee Assessed



1543 Del Norte Street
Monitoring Fee Assessed



915 Del Norte Street
Monitoring Fee Assessed



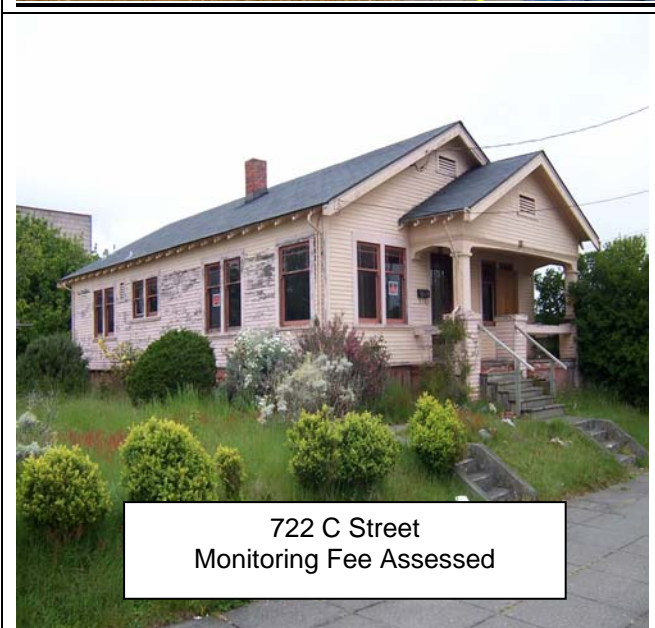
3575 Dakota Street
Monitoring Fee Assessed



213 Harris Street
Monitoring Fee Assessed



3015 I Street
Monitoring Fee Assessed



722 C Street
Monitoring Fee Assessed

Unreinforced Masonry Buildings

Of the 55 potential Unreinforced Masonry Buildings identified in 1990, eight remain on the City's Unreinforced Masonry Building list and are required to complete a seismic upgrade in conformance with the City's ordinance titled "Earthquake Hazard Reduction in Existing Buildings."

The Eureka City Council approved a time extension to complete a seismic upgrade for six property owners. Each of the six owners is working with an Engineer to develop plans, specifications and contract documents for a seismic upgrade. The new owner of 325 2nd Street is also working with an engineer to prepare seismic retrofit plans.

PUBLIC WORKS ADMINISTRATION

Public Works Administration processed 428 service requests: 101 were street related, 87 facility maintenance issues, 114 water distribution issues, 55 related to sewer, 19 park issues, 42 addressed by administration staff. Approximately 381 service requests were completed during the quarter.

Staff addressed nine public right of way encroachment issues and ten were reconciled. Two sight obstruction violations were investigated and resolved in addition to two sidewalk defect concerns, which are still pending.

New projects continue to evolve. Three projects went out to bid during the third quarter. The Eureka Public Marina Repair Project was awarded to Danco Builders Northwest. The project is expected to begin in early October. The Sequoia Park Garden Fence Project was awarded to Miller Farms Nursery, Inc. and the EPD Flooring Project will be awarded later in October. Two Professional Consultant Agreements were executed; one for the Eureka Skate Park with Wormhoudt Landscape Architecture, Inc., to modify the skate park design consistent with input from the skate park design committee and the other with Philippe Laporte Architects for site plan design for the Dog Park Project.

The Sequoia Park Zoo Veterinary Building and Shift Cage project was completed along with the Automated Meter Reading System Project. Notices of Completion were filed for both projects with the County Clerk's Office. Final reimbursement requests totaling \$78,882 were submitted to the State Parks and Recreation Department for reimbursement in conformance with the City's Paul Chaffee Grant and the 2000 Parks Bond Act.

The City of Eureka initiated Contract negotiations with Humboldt Community Services District regarding consideration of an update to the 1982 Agreement and the proposed Martin Slough Project.

Staff continues to work to enhance the Parks web page by working with the GIS Department to develop an interactive parks and city facilities map that will include pictures, amenities for each park and building.

Public Works is currently administering or developing the following projects: 1) The Sidewalk Improvement Project administered by Miles Slattery, Project Manager and Bruce Young, Deputy

Public Works Director; 2) Skate Park Volunteer Grading Project; 3) the F Street Boardwalk Fire Damage Repair Project, administered by Stan Terris, Facility Maintenance Supervisor; and preliminary design for the proposed Dog Park Project; and 5) Eureka Public Marina Repair Project administered by Jeff Raimey, Harbor Supervisor.

UTILITIES DIVISION

Laboratory

- In July, the laboratory participated in proficiency testing for drinking water parameters. This is required by ELAP (Environmental Laboratory Accreditation Program) in order to keep our certification.
- The laboratory also submitted results for the Discharge Monitoring Report Quality Assurance Study (DMR-QA) study and participated in proficiency testing for wastewater parameters in August. This fulfills a requirement for our NPDES permit and to maintain our laboratory certification.
- The laboratory staff volunteered in planning and participated at the CWEA NRTC in September.

Wastewater Treatment Plant Operations and Maintenance

- Biosolids harvest season has ended with about 260 dry tons applied.
- Assisted the commissioning of the Golf Course Pump Station and tied in telemetry and SCADA for sewer collections.
- Assisted the commissioning of both Jacobs Avenue Lift Stations with sewer collection.
- Grinders for Washington and Hill St. Pump Stations have been removed and shipped for repairs.
- Staff reinstalled a rebuilt emergency generator radiator at ground level for the McCullen Avenue Pump Station.
- The installation of a new engine control computer for the cogeneration system is just about completed.
- The East primary clarifier was placed in service after a summer-long rebuild.

Water Treatment Plant Operations and Maintenance

- The new water treatment influent control valve has been installed. Automation PLC programming was completed, and SCADA was developed to provide automatic opening and closing to assist in power curtailment program with HBMWD.
- New vault flow meter vault has been installed at Lundbar Hills' water pumping station.
- Staff removed all old valves and scrap metal from Water Treatment plant to Arcata Salvage.
- Valve replacement project at W.T. plant reservoir was completed.
- The construction of the new communications building at Harris & K St was completed. The new generator has been installed but not yet tested, and the electrical is almost finished.
- Installed 2" corp. stop on 10" line to accept flow meter at Lundbar Hills.
- Installed conduit for power to flow meter at L.H.
- Dan Duncan attended C.W.E.A. conference in Redding.

Pretreatment

Fifteen facility inspections and ten wastewater samplings were conducted at Eureka businesses. Regular pretreatment facility inspections are preformed by the City to monitor and ensure compliance of all permitted businesses.

(Non-Permitted Industries)

The Pretreatment Department also performs inspections of non-permitted industries in order to identify any new industrial dischargers. One facility inspection was conducted at a non-permitted industry.

(Fats, Oil, and Grease (FOG))

The City's FOG program includes grease trap and interceptor inspections, and public education regarding Kitchen Best Management Practices. Twelve grease interceptors and traps were inspected for fats, oil, and grease.

STORMWATER DIVISION

June 30, 2007, marked the end of the first year of the City of Eureka's five year Stormwater Management Plan (SWMP). Every year of the five year SWMP has benchmarks that must be met in order to stay in compliance with the Phase II National Pollution Discharge Elimination System permit issued by the State Water Resource Control Board. The Stormwater Division has met all the benchmarks that were set for the first year of the SWMP. All the information demonstrating compliance with the SWMP has been entered into the ASIST database. This information was reviewed and submitted to the North Coast Regional Water Quality Control Board electronically on September 5th, 2007. A pdf of the report will be made available on the Stormwater Division's webpage (www.eurekastormwater.com) prior to the end of October 2007.

The stormwater hotline and webpage have effectively addressed the illicit discharge detection and elimination minimum control measure (MCM) of our SWMP. To date, the Stormwater Division has received forty-three complaints via the hotline and webpage. Twelve of which were received this quarter, the most we've received during a quarter since the inception of the program. Each complaint has provided the opportunity to educate the public and local businesses about the City of Eureka's stormwater program. They also help prevent polluted stormwater runoff from entering our waterways.

Before: Runoff not being collected and entering the storm drain.



After: Runoff being collected and pumped to a floor drain.



Another MCM that needs to be addressed during the second year of the City's SWMP is construction site stormwater runoff control. The Stormwater Division has created Best Management Practices (BMP) pamphlets to be handed out to contractors at pre-construction meetings and at upcoming construction site stormwater management conferences being held by the North Coast Stormwater Coalition, of which Miles Slattery (Project Manager for the City of Eureka Stormwater Division) is the Chairperson.

STREETS/ALLEY DIVISION

With the passing of Bill the Chimp, streets personnel participated in the removal of his enclosure at the Zoo in order to prepare the site for a memorial in his honor. Heavy equipment was used to tear down sections of the existing exhibit. This work was accomplished in a very timely manner to be the least disruptive to the other animals and zoo users.



Streets crew started work activities relating to the preparation for the coming winter storms. Silt accumulations were removed from many street culvert crossings to allow

for maximum water conveyance during heavy rainfall. Approximately 250 feet of damaged culvert pipe was removed and replaced on Sonoma Street, along with reconstructing the drain inlet (DI) to insure proper drainage.

This work will also include the inspection and cleaning, where necessary, all street DI's, cross culverts and manholes associated with the citywide drainage system.



Street sweeping activities have begun to concentrate on leaf removal with the onset of our fall weather pattern. This involves the street sweeper doing more work in areas with large concentrations of trees. This work not only provides for the removal of large amounts of fallen leaves and branches to keep city streets clean, but it also prevents the debris from accumulating on/in drain inlets, which can cause flooding issues during rain events.

Work continued on the Sidewalk Improvement Project during this period. Defective sidewalks, mostly caused by inappropriate tree planting, were removed, along with the trees, and replaced with new sidewalk to reduce the potential for trip and fall hazards. Tree wells were enlarged during the replacement process to better accommodate the new tree plantings. This project will provide for better pedestrian safety and allow for improved handicap accessibility.

Crews applied 65 tons of asphalt materials to streets to repair potholes, street defects and repair other problem areas. Twenty alleys were regarded to maintain smooth driving surfaces and water drainage.

Roadside mowing continued during this period with brush/weeds and tree limbs being cut back from roads to maintain safe travel lanes for motorists, bicyclist and pedestrians. Weed abatement was also performed at two residents to remove fire and health issues.

Crews cleaned up five illegal dump sites during this time.

WASTEWATER COLLECTION DIVISION

The wastewater collection crew, working with Mercer Fraser and city engineering staff, completed the replacement of three wastewater lift station during this quarter.

Two dry well stations on Jacobs Avenue were converted to wet well pump stations. This will provide greater dependability, reduce energy consumption and greatly reduce the potential for sanitary sewer overflows. Previously, these stations were prone to flooding during power outages, and created problems during storm events with associated repair costs.

Additionally, the lift station located at the Eureka Golf Course was reconfigured and upgraded to remove old worn out equipment and allowed for increased pumping capacity. This upgrade will provide for greater dependability, reduced energy consumption and provide for the conveyance of more wastewater.

Along with this station upgrade, a diversion pipe was installed by the Humboldt Community Services District to divert wastewater flows away from the O Street lift station, which is prone to high flows during large rain events. This work redirects flows to a part of the collection system with lower flows and will help prevent potential problems associated with large storm events.

WATER DISTRIBUTION DIVISION

The Automated Meter Reading (AMR) project was completed during this quarter. The project consisted of the installation of a new meter reading system and replacement of water meters where necessary.

The new reading system consists of electronic water meter registers that transmit water usage information to an electronic receiver/transmitter (ERT) located in the meter box. The usage information is then transmitted via radio wave to a passing vehicle equipped with a receiver unit to record the information. The new system allows city personnel to collect hundreds of meter

reads per hour, reducing substantially the time require to manually collect water meter reads. This provides for more accurate, up-to-date readings.

The system also provides the ability to detect water leaks if the water usage continues uninterrupted for a 24 hour period. The system will alert city staff to the potential leak, allowing staff to contact property owners about the problem. Water usage can also be profiled to allow customers to actually see periods of high use, helping the customer to reduce use if desired.

Wahlund Construction was the primary contractor for the project. The City's water distribution crew provided support along the lines of emergency repairs, technical assistance and compliance inspection. With the two groups working together, the project was completed in nine months (eighteen months was the original estimate for installation), and under budget.

The meter replacements component of this project will provide many positives for the City and citizens of Eureka. Replacing older worn meters will allow for more accurate measurement of water use, assuring that users will be billed according. This project will help increase revenues, thus generating funds necessary for the system's maintenance projects without the need to increase water rates. Additionally, buying water meters in large numbers reduced their individual cost and saved money in the long run. Due to the drastic rise in metal product prices, the cost for meters has increased three times since the bid was accepted. All replaced meters were sold for scrap, returning approximately \$75,000 to the City's water fund. With mostly new water meters being installed in the system, the budget in water distribution was reduced by \$40,000; accounting for no replacement needs.

Other noteworthy jobs during this quarter included the installation of new service and seven meter manifolds for the development on Myrtle Avenue between 6th and 7th. Additionally, another nine new services were installed at various locations in the City via customer requests. Seventeen existing old services were replaced, one mainline failure was repaired and a new fire hydrant was installed on Jacobs Ave.

We would also like to welcome two new employees to the Water Distribution Division. Zach Bunke, who had previously worked as a temporary employee for the City, was hired as a full time employee. Doug Seibert Jr. also joined the work force in a full time position, coming to us from the City of Fresno. Welcome to both.

During the third quarter, Maintenance Worker I/II Juan Velasco was promoted to Senior Maintenance Worker. Congratulations Juan.



FACILITIES DIVISION

The Sequoia Park Zoo effort to develop a chimp memorial and interpretive garden required that facilities staff demolish all of the interior amenities of the chimp cage to accommodate planned

improvement. Temporary electrical power was installed to operate the bear grotto fountain until a completely new service upgrade was completed for the Bill's Garden memorial. A portion of the back wall of the display was rebuilt and an access door installed. Water service, drain inlets and electrical services were relocated and adjusted as needed.

The pump controls at the Waterfront Lift Station were tested and repaired. The electrical panel at the O Street Lift Station and the pump starter at Del Norte and Broadway were also repaired.

The auto-ring phones in the Eureka Police Department dispatch center were repaired to enhance operation and the building air conditioner was inspected and refurbished by contract. To assist with police staffing adjustments, several offices were reorganized with furniture, computers and amenities relocated as needed. New light fixtures were installed at the E.P.D. Prospect Annex.

At Eureka Fire Department Station 1, a new hot water pump was installed and the restroom adjacent to the conference room was upgraded with a new fixture. Work continued on phone system installation for the new Fire Training Building at 3300 L Street.

Traffic Control Systems maintenance and repair included installation of an overhead pole at the corner of 6th and H Streets after a vehicle collision had damaged the equipment. The signal controller at 14th and H Street was repaired.

Work has started on a Redevelopment Agency construction contract with Colburn Electric to install new parking lot light fixtures at ten parking lots in Old Town. The new Victorian style fixtures will improve the appearance of the area and also provide better lighting and security with lower electrical costs.

Facilities staff provided venue preparation and support services for a wide variety of summer events including the Summer Concert Series at the F Street Plaza, Blues by the Bay and the Coast Guard Ball which was part of the Maritime Exposition.

The roof of the 20-30 Park recreation building was partially re-shingled to repair vandalism damage to the facility. Wood shop construction projects included miscellaneous shelving for E.P.D. and the fabrication of new office work stations for the reception area of the City Manager's office.



HARBOR DIVISION

Eureka Public Marina

The Eureka Public Marina Repair Project was awarded to Danco Builders. The project generally consists of supplying, removing and replacing dock components that were damaged during the severe storms over the last two winters. Repairs will include replacing 250 ft. of whaler board, 685 ft. of rub board, 200 ft of vinyl fendering, 34 corner bumpers, 30 end boards, 12 power pedestals, re-installation of a 38 ft. finger dock, repair of two floats and replacing one sanitary sewer disposal pump and one bilge pump. Work on the project should be completed over the next three months.



Interior walls of the tenant facility were repainted and sink fixtures upgraded to improve the overall appearance and effectiveness. Light fixture ballasts and fluorescent tubes were also replaced as needed to enhance lighting.

Boardwalk and F Street Plaza

At the Boardwalk, 30 new decorative banners were installed at F Street Plaza and along the pedestrian walkway. Banners utilize the same historic waterfront designs of the original banners which had faded due to wind and weather. The diamond plated expansion plates throughout the Boardwalk were covered with a skid resistant coating to improve traction for walkers during wet conditions.

A Tennant Scrubber/Sweeper has been purchased to enhance maintenance of the Boardwalk while reducing waste water runoff into the bay. The new machine applies water to the concrete, uses brushes to scrub the surface and then squeegees up and vacuums off the liquid residue all in one operation. Graffiti is removed from benches by hand and the wood is pressure washed just before the Scrubber sweeps through the area to collect water runoff. The Tennant



Scrubber/Sweeper looks like a small street sweeper and is about the size of a Zamboni ice skating machine. Members of the public seemed to enjoy the small hardworking piece of equipment and appreciated the way it cleaned up concrete surfaces of the Boardwalk.

Harbor staff also worked to prepare the Eureka Public Marina, city dock facilities, the Adorni Center and Halvorsen Park for the annual Humboldt Bay Maritime Exposition and Paddle Fest. The Marina dock areas and Bonnie Gool Dock gangways and dock surfaces were pressure washed prior to the event.

Waterfront Facilities



Harbor staff assisted in the preparation and transport of the fireworks barge for this summer's July 4th celebration and fireworks show. Weed abatement work was performed all along the waterfront to reduce potential fire hazard prior to the event. The parking lot at the foot of Commercial Street was cleaned up with the removal of wood pallets and crab pots to improve vehicle access. Shrubs and trees along the waterfront walkway east of the Samoa Bridge were trimmed to improve pedestrian clearance and several piles of illegally dumped trash were cleaned up and hauled away.

Interviews were conducted for Harbor Maintenance Technician. Bill Nason was promoted into the opening from his position as a Park Maintenance Worker. He has an extensive background in boating and is experienced in facility maintenance and public service.

Guest Book Comments

Richard from the vessel CRANKY LADY out of Portland OR heading to Ilwaco, WA:
"Best Port that we visited on our trip from Newport Beach, CA. Thanks so much."

TJ & Julie from the vessel ITchen out of Tacoma, WA heading to Baja: *"Great Marina"*

Gary from the vessel COK CABUK out of Oregon heading to Baja: *"Super Spot, very pleasant, great harbor staff-Very help/very nice. Thank you!"*

John from the vessel SUMER SOLSTICE heading back to home port of San Francisco:
"Enjoyed Old Town Eureka and wonder why this marina is so much better appointed & equipped than SF Marina!! Very accommodating people here, welcoming & helpful. Try for the same in SF Marina – you'll be lucky!"

Michel & Ellen from the vessel SOLLA SOLLEW home port Vancouver : *"Thank you for your welcome and hospitality!"*

Dan from the vessel NORTH STAR headed back to home port of San Rafael: *"Transiting to SF Bay Area from Canada awaiting calm ocean – Enjoyed your nice town & marina & dining & coop – Great WI-FI & Hbr nicely dredged."*

Ted from the vessel LENI KONA headed to home port Winchester Bay, OR: *"we loved staying in your port. Everyone is very friendly & helpful. We will definitely be back. Thanks So Much"*

John from Vessel DON PEDRO home port Victoria BC on the way to Mexico, Polynesia & New Zealand: *"Wonderful Hospitality, Great Little Town & Marina GRACIAS"*

Ken from the vessel MERMAID from Astoria OR heading to Mexico: *"Good stay, THX"*

Steve & Cindy from the vessel VICTORIA ROSE home port Anacortes, WA in route to Mexico & Beyond: *"Great marina and great neighbors on the dock. Would like to spend more time here in the future - Would definitely recommend Eureka & this marina to others."*

John & Kathy from the vessel BATU home port Anacortes, WA destination Mexico: *"Nice facilities – would like to stay longer on our trip back next year"*

Adam from the vessel LADY MAXINE home port Morro Bay fishing salmon: *"Nice facilities shower/laundry"*

Joe from the vessel SEA ESCAPE returning to home port of San Francisco, CA: *"Great place to stop-facility was nicest between SF and Seattle, WA. People were friendly and helpful-Internet was appreciated. Thanks a bunch."*

PARKS DIVISION

Sequoia Park

The Sequoia Park Garden looked great all summer and has now started to go to seed with the onset of cooler weather. The garden should continue to provide a colorful display through early October. The summer annuals include Snapdragons, Blue Convolvulus, Candy Box Impatiens, and Spring Mix Violas, Scarlet Marigolds, Mixed Nasturtiums and Double Click Cosmos. The Dahlia collection is still flowering nicely and is a public favorite. The side areas of the large Cypress hedge were trimmed back by Park staff using the aerial lift truck. The top of the hedge will be pruned by contract with a taller boom truck.

A large wooden gate was installed at the Windstorm Meadow gravel parking to provide access to the meadow for mowing equipment while restricting public vehicles. An interpretive sign telling how the meadow was created has been installed near the new gate. The gravel parking area has provided a nice location for people stopping to enjoy the meadow or go for a hike in the forest. Park staff has been providing sprinkler irrigation to help the meadow grasses become established during the growing season.



The Sequoia Park Zoo hedges were all trimmed and Park staff assisted with the Bill the Chimp Memorial as needed. The Barnyard irrigation system was repaired and new equipment installed. Zoo turf grass areas and planters received routine maintenance on a weekly basis.

New Mutt Mitt dispensers were purchased by the Humboldt Bay Kiwanis Club and were installed at three locations along main trails where dogs are permitted. The Sequoia Park Duck Pond meadow was mowed and the trail head and playground were trimmed and cleaned up as needed. The Sequoia Park duck pond was cleared of fallen limbs and debris.

Park Facilities

At Highland Park the Southwest Rotary Club and Up With People volunteers painted the new dugouts and the park restroom with help from park staff. A three-inch waterline was repaired and a new accessible drinking fountain installed between the sidewalk and ball field. Work continued on trimming shrubs and ivy along Glenn Street and planter beds throughout the park.

At Cooper Gulch Park homeless encampment areas were cleaned up and the trash hauled off. The Eureka Police Department was helpful in dealing with the “Campers” activities at several camps in the area. Individuals were given advanced notice to move out of the park prior to the cleanup project.



Grading and site preparation work has started on the Eureka Skate Park near the Cooper Gulch parking lot. Mercer Fraser Company is using a large excavator to dig down to the proper elevation for installation of a subsurface drainage system that will remove ground water from the construction area. Rock structural fill will be brought in as a foundation to cover the entire excavated site and the perimeter will be hydro seeded in

preparation for winter weather. Construction of the concrete structures is planned for next summer as fundraising work continues. Park staff worked for several days removing trees and brush from the site prior to the start of grading work.

At Carson Park, the recreation building was pressure washed in preparation for exterior painting by volunteers from the First Presbyterian Church in early October. Irrigation system repairs were performed at Carson and Hammond Parks.

At Kennedy Ball Field, park staff installed a new water service line and automatic irrigation valves to upgrade the irrigation system for next summer. A new controller will be installed, several sprinklers added around the infield and the irrigation fully automated prior to next season. Irrigation system repairs were completed at Carson and Ross Parks. All turf grass areas were mowed and trimmed on a weekly basis during the summer months.

At Myrtle Grove Cemetery, the section identification signs along the curb line were repainted to help the public find monuments within the facility.

Weed abatement work was performed throughout Old Town and the Waterfront in preparation for all the summer festivals and activities. Park staff also worked to prepare city dock facilities,

the Adorni Center and Halvorsen Park for the annual Blues by the Bay and Humboldt Bay Maritime Exposition.

Landscape Facilities

Street tree wells were weeded and cleaned throughout Old Town and Downtown. New smaller trees were watered by hand and re-staked as needed. Several trees with broken limbs were pruned and cleaned up. As part of a sidewalk improvement project, thirty-six new street tree wells were created along 7th Street between K and Myrtle Streets. New trees are being ordered and will be installed this fall.

The overgrown empty lots near the corner of 6th and Myrtle Avenue were trimmed and mowed down to reduce the fire hazard and prepared for a Redevelopment Department project to upgrade the old corner house on the east side of Myrtle. Irrigation system repairs were completed at Broadway and Wabash, Fourth and Q Street and at the Municipal Auditorium.

The Washington and Koster Street hedge was trimmed back off the sidewalk to enhance public access and new replacement street trees were planted as needed along Wabash Avenue and at 6th and F Street.

All summer long, the Glenn Paul Workability crew has done a fine job maintaining the annual flower beds along Second Street in Old Town. The annual flower display looks great and is appreciated by the public and business community.



RECREATION DIVISION

Youth Programs

Summer activities for youth enjoyed one of the most successful years in memory. After getting off to a good start in June, popularity and participation continued to grow during the months of July and August. In particular, our day camp at the John Ryan Youth Center enjoyed its most popular year ever. The program, consisting of eight sessions, each one week in length, was sold



out and filled to capacity (forty children) throughout the summer. Plans for next year point toward expanding the day camp to include fifty children each week. Ross Park Day Camp, which is free of charge and operated much like the John Ryan Youth Center Day Camp, also enjoyed strong participation throughout the summer.

Our Learn To Swim program, offered at the Eureka High School Swimming Pool, offered American Red Cross sanctioned swim lessons to children of all ages and abilities. The most popular classes proved to be Parent and Tot, Pre-School, and Beginners. The number of private lessons we offered were noticeably increased this summer, a direct result of our partnership with the Redwood Coast Regional Center. Several of their disabled clients were registered in our private lessons. The partnership proved beneficial for the disabled participants as well as our aquatics staff. In addition to structured swim lessons, daily public swims were offered and provided participants some “fun time” in the water.

Our 2007-08 Afterschool Recreation Program began in August. Expanded services this year have increased the program’s operating budget to over \$225,000. Activities are offered on weekdays at eight school sites and will continue throughout the 2007-08 school year. An RPT coordinator position was approved in our budget this year. The position is expected to be filled by the end of November.

Hoopsters Basketball is just around the corner and planning for the popular program was well underway in September. Registration forms have been distributed to local schools. This year, the registration form is available on the City of Eureka’s website. Our annual search for coaches and program employees has begun. Program organization will continue through December with league play scheduled to begin in January.

Roller skating activities continued at the Eureka Municipal Auditorium on Friday and Saturday evenings and averaged sixty participants per session throughout the quarter.

Participation in youth activities exceeded 25,000 during the quarter.

Adorni Recreation Center

Third quarter Adorni Center activities were highlighted by our annual summer membership promotion. The promotion produced over one hundred new memberships for us. Overall, monthly memberships averaged two hundred and fifteen during the quarter. Adorni Center members continued to support a variety of aerobics/exercise classes and the weight room proved to be particularly popular with our senior citizen aged members.

Gymnasium activities slowed during the quarter as it seems that many people’s focus turned to outdoor activities during the summer months. Still, attendance for gymnasium activities averaged approximately four hundred participants per month throughout the quarter.



A number of special events were held at the Adorni Center during the quarter. Most notably, Blues By The Bay and North Coast Big Brothers and Big Sisters Wine and Cheese Fundraiser were held in July. In August, Cal Trans and the College of the Redwoods held events. September special events were highlighted by the Buddy Walk and the Coast Guard Ball.

Adorni Center attendance topped 7,000 participants during the quarter.

Adult Programs

Traditionally, our single most popular adult program during the year is slow pitch softball. True to form, Men's, Women's and Coed Softball Leagues attracted a strong response during the third quarter of 2007. Seventy-seven teams participated in the summer long program. Games were played on weeknights at Kennedy, Hartman and Cooper Gulch fields. Play concluded in mid September with our annual City Championship tournaments.

Golf, Rowing, Yoga and Tai Chi were popular classes with adults during the quarter. Rowing, in particular, has developed into one of our most popular classes. We've developed the class through a partnership with the Humboldt Bay Rowing Association over the past few years. It is now far and away the most financially lucrative special class we offer.

Fall program planning for adults began in August with Women's and Coed Volleyball leagues. In September, both of those leagues began their games. Registration for Men's and Women's Basketball leagues also began in September, with games scheduled to begin in October.

Over 20,000 participants were involved in our adult programs during the quarter.

Revenue

Recreation Division revenues exceeded \$160,000 during the third quarter of 2007.

Wharfinger Building

Sixty-five events were hosted at the Wharfinger Building during the quarter and approximately 6,500 people attended those events. As is usually the case during the summer, rentals were



highlighted with a number of wedding receptions and anniversary parties. Notable events during the quarter included a Marina Center celebration, a Navy League reception and a reception for the Up With People organization. Also, the Eureka High School Class of 1957 held their fifty year reunion at the Wharfinger Building.

Public use of the Bay Room seems to be increasing on a monthly basis. In addition to regularly hosting small business meetings, the Bay Room is proving to be a popular location for family functions. A number of birthday

parties and showers were reserved during the past quarter.

Revenues from Wharfinger Building rentals approached \$18,000 during the third quarter of 2007.

ZOO DIVISION

Changes to the animal collection include the addition of a new species for the zoo: a native North American porcupine from the Humboldt Wildlife Care Center who sustained injuries in the wild and is non-releasable; and a surprise this year with the hatching of 2 Chilean flamingos, who are being hand-raised by keepers due to the adults not sitting on their nests this year. The hatchlings will be a very welcome addition to the flock, which we are trying to increase.



Losses include the death of our female Golden Lion Tamarin and a Patagonian Cavy, who died of unknown causes after vet care. A goat and sheep that were no longer compatible in the contact yard were transferred to the Water Treatment Plant across the street for grazing control.

The collaborative effort to rehab a Pacific Fisher came to a conclusion after she reached an appropriate size and skill level to be transferred back out to Hoopa for release back

into the wild. The project was very successful so far and gave the zoo staff some valuable experience with this species.

Work began on the renovation of the old chimp exhibit into a memorial garden to commemorate Bill and Ziggy and the zoo's past. Many hours were spent by Facility Maintenance crew and other divisions to demolish the old structure and plumb and wire for the new garden. Ron Lundblade also donated hours of labor and materials for the project.



The Zoo Manager and Education Coordinator attended the National AZA Conference September 16-20 and the Head Keeper/ Vet Tech attended the National AZA Vet Conference September 6-11.

Our education program hosted:

- ☞ 10 school field trips with ~300 students
- ☞ 3 rentals with ~100 visitors
- ☞ 10 half day week-long summer camp programs serving over 150 participants between the ages 5-13.
- ☞ Educational outreach programs at the Discovery Center's Pal Camp on July 10
- ☞ Workshop on Concepts for Zoo Interpretive Design for the HSU Interpretive Program, September 4.

A new youth organization called Roots & Shoots was organized as a chapter of the Jane Goodall Institute and held its first event at the zoo called "It's a Global Frenzy" on September 22nd. At this event, the organization presented posters on animals that represented the continents and provided an activity at each table for kids to participate.



Junior Zookeepers make an enrichment for Rosemary the bear and learn about bear diets. The paper mache deer is filled with liver....yum.



Rosemary gets the treat inside the paper mache deer.



A collage of Cub Club participants in the Barnyard.



Forest Explorers learn about redwood forests and animal inhabitants.

EUREKA REDEVELOPMENT AGENCY

QUARTERLY REPORT 7/1/07 TO 9/30/07

The Eureka Redevelopment Agency is responsible for the implementation of all activities associated with the expenditure of Redevelopment tax increment and bond funds. The primary objective of the Agency is to undertake projects that will revitalize the project areas and improve the economic base of the community by facilitating both redevelopment and economic development activities. In order to leverage and fully maximize the impact of the Redevelopment Agency's limited tax increment monies, the Agency also applies for additional funding from both state and federal sources for housing and economic development activities. This summary does not separate achievements by funding source, but by projects, which are administered by the Agency. The following summary lists the Agency's activities from July 1, 2007 through September 30, 2007 as well as each program's objectives.

REDEVELOPMENT GENERAL ADMINISTRATION (NON-HOUSING)

PROGRAM OBJECTIVES:

- Assist in the elimination of economic and physical deficiencies, underutilization of property and other blighting factors.
- Focus limited Redevelopment monies, and invest in projects that will be self-sufficient, increase tax increment and create new employment opportunities.
- Strengthen and stimulate commercial activity in the area.
- Revitalize the Eureka waterfront and eliminate blighting influences.
- Assist in the elimination of blighting influences to improve and strengthen residential neighborhoods and supporting commercial areas.

PROGRAM ACHIEVEMENTS:

ADMINISTRATION

- ◆ **I-Bank**—Prepared and submitted a preliminary application for Infrastructure Bank financing for the "C" Street and Market Square public improvements. The preliminary application was approved on August 29, 2006 and the Agency was invited to prepare a full application for a \$2,000,000 low interest loan. The full application was submitted and approved on July 24, 2007. The project is now underway and the details of the contract document and reimbursement procedures are nearing completion.
- ◆ **Halvorsen Park**—Continue to Assist Old Town Rotary with their centennial project to improve the infrastructure of the performing arts park by adding phone, cable and water access to the site as well as a new entry.

PRIVATE DEVELOPMENT ACTIVITY

- ◆ **Eureka Inn**—Staff met with owners of the Eureka Inn to discuss how the Redevelopment Agency might be able to assist with efforts to re-open the historic property. Redevelopment staff organized and participated in several meetings between prospective buyers and staff, including arranging City tours.

◆ *Request for Proposals*

- **H.H. Buhne Warehouse RFP**— Staff prepared a Request for Proposals for the relocation, preservation, restoration of the historic H.H. Buhne Warehouse on the corner of Waterfront Drive and “C” Street. The building is required to be relocated in order for the development of Seaport Village to proceed. An open house was held May 4th to enable potential bidders to determine the condition of the structure. Three proposals were received on July 6th, from the Humboldt Bay Maritime Museum, Warehouse Partners and the Old Town Carriage Company. The project submitted by the Maritime Museum did not contain all of the required elements and was considered non-responsive. On July 19, 2007, the Redevelopment Advisory Board considered the proposals for the Warehouse Partners (Loring and Lapotre) and the Carriage Company (L’Herault). The Carriage Company will be located in building constructed using salvageable components of the Buhne Warehouse building. Following a review and discussion of the proposals the board recommended the L’Herault proposal to the Redevelopment Agency Board. At their meeting of August 7, 2007, the Board authorized an Exclusive Right to Negotiate (ERTN) with the L’Heraults.

◆ *Disposition and Development Agreements (DDA)*

- **Hampton Inn**—The Agency Board approved a new Exclusive Right to Negotiate Agreement with Greg Pierson and Larry DeBeni for the development of a Hampton Inn adjacent to the Eureka Public Marina. Staff is working with State Lands Commission to determine if the removal of the public trust properties in the Dock B area is possible.
- **Coastal Dependent Industrial RFP**—Redevelopment Agency Board executed an ERTN with DB Properties, LLC for the purchase and development of a 5 acre site for Wing Inflatables, LLC. Developers have begun providing the items required by the ERTN.
- **Environmental Technology Hostel**—The Agency Board approved a new Exclusive Right to Negotiate Agreement with the Center for Environmental Economic Development (CEED) for the development of an Environmental Technology Hostel on a portion of the Halvorsen Site. CEED’s attorney notified the Agency indicating that there will be a “successor entity” formed for the Hostel project. This entity will be a tax exempt, non-profit corporation for the specific purpose of developing and operating the hostel. Once creation of the entity is complete, a new ERTN will be needed with them. CEED will no longer be involved in the project. Staff continues to meet with Board Members for the successor entity and will be preparing a new ERTN for Council/Agency Board approval.
- **Waterfront RV Park**—No activity.
- **Fisherman’s Terminal Building**—Funding to augment what will be provided by Redevelopment is being sought. City and Agency staff met with prospective tenants to determine their needs and lease space configuration.
- **First & C Street Property**—Developer has begun providing items required by the ERTN for the purchase and development of a Seaport Village on the site.
- **Tydd Street**—Staff is working with Developers on the terms and conditions for the purchase and development of the property for affordable housing.
- **Eureka Pier (Fisherman’s Building)**—Staff is working with State Lands Commission to complete removal of the public trust from small slivers of property adjacent to the boardwalk.

- **7th & Myrtle Ave**—A Request for Proposals was postponed pending the completion of a lot line adjustment. On August 28, 2007, the Agency was granted an extension to its lot line adjustment application in order to complete additional required information. Once complete, proposals will be requested.
- **Fisherman's Fresh Seafood Retail Counter/Café**—Staff met several times with the prospective operators regarding development timeline, lease information and design.
- ◆ **Facade Improvement Program (co-administered with Eureka Main Street)**—prepared and executed Facade Improvement Loan documents and disbursed funds when projects were completed for the following facades:

FAÇADE IMPROVEMENTS – IN PROGRESS

Brothers Building
425 Snug Alley

Est. Agency Participation: \$10,000

Solatube
50 W Fifth Street

Est. Agency Participation: \$30,000

Mori Building
201 & 211 Second Street

Est. Agency Participation: \$22,500

GRANT ACTIVITY/ADMINISTRATION (INCLUDES HOUSING)

- ◆ **Community Development Block Grant (CDBG) Public Hearing** — On July 18, 2007, staff held a CDBG public hearing to discuss the Fiscal Years 2007 & 2008 Community Development Block Grant (CDBG) program and solicit citizen input on the following activities.

The City can request up to a maximum of \$940,000 per year. The \$940,000 can be used in the following manner: General and Native American Allocation up to \$500,000 and/or Economic Development up to \$500,000 or a combination of the two (2) applications up to a maximum of \$800,000. The City may also apply for up to a maximum of \$140,000 for Planning and Technical Assistance grants (\$70,000 for General and \$70,000 for Economic Development). Funds may be requested up to \$35,000 per project specific activity, General or Economic Development, and up to \$35,000 per planning study, General or Economic Development (no more than two (2) grants per funding cycle for each allocation).

1. **Annual Grantee Performance Reports for CDBG Program Income Business Revolving Loan Account and Housing Revolving loan Account.** Repaid funds available for business and housing loans.
2. **Annual Grantee Performance Report for CDBG Grant 04-STBG-1959.** Construction of a new Alzheimer's Day Center; acquisition and rehabilitation of a Veterans Transitional Housing facility; and a Lead Based Paint Evaluation and Mitigation Grant Program.

The five major activity categories are Housing-New Construction, Housing-Rehabilitation, Community Facilities/Public Services, Public Works and Business Loans that create or retain jobs. Projects funded with CDBG allocations must carry out one of three National Objectives, as follows: Benefit to targeted Income Group (TIG) people, elimination of slums or blight, and meeting urgent community development needs.

- ◆ ***North Coast Veterans Resource Center (NCVRC)-Veterans Transitional Housing Facility***—NCVRC has selected David Pierce as architect for this project, and is moving forward with the design portion. The project is on track in terms of the timeline. The property is located at 109 & 121 Fourth Street in Eureka. Redevelopment staff will continue to monitor the Community Development Block Grant funded project until it is up and running, no later than December 31, 2008.
- ◆ ***Humboldt Senior Resource Center (HSRC) New Alzheimer's Day Center*** — HSRC awarded the construction contract to Danco Builders in the amount of \$3,006,194 on June 25, 2007 and work is currently underway.

On September 21, 2007, staff traveled to Sacramento to present a CDBG Economic Development, Over-the-Counter Component, grant application request to the State Housing and Community Development Loan Advisory Committee for \$564,000, to continue assisting HSRC with the financing of the New Alzheimer's Center in Eureka. The committee unanimously approved the request, and staff has been advised that formal notice of an award will be sent in October. These funds will be provided to the HSRC in the form of a deferred low interest loan, with interest being forgiven over 15 years of the loan, and a "net gain" to the City of \$525,000 which will be repaid by HSRC and deposited into the City's CDBG Program Income Revolving Loan Fund to re-loan. The City has previously committed a total of \$833,000 of CDBG grant funds to this project (includes a \$35,000 Planning and Technical Assistance Grant).

- ◆ ***Center for Environmental Economic Development (CEED)*** —In April 2007, the City was awarded grant funding from the FY 2006/2007 Planning and Technical Assistance Allocation of the State Community Development Block Grant (CDBG) program, to assist CEED, a non-profit, in the preparation of an updated economic feasibility study, site plan study, and related preliminary environmental review work for project commonly known as "Eco-Hostel Project". June 5, 2007, Council authorized staff to enter into a Sub-recipient Agreement with CEED to carry out grant eligible activities.
- ◆ ***Making Headway, Inc (MHI)***. — In April 2007, the City was awarded grant funding from the FY 2006/2007 Planning and Technical Assistance Allocation of the State Community Development Block Grant (CDBG) program, to assist Making Headway, Inc., a non-profit, in conducting a feasibility analysis and needs assessment for the development of a permanent facility to provide traumatic brain injury services, support and education. Funding may also be used to perform environmental services if applicable, and grant writing directly related to the construction or rehabilitation of a facility. On July 17, 2007, Council authorized staff to enter into a Sub-recipient Agreement with MHI to carry out grant eligible activities.
- ◆ ***CDBG Planning and Technical Assistance Grant—GIS Project***—Geographic Resources of Arcata was continues to make progress in completing the items in the Phase II Scope of Work.

ECONOMIC DEVELOPMENT

PROGRAM OBJECTIVES:

- Administer the Business Revolving Loan Program to encourage business start-ups and expansions within the City of Eureka.
- Market and administer the Eureka Enterprise Zone to the business and financial communities.
- Act as a City liaison with the business, financial, and economic development communities.
- Ensure compliance with all federal and state CDBG requirements and procedures.
- Be actively involved in the California Enterprise Zone Association to influence legislative changes to enhance the Zone's benefits to business.
- Maintain open communication with the Business, Transportation and Housing Agency to ensure inclusion in appropriate business location leads.
- Develop relationships with federal and state funding agencies as well as legislative representatives to assist the City in accessing financial and technical assistance.
- Complete Foreign Trade Zone implementation.
- Develop Business Retention and Expansion Visitation Program and conduct regularly scheduled visitations to Eureka companies with 10 or more employees.

PROGRAM ACHIEVEMENTS:

ECONOMIC DEVELOPMENT ORGANIZATIONS/PROGRAMS

- ◆ ***Foreign Trade Zone***--City staff has completed a request to activate the Foreign Trade Zone at the Redwood Marine Terminal in Samoa which is owned by the Harbor District. The activation documentation has been submitted to Customs and Border Protection for consideration.
- ◆ ***Revolving Business Loan Program***--continue to monitor open loans and market program to lending institutions and potential borrowers. All business loan recipients have completed their job creation requirements. One loan application is currently being reviewed. Staff continues to meet with prospective businesses interested in starting, relocating or expanding a business in Eureka.
- ◆ ***Enterprise Zone Program***
 - **California Enterprise Zone Board (CAEZ)**—Serve as a Board Member, attend quarterly Board Meetings and actively supported/opposed legislation affecting Enterprise Zone incentives.
 - **Eureka Enterprise Zone Program**—Administer and market the program in compliance with the State rules and regulations.
 - **Employee Hiring Credit Vouchers Issued**—Staff issued 118 Employee Hiring Credit Vouchers to Enterprise Zone businesses between July 1st and September 30th, bringing this year's total to 367. The grand total in 2006 was 513. A total of \$1,180 (Hiring Credit Application Fee is \$10 per application) was submitted to the State Housing and Community Development Department for the quarter. Businesses located in the Enterprise Zone continue to learn about the program, and take advantage of all the benefits.

- **California Enterprise Zone (CAEZ) Annual Training Conference**— Staff will attend the CAEZ Annual Training Conference on October 24-26, 2007 in Modesto, California. The conference will provide staff with updates on Zone legislation and new regulations, as well as provide staff with an opportunity to network with other zones throughout the State.
 - **Business License Waivers Issued**—27
 - **Business Information Packets Distributed**—8
 - **Enterprise Zone Application**—Final designation was received on July 31, 2007 and the Agency is awaiting receipt of a Memorandum of Understanding (MOU) which is being prepared by the Department of Housing and Community Development (HCD) to formalize our responsibilities with regard to Zone management and goals.
- ◆ **Eureka Main Street Program**—City liaison serving on the Main Street Board of Directors and Economic Restructuring Committee. Attend monthly Board Meetings.
 - ◆ **Upstate California Economic Development Commission—UCEDC**—The mission of UCEDC is to cooperatively market the region (Northern California from Sacramento to the Oregon border) to new and existing businesses in support of the regional effort to diversify the economy, increase employment and enhance the quality of life. Redevelopment staff attends bi-monthly board meetings, and serves as Chief Financial Officer for the group. UCEDC has strengthened its efforts to attract relocating businesses from other parts of the state and from outside of California by updating its website, attending tradeshows for targeted industries and authorizing our executive director to increase outreach efforts. Staff attended a regularly scheduled board meeting on July 12, 2007.
 - ◆ **California Association for Local Economic Development (CALED)**—Executive Committee Board Member. Actively supported/opposed legislation affecting economic development in the State of California.
 - ◆ **California Redevelopment Association(CRA)**—John Shirey, Executive Director of CRA and Amy O’Gorman, Regional Manager for the League of California Cities visited Eureka on July 31st and August 1st to discuss issues impacting the City and Agency. A tour of the Redevelopment Project Area was also conducted by staff.

MARKETING

- ◆ **Business Outreach**—Redevelopment staff met with the director and staff of Synapsis to discuss the improvements they need to complete for their leased location. We also attended the Chamber sponsored Coastal Commission reception on September 5, 2007.

ADDITIONAL PUBLIC INVOLVEMENT

- ◆ **Eureka Chamber of Commerce Business & Industry Committee**—staff attends meetings as scheduled to discuss issues affecting businesses in the region.
- ◆ **Prosperity**--Attend Prosperity network meetings as required.

HOUSING PROGRAMS

PROGRAM OBJECTIVES

- Provide adequate sites and promote the development of new housing to accommodate Eureka's fair share housing allocation for very low, low and moderate-income residents.
- Encourage the maintenance, improvement and rehabilitation of Eureka's existing housing stock and residential neighborhoods.
- Insure the provision of quality housing opportunities for very low-income citizens.
- Assist in the elimination of substandard and deteriorated housing while preserving the neighborhood community.
- Increase, improve and preserve the community's supply of very low or low-income housing.

PROGRAM ACHIEVEMENTS

- ◆ ***Redevelopment Property at 615 Myrtle Avenue*** - This property was purchased by the Redevelopment Agency in 2004 from the State of California, with the intention of developing affordable housing for low to moderate income persons. The Agency contracted with Will Adams Construction in July 2007 to restore the home. \$140,000 was budgeted for the project. A loan increase of \$15,000 is to go before the Housing Advisory Board to recommend approval to the City Council in October for the addition of a single car garage and additional unexpected historic and structural repairs. Construction on the residence is expected to be completed by the end of October, and should the loan increase be authorized, the completion of the landscaping, fencing, and garage will be anticipated by mid-December, weather permitting. Upon completion, the property will be made available to a qualified low-income, first time homebuyer.
- ◆ ***Humboldt County Office of Education (HCOE) Seventh Street Villas***—On September 4, 2007, the City Council/Redevelopment Agency authorized the Agency to enter into a Joint Agency Agreement (JAA) with the Humboldt County Office of Education (HCOE), to develop redevelopment owned property between 6th and 7th Street on Myrtle Avenue in Eureka, as an affordable housing condominium complex that will be an annexation to the Sixth Street Villas. HCOE has been granted a Right of Entry to perform limited work on the property. Final permits are still pending.
- ◆ ***First Time Homebuyers Program*** –The program is being administered by Umpqua Bank who qualifies applicants for their amortized monthly payment first mortgage. The Agency's Low and Moderate Income Housing Fund provides up to \$120,000 in a deferred payment (second lien position) loan, which provides the gap financing, up to the allowable purchase price of the home. The FY 2007-8 budget of \$1,200,000 will provide for up to ten first time homebuyer loans annually. Three First Time Homebuyers have closed escrow since July 1, 2007 and eleven qualified homeowners are currently looking for homes. Sixty applications have been sent to applicants on the waiting list with seven qualified applicants. The waiting list currently consists of approximately 130 participants, with twenty applications mailed monthly, until the funds are expended. This program does not reserve funds for applicants; therefore once the applicants are pre-qualified by the first mortgage lender, the program is on a first-come first-served basis.
- ◆ ***LOCAL Fund/Owner Occupied Rehabilitation*** – The LOCAL owner occupied rehabilitation budget for FY 2007-8 is \$100,000. Four LOCAL loan applications have been mailed with two being over-income, and two not responding back. One LOCAL loan increase recipient from 2006-7 is pending completion of a window installation and this project will be complete.

- ◆ ***Eureka Housing Authority*** – In December 2006, the Redevelopment Agency authorized a loan to the Eureka Housing Authority (EHA) in the amount of \$500,000 from the Low and Moderate Income Housing Fund. The loan will be at 3% interest, deferred for 40 years, to assist EHA in the restructuring of a purchase/rehabilitation loan to assist in the rehabilitation of 50 existing affordable housing units located at 735 “P”, 112 “E”, and 615 W. Hawthorne Streets in Eureka. The Agency authorized approval with contingencies which are now in compliance by the EHA staff. This loan is expected to close in October 2007.
- ◆ ***Community Development Block Grant Program Income (CDBG-PI) Funds*** - As of September 30, 2007, the program fund balance was \$143,000. One CDBG owner occupied rehabilitation project was completed and CDBG-PI funding was provided to the North Coast Veterans Resource Center to assist in the acquisition of the site at 109 & 121 Fourth Street for use as a transitional facility. An additional CDBG-PI owner occupied rehabilitation loan is to be completed by the end of October. Three applications were mailed and one has indicated interest.
- ◆ ***Low and Moderate Income Housing Fund/ Owner Occupied Rehabilitation*** - There is currently one project in the final stage of construction and another project pending the receipt of engineering reports for her foundation structural repairs, before she can proceed with her loan application. The historic property owned by the Redevelopment Agency on 615 Myrtle Avenue is listed separately above, and is funded from the LMIHF. Seven applications were mailed with one denied due to lack of verifiable income, one decided not proceed, and three others have indicated interest in applying, but no applications to date. Staff is continuing discussions with three property owners in the Redevelopment Area who are requesting affordable housing and seismic retrofit rehabilitation loans.
- ◆ ***Paint Up/Fix Up Program*** - \$100,000 was budgeted for FY 2007-2008. The program provides grants of up to \$2,500 for qualified moderate to low income households, while assessing a backlog of grant applications. The program provides grants for exterior repairs to qualified homeowners and landlords who rent to qualified income eligible tenants. Approximately \$12,095 has been provided in grants to date, for five applicants. To date 17 applications have been mailed. There is no waiting list for owner occupied applicants, but the landlord/tenant rental program has a waiting list of approximately 20 applicants.
- ◆ ***Dumpsters*** - The City of Eureka, in cooperation with Eureka City Garbage, provides free dumpsters to neighborhoods upon request (based upon need). Eureka City Garbage provides 20 dumpsters, at no cost to the City, every calendar year. This program is augmented by the City’s budget of \$5,000 for additional dumpsters. To date, two free dumpsters have been provided to the community.
- ◆ ***Graffiti Clean Up Program*** - The City of Eureka, in cooperation with Shafer’s Ace Hardware is providing Graffiti Clean-up kits to those single family and multi-family residential property owners whose properties have been a target of graffiti. To be eligible, the property must be located within the city limits of Eureka. The kits are available to eligible property owners at \$5 per kit. Each kit shall consist of one quart of latex paint, a free paint color match by Shafer’s staff, a 2" paint brush, clean up cloth, drop cloth, stir stick, and wet paint sign.
- ◆ ***Wheelchair Ramp Grant Program*** - The Housing Advisory Board on October 8, 2007 will review the program guidelines to recommend an increase in grant funding per project to allow for increased program participation. Currently the costs of the ramps would require extensive payment “out of pocket” by the applicant and there was only one grant given in FY 2006-7. None in FY 2005-6. Ramp construction bids have been ranging from \$2,500 to \$4,000. By increasing coverage from \$1,500 to up to \$2,500 for moderate income households, and up to \$3,500 for low income households, more participation is anticipated. The program provides much needed wheelchair/walker grants to the disabled to provide access to their owned or rented residences. Homes must be located in the City limits. Since July 1st, two applications have been mailed and one application has been returned.

- ◆ ***Senior Home Repair Program*** – In FY 2007-08 the City appropriated \$10,000 from the LOCAL fund, for the Humboldt Senior Resource Center to administer the “Senior Home Repair Program”. These grants provide small home repairs to income qualified seniors, over 60 years of age, ranging from grab bars to leaky faucets and running toilets. Approximately \$950 has been expended to date to assist eight seniors.
- ◆ ***Multiple Assistance Center Project*** - The Multiple Assistance Center (MAC) project involves the purchase and rehabilitation of a large building in Eureka for a homeless service and resource center. The project site is located at 139 Y Street in Eureka. The City purchased the site in February 2002 using CDBG grant funds. In 2001, the City was awarded a \$1 million loan from the State HOME program, and a \$500,000 State CDBG grant. Both funding opportunities were used for the construction of the MAC. The City is assisting in the operations of the MAC Center with a \$50,000 per year contribution from the Low and Moderate Income Housing Fund to repay the State HOME Program’s \$1 million loan. On October 2, 2007, the Agency will review a request to approve a one-time \$60,000 contribution to assist the MAC with administrative funding needs.

The project involves a consortium of entities, including the City of Eureka, County of Humboldt, health care organizations, private non-profit agencies, and the religious community. The MAC project is providing on-site housing, job training and care of homeless persons and their families, and is intended to provide a more efficient and effective distribution of existing homeless services. The MAC accommodates approximately 75 persons.

- ◆ ***Housing Advisory Board*** - The Board held one meeting on July 9, 2007 and recommended Umpqua Bank as the administrator of the First Time Homebuyer Program to the City Council. They also denied a request from Garrett & Marybeth Taylor to allow them to rent their newly rehabilitated residence for approximately two years, as they had moved to San Francisco to pursue education and were uncertain of return. The HOME loan terms require that applicants occupy their residences as their primary residence or be in default. The August and September meetings were canceled due to a lack of items.
- ◆ ***CalHome Grant Application Completed*** - The City in April 2007, applied for a State of California Housing and Community Development CalHome grant of \$600,000 for the purpose of restoring substandard owner occupied residential units. The City’s application was approved and funds have been awarded. The grant will provide 15 owner occupied rehabilitation loans over the next three years to low income applicants at 3% interest with deferred payments for 15 years. Staff is currently waiting for the Standard Agreements to be executed.
- ◆ ***HOME #03-HOME-0677 First Time Homebuyer Grant*** – Redwood Community Action Agency was to purchase and rehabilitate six (6) single family homes within the City of Eureka to resell to qualified low-income first time homebuyers. Buyers would qualify for a 30 year first mortgage at current 0 point market rates. Generally, buyers would provide up to 50% of the funds needed to purchase. Buyers would select the property, RCAA would purchase and repair, while the buyers occupy the property on an interim rental agreement. The City provided \$100,000 in cash match. The only applicant to purchase a home through this program closed escrow on September 14, 2007, as the high price of real estate and new HOME regulations made the program goal unattainable. Redwood Community Action Agency is acting as the Community Housing Development Organization (CHDO). As the grant expired on June 30, 2007, staff is preparing the final close out documentation in preparation of the close out monitoring.
- ◆ ***HOME #03-HOME-0651 Owner Occupied Rehabilitation Grant*** – Redwood Community Action Agency administered the \$600,000 HOME grant to eligible low income owner occupied borrowers to rehabilitate homes located within the City. Ten loans were closed totaling \$475,180, with \$221,890 from HOME Program grant repayments (program income), and \$253,289 was drawn down from the State of California HOME grant program. As the grant expired on June 30, 2007, staff is preparing the final close out documentation and preparing the file for the close out monitoring.